

HCL TECHNOLOGIES LTD.

APPLICATION FORM

Please fill in the details with utmost attention, as these shall be verified by HCL Technology Limited and/or by its authorized representatives.

All details are compulsory.



PERSONAL DETAILS

Full Name of Applicant: ASHOK KUMAR LAKSHMANAN

HCL SAP Code: 51882932

HCL Official Email id: ashok.lakshmanan@hcl.com

HCL Office Address: HCL Technologies Ltd, Sez Unit-2 (Sdb2 Buid), Eclot-Special Economic Zone, 602/3, Shollinganallur Village, Shollinganallur-Medavakkam High Road, Chennai-600119

Date of Birth (dd/mm/yy): 02/09/1987	Place of Birth: Chennai	
Sex: Male	Nationality: Indian	
Father's Name: Lakshmanan	Passport No.: T4290934	
Home Phone: 9962546477	Office Phone:	Mobile: 9962546477

RESIDENTIAL ADDRESSES

PERMANENT ADDRESS: O.No.1,N.No.21 BANU NAGAR, 2ND AVENUE, PUDUR, AMBATTUR, CHENNAI- 600053

City: Chennai	State: Tamil Nadu	Pin Code: 600053	Phone No.: 9962546477
Duration of Stay: From (mm/yy) From 03/1996	To (mm/yy) To 10/2020	Nature of location: <input type="checkbox"/> Rented <input checked="" type="checkbox"/> Own <input type="checkbox"/> Other (Specify)	

All details are compulsory

Strictly Private & Confidential

HCL TECHNOLOGIES LTD.

LANDMARK:
Near Canara Bank ATM

CURRENT ADDRESS:
O.NO.1,N.NO.21 BANU NAGAR,2ND AVENUE,PUDUR,AMBATTUR,CHENNAI- 600053

City:Chennai	State:Tamilnadu	Pin Code:600053	Phone No.:9962546477
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Duration of Stay: From (mm/yy) To (mm/yy) From 03/1996 To 10/2020	Nature of location: <input type="checkbox"/> Rented <input checked="" type="checkbox"/> Own <input type="checkbox"/> Other (Specify)
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LANDMARK:

Near Canara Bank ATM

Address History:

Period Of Stay		Address	Landmark	Pincode	State	Country	Contact number
From MM-YY	To MM-YY						
03-1996	10-2020	O.NO.1,N.NO.21,Banu nagar, 2nd avenue,Pudur,Ambattur, Chennai-600053	Near Canara Bank ATM	600053	TAMIL NADU	INDIA	9962546477

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EDUCATION DETAILS								
QUALIFICATION	NAME & ADDRESS OF SCHOOL / COLLEGE/ INSTITUTE	NAME & ADDRESS OF BOARD / UNIVERSITY TO WHICH THE SCHOOL / COLLEGE / INSTITUTE IS AFFILIATED TO	COURSE ATTENDED <i>(MORNING/ EVENING/ CORRESPONDENCE)</i>	MARKS (%) CGPA & CLASS	DATES ATTENDED		ROLL NUMBER/ REGISTRATION NUMBER/ EXAM SEAT NUMBER	
					YEAR OF ENROL MENT (MM/YY)	YEAR PASSED (MM/YY)		
GRADUATION	DEGREE: DISCIPLINE: <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Distance learning course	Bhajarang Engineering College, Veppampattu	Anna University,Guindy	ECE	71	09/2005	04/2009	10205106003
POST GRADUATION								
DEGREE: DISCIPLINE: <input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input checked="" type="checkbox"/> Distance learning course	University Of Madras	University Of Madras	IBM	60.09	06/2010	05/2012	A10101PBB6019	
ANY OTHER								

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EMPLOYMENT RECORD: Starting with your present or most recent employer, please list last 5 employments. When listing consulting or temporary assignments, under "Employer", state the name of the consulting or temporary agency that placed you at the client site. Complete and accurate dates (month/year) must be provided.			
EMPLOYER 1: Nokia Siemens Networks (Mafoi payroll)		Employee Id: 23094(184806)	From (mm/yy): 09/2009 To (mm/yy): 02/2011
Street Address: New No.9 ranstad house pycrofts Garden road,Nungambakkam,Chennai-600006		Employer's Phone No.:+91 4439941414	Fax No.:
City: Chennai	State: Tamil nadu	Country: India	Postal Code: 600006
Job Title: Fault Management Engineer		Reason for leaving: Career Growth	
Employment Status: (Please check the relevant box)			
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency			
Outsourcing Agency Details: Name: Address: Tel No.:			
Supervisor's Details: Name: Rajkamal Title: SPOC Phone No.: 9003125006 E-mail id: (Preferably official)			
HR Manager's Details: Name: Ma Foi Ranstad Company			
Description of Duties: NOC operations		Phone No.:	+91 4466227000
		E-mail id:	(Preferably official)

EMPLOYER 2: TATA COMMUNICATIONS TRANSFORMATION SERVICES LTD		Employee Id: 6000828	From (mm/yy): 03/2012 To (mm/yy): 10/2016
Street Address: 226,Ambattur redhills road,Pudur,Ambattur,Chennai - 600053		Employer's Phone No.:9043091811	Fax No.:
City: Chennai	State: Tamil Nadu	Country: India	Postal Code: 600053
Job Title: Executive		Reason for leaving: Career Growth	
Employment Status: (Please check the relevant box)			
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency			
Outsourcing Agency Details: Name: Address: Tel No.:			
Supervisor's Details: Name: Sandhya Title: Team Lead Phone No.: 7200679262 E-mail id: (Preferably official)			
HR Manager's Details: Name: Sangeetha Nair			
Description of Duties: NOC operations		Phone No.:	9043091811
		E-mail id:	(Preferably official)

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EMPLOYER 3: HEXAWARE TECHNOLOGIES LTD		Employee Id: 35673	From (mm/yy): 10/2016	To (mm/yy): 10/2019
Street Address: Plot No H 5 Sipcot IT Park, Navallur post,Kancheepuram district, Chennai - 603103, India		Employer's Phone No.: 044 47451000		Fax No.:
City: Chennai	State: Tamil Nadu	Country:India		Postal Code: 603103
Job Title: Senior Network Engineer		Reason for leaving: Career Growth		
Employment Status: (Please check the relevant box)		Supervisor's Details:		
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency		Name: Sivaprasad		
		Title: Team lead		
		Phone No.: 8148291071		
		E-mail id: <i>(Preferably official)</i>	<i>sivaprasadv@hexaware.com</i>	
Outsourcing Agency Details:		HR Manager's Details:		
Name: Address: Tel No.:		Name: Ragavendran		
Description of Duties: NOC operations		Phone No.: 9940000069		
		E-mail id: <i>(Preferably official)</i>	<i>ragavendranrv@hexaware.com</i>	

EMPLOYER 4: VIRTUSA CONSULTING SERVICES PRIVATE LTD		Employee Id: 8069403	From (mm/yy): 10/2019	To (mm/yy): 07/2020
Street Address:1 st Floor,5 th block,DLF IT Park,SEZ,Manapakkam,Chennai - 600089		Employer's Phone No.:		Fax No.:
City: Chennai	State: Tamil Nadu	Country: India		Postal Code: 600089
Job Title: Lead Consultant		Reason for leaving: Career Growth		
Employment Status: (Please check the relevant box)		Supervisor's Details:		
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency		Name: Naveen Basha		
		Title: Manager		
		Phone No.: 9176612489		
		E-mail id: <i>(Preferably official)</i>	<i>naveens@virtusa.com</i>	
Outsourcing Agency Details:		HR Manager's Details:		
Name: Address: Tel No.:		Name: Priya Anandraj		
Description of Duties: Network Automation Engineer		Phone No.: 9840744742		
		E-mail id: <i>(Preferably official)</i>	<i>priyaanandraj@virtusa.com</i>	

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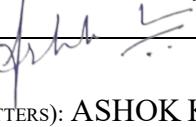
EMPLOYER 5: NA		Employee Id: NA	From (mm/yy): NA	To (mm/yy): NA
Street Address: NA			Employer's Phone No.: NA	
City:NA	State: NA	Country: NA		Postal Code: NA
Job Title: NA		Reason for leaving: NA		
Employment Status: (Please check the relevant box)		Supervisor's Details:		
<input type="checkbox"/> Full Time <input type="checkbox"/> Contract /Through Outsourcing Agency		Name: NA		
		Title: NA		
		Phone No.: NA		
		E-mail id: <i>(Preferably official)</i>	NA	
		HR Manager's Details:		
		Name: NA		
		Phone No.: NA		
Description of Duties: NA		E-mail id: <i>(Preferably official)</i>	NA	

Professional References:

Reference Name	Reference Mobile Number	Company name	Reference official number
Sandhya	7200679262	Tata Communications Transformation ServiceLTD	7200679262
Siva	8148291071	Hexaware Technologies Limited	8148291071
Naveen	9176612489	Virtusa Consulting Services Private Limited	9176612489

INFORMATION RELEASE AUTHORIZATION

- I certify that the statements made in this application are valid and complete to the best of my knowledge. I understand that false or misleading information may result in termination of employment.
- If upon investigations, any of this information is found to be incomplete or inaccurate, I understand that I will be subject to dismissal at any time during my employment.
- I hereby authorize **HCL Technologies** and/or any of its subsidiaries or affiliates and any persons or organizations acting on its behalf (TP -----), to verify the information presented on this application form and to procure an investigative report or consumer report for that purpose.
- I hereby grant authority for the bearer of this letter to access or be provided with full details of my previous records. In addition, please provide any other pertinent information requested by the individual presenting this authority.
- I hereby release from liability all persons or entities requesting or supplying such information.
- I authorize HCL Technology Ltd. to contact my previous employer. Yes No
- I have read, understand, and by my signature consent to these statements.

SIGNATURE: 

NAME (IN BLOCK LETTERS): ASHOK KUMAR
LAKSHMANAN

DATE: 10-10-2020

Documents checklist

Application Form:

- Duly signed application form

Education Verification:

- Photocopy of degree certificate and all years / semesters marks sheets
- Photocopy of provisional degree certificate required for courses completed in the last 6 months from the current date

Employment Verification:

- Photocopy of relieving certificate, service certificate, latest salary slips & offer letter
- Resignation acceptance letter is required in case full & final settlement is pending with employer

Address Verification:

- Address proof would be required (Copy of passport, driving license, utility bills, rental agreement or lease agreement)

Criminal verification:

- One photo id proof (Copy of passport, PAN card or voters ID)
- Address proof would be required (Copy of passport, driving license, utility bills, rental agreement or lease agreement)
- CID form (**Demand draft of INR 100 mentioned in the form is not required**)

Identity verification:

- Copy of valid passport and PAN card required