

# TIMOTHY STUART

## MARKETING ASSISTANT

### PERSONAL PROFILE

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Extremely motivated to constantly develop my skills and grow professionally. I am confident in my ability to come up with interesting ideas for unforgettable marketing campaigns.

### CONTACT

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512 Moore Street,  
Indigo Valley, San  
Diego, California



timstuart@gmail.com



872-871-9271



/timstuart

### EDUCATION

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San Diego University  
Bachelor in Marketing, 2018

### SKILLS

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- Exceptional communication and networking skills
- Successful working in a team environment, as well as independently
- The ability to work under pressure and multi-task
- The ability to follow instructions and deliver quality results

### WORK EXPERIENCE

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#### **Randelo & Co., Marketing Assistant**

JUN 2019 - JAN 2020

- Maintained and organized numerous office files
- Constantly updated the company's contact and mailing lists
- Monitored ongoing marketing campaigns
- Monitored press coverage

#### **World Mark, Marketing Assistant**

JUN 2018 - JUN 2019

- Handled the company's online presence - regularly updated the company's website and various social media accounts
- Monitored ongoing marketing campaigns
- Prepared presentations for prospective clients