

Namita Giri

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The Principal

Famcol Academy Secondary Boarding School

Hetauda

Dear Sir/Madam,

I am writing to express my interest in the Mathematics Teacher position at Navodaya School. With a strong foundation in Mathematics education, three years of formal teaching experience up to grade 8—including Optional Mathematics—and a passion for innovative and student-centered learning, I believe I can make a valuable contribution to your academic team.

Currently, I am teaching at United English Boarding School in Hetauda, where I have been responsible for teaching Mathematics to grades 4–8. I design curriculum-aligned lesson plans that emphasize conceptual clarity, problem-solving, and active participation. I also provided one-on-one tuition for a year, resulting in a 100% pass rate, further demonstrating my commitment to student success.

Additionally, I have recently completed TPD training under experts from the Ministry of Education, Kathmandu, including Mr. Deviram Acharya, Mr. Yaduram Upreti, and Dr. Prakash Sharma. This training enhanced my skills in modern pedagogy, classroom management, and ICT integration—skills I actively apply in my daily teaching practice.

It would be a privilege to contribute to Navodaya School's commitment to academic excellence. I am enthusiastic about the opportunity to bring energy, creativity, and a deep love for mathematics to your team. I welcome the chance to discuss how my background and skills align with your school's vision.

Thank you for considering my application. I look forward to the opportunity for an interview.

Yours sincerely,

Namita Giri