



BIRLA INSTITUTE OF TECHNOLOGY WELFARE SOCIETY

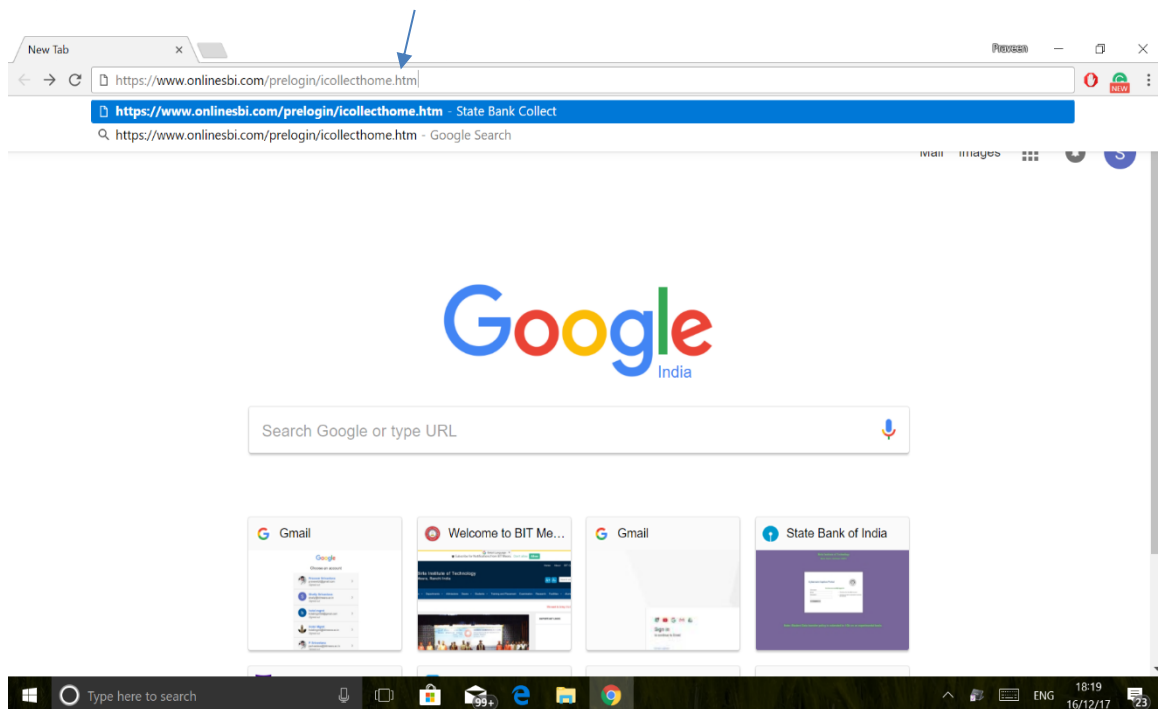
MESS FEE DEPOSIT PROCEDURE

Students can now deposit their mess fees via SBI Collect. The procedure to deposit the fees is explained step by step:

STEP 1:

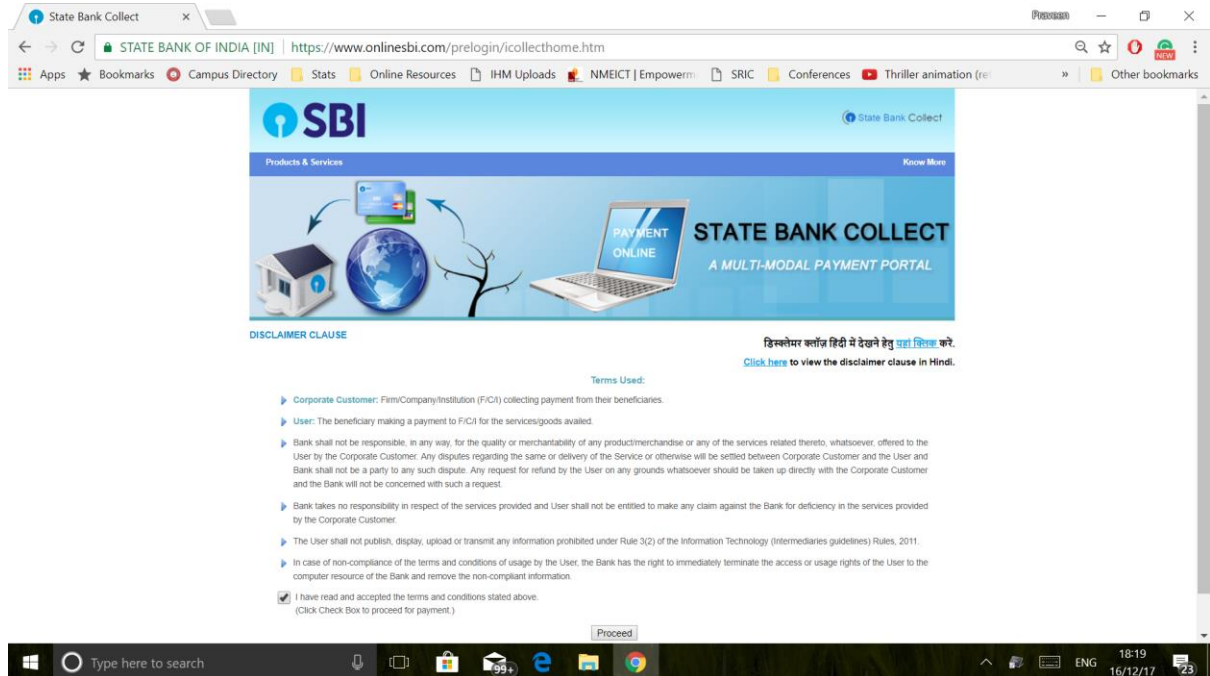
Open the following link in the web-Browser:

<https://www.onlinesbi.com/prelogin/icollecthome.htm>



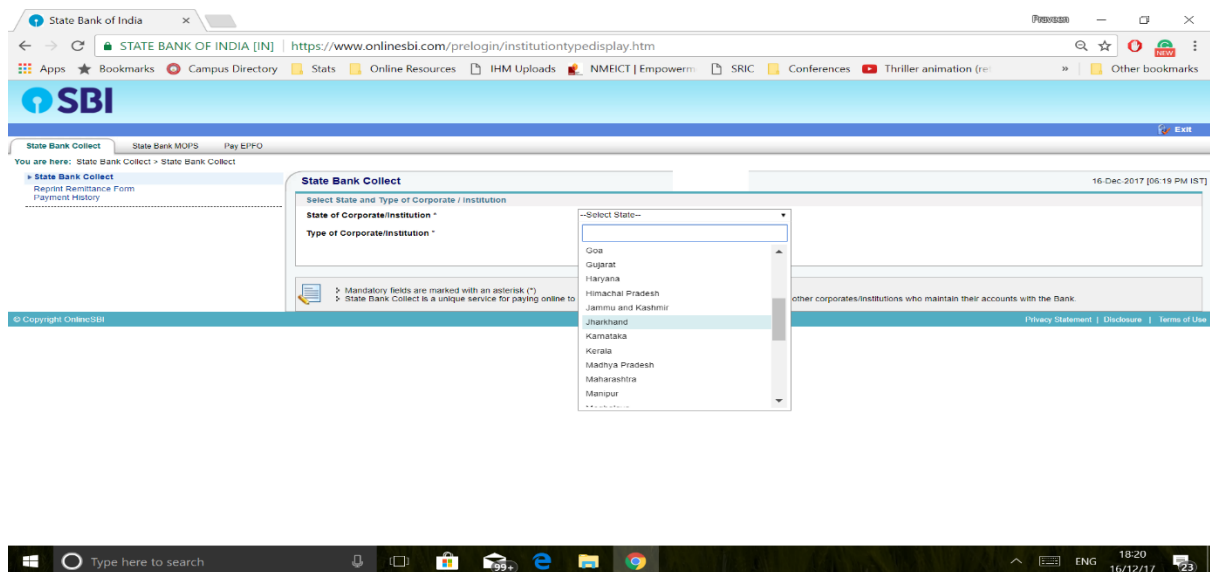
STEP 2:

Read the Terms and Conditions and tick the checkbox and click on proceed to start the process of Mess Fee payment.



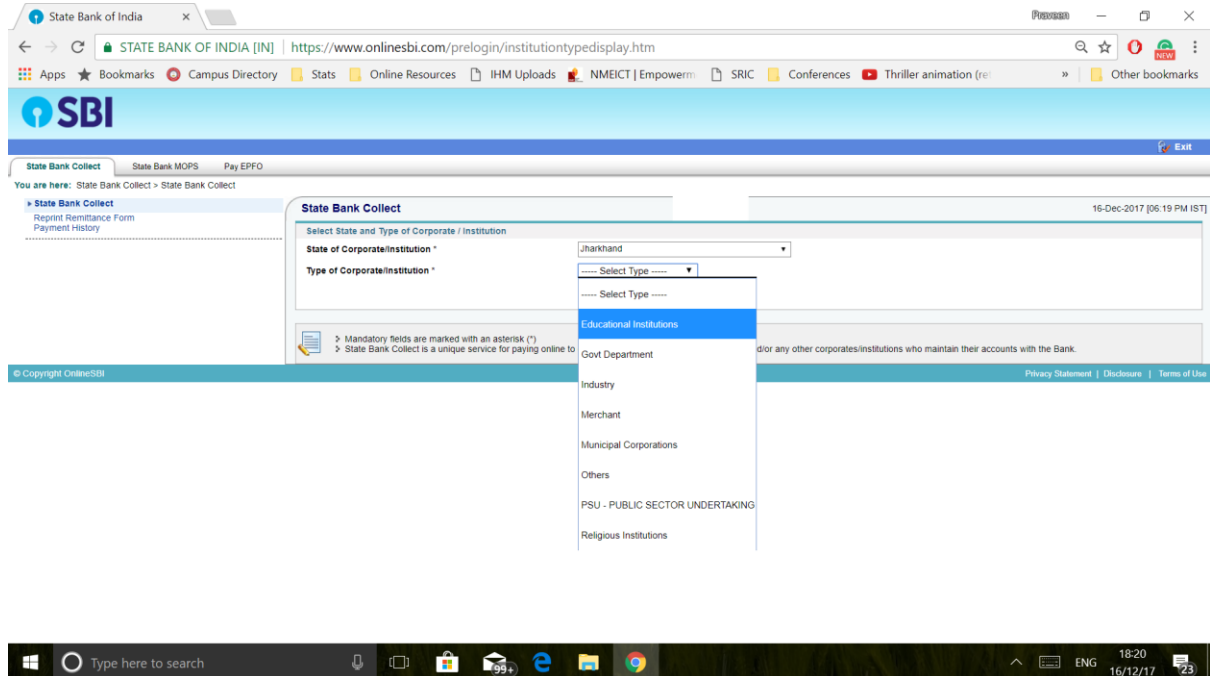
STEP 3:

Next you will be guided to the selection page, where you need to select “JHARKHAND” as state of Corporation / Institution.



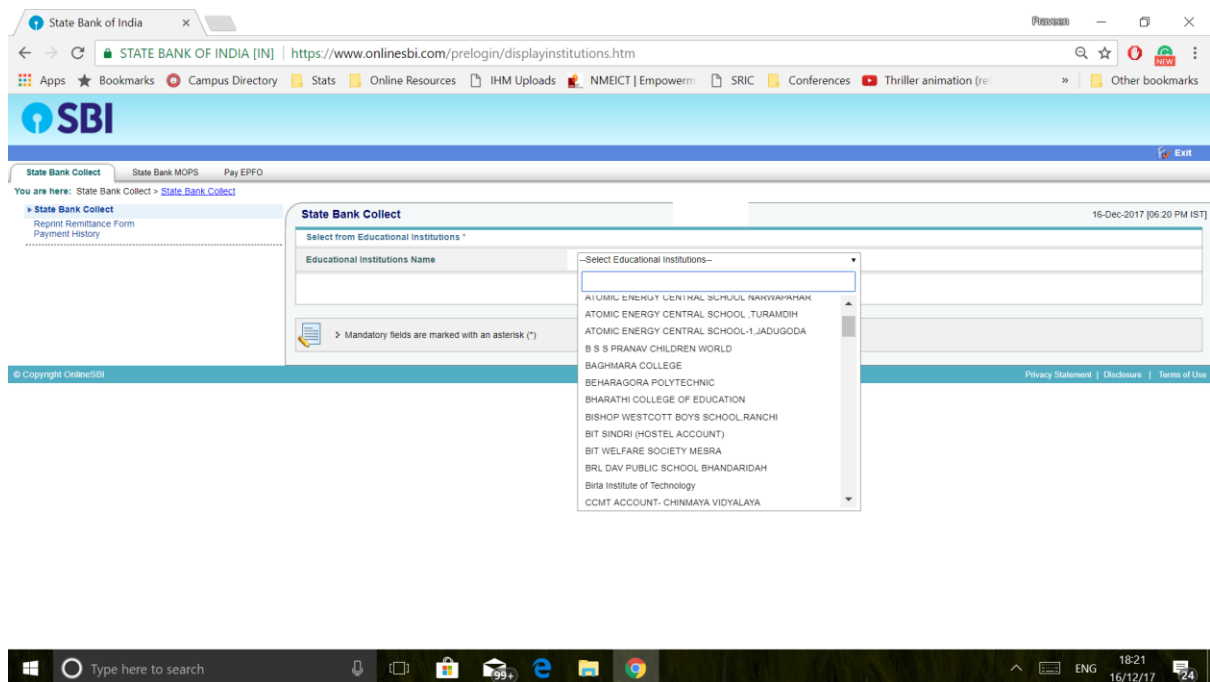
STEP 4:

Next, select “**EDUCATIONAL INSTIUTIONS**” in the Type of Corporation or Institution and click on “**GO**”.



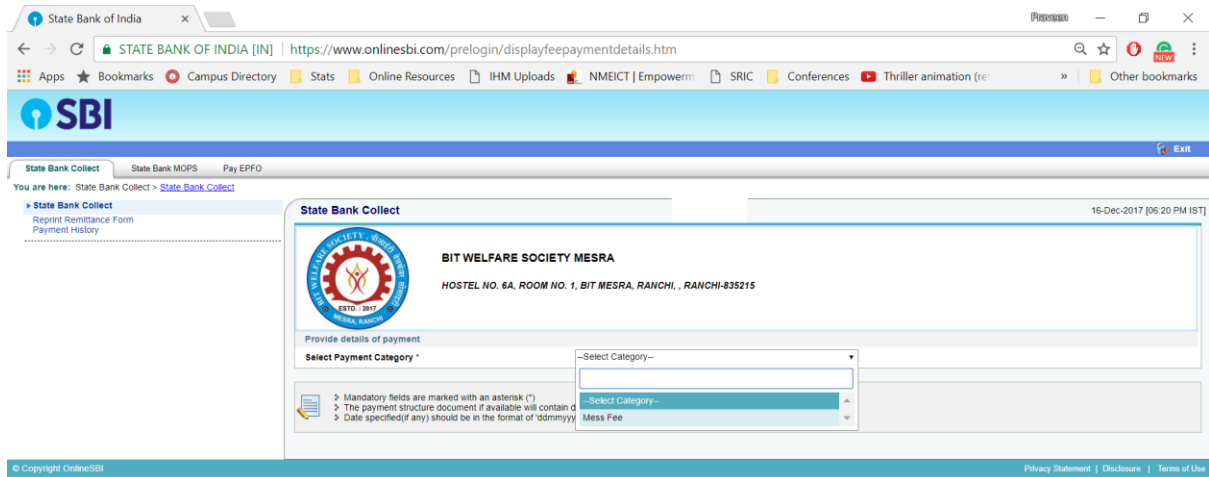
STEP 5:

Now select “**BIT WELFARE SOCIETY MESRA**” in Educational Institutions Name and click on “**SUBMIT**”.



STEP 6:

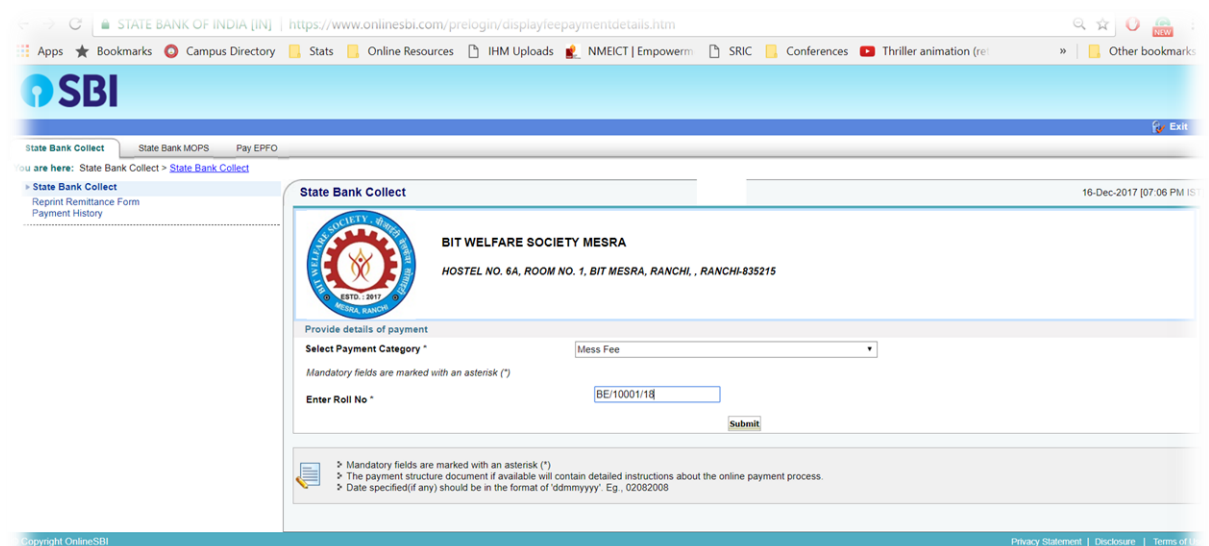
You need to select “MESS FEE” under select payment category.



The screenshot shows the State Bank of India online payment portal. The page title is "State Bank Collect". The user is logged in as "BIT WELFARE SOCIETY MESRA" with the address "HOSTEL NO. 6A, ROOM NO. 1, BIT MESRA, RANCHI, RANCHI-835215". The page is titled "Provide details of payment". The "Select Payment Category" dropdown menu is open, showing "Mess Fee" as the selected option. The page also includes a "Submit" button and a "Privacy Statement" link.

STEP 7:

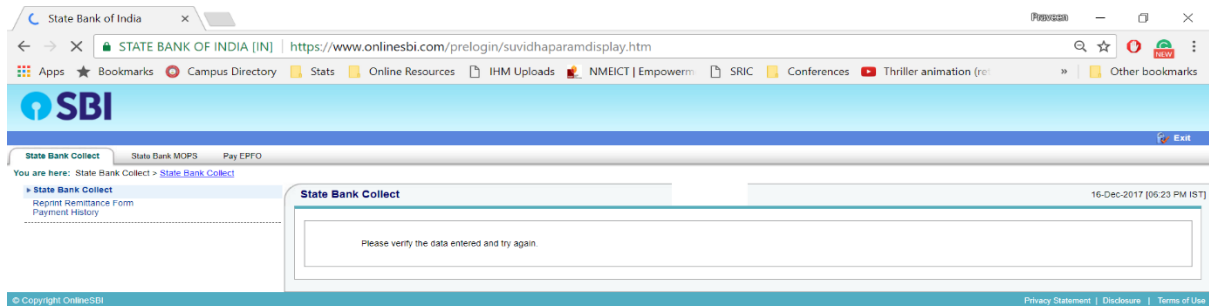
As soon as you will select the Mess Fee, you will be asked to Enter your Roll No. Kindly ensure you enter your Roll No in proper format (Example: BE/10001/18 or BHMCT/10012/18 or PHD/BT/10001/18 only) and click submit.



The screenshot shows the State Bank of India online payment portal. The page title is "State Bank Collect". The user is logged in as "BIT WELFARE SOCIETY MESRA" with the address "HOSTEL NO. 6A, ROOM NO. 1, BIT MESRA, RANCHI, RANCHI-835215". The page is titled "Provide details of payment". The "Select Payment Category" dropdown menu is set to "Mess Fee". The "Enter Roll No" field is populated with "BE/10001/18". The page also includes a "Submit" button and a "Privacy Statement" link.

CAUTION:

If you do not enter the data in the given format you will get an error message:
“please verify the data entered and try again”.



This does not mean that your data is not there in the database, but it implies that the Roll No. entered is not in the proper format.

Hence, enter the Roll No. only as per the format and click on submit to get your details.

STEP 8:

Based on the Roll Number provided by you, your detail will be displayed. The **“Payable Amount”** is advance for the next semester (*Advance or due of previous semester has not been carried forward this time and all the students need to pay a uniform amount of Rs. 20,000/- [Boys] & Rs. 15,000/- [Girls]. However, dues or advance will be suitably adjusted in the coming session*). You need to enter your Name, Date of Birth, Mobile No. and the text as shown in the image.

Click on submit after entering the details.

The screenshot shows the 'State Bank Collect' interface for BIT Welfare Society Mesra. The form contains the following details:

Personal details of program	
Roll No. *	1111
Student Name *	ABC
Roll No. *	A-1
Semester *	5
Phone No. *	800000
Academic Program *	Semester of Architecture
Email ID *	xyz@gmail.com
Fee for Semester *	Semr 2016
Payable Amount *	100
Remarks	

Below the form, there are instructions and fields for Name, Date of Birth, Mobile Number, and a security text '871A0'. A blue arrow points from the 'NOTE' section to the Mobile Number field.

NOTE:

If Email Address or Mobile no. (as mentioned in the form) is not correct don't worry, proceed for payment and after the payment, send a mail to messaccount@bitmesra.ac.in mentioning your correct E-mail address and Mobile No.

Correct Mobile No. should also be entered in the form itself in the space provided.

STEP 9:

Next, you will be asked to verify the data entered by you before proceeding for payment. After verification of data, click on “**CONFIRM**”. If the entry is not correct, click on cancel and you will be directed back to STEP No. 4.

Verify details and confirm this transaction	
Educational Institution Name	BIT WELFARE SOCIETY MESRA
Fees Fee	1111
Roll No.	ABC
Student Name	A-1
Hostel No.	8
Semester	8000000
Academic Program	Bachelor of Architecture
Email ID	abc@gmail.com
Fee for Semester	Spring 2018
Payable Amount	100
Total Amount	INR 100.00
Remarks	

Please ensure that you are making the payment to the correct payee.

[Confirm](#) [Cancel](#)

STEP 10:

After clicking on confirm, you will reach to the payment options. You can do the online payment via NET BANKING, DEBIT CARD OR CREDIT CARD and following the procedure thereafter.

You can also select the SBI BRANCH OPTION if you wish to submit the money in the branch.

NET BANKING

SBI Bank Charges: 11.8

Other Banks Internet Banking Bank Charges: 17.7

CARD PAYMENTS

This payment mode is not available between 23:30 hours IST and 00:30 hours IST

State Bank ATM-Card-Debit Card Bank Charges: Rs 11.8

Other Banks Debit Cards Bank Charges: Rs 12.98

Credit Cards Bank Charges: Rs 12.98

OTHER PAYMENT MODES

SBI BRANCH Bank Charges: Rs 59.0

Buddy Bank Charges: Rs 5.9

BRANCH OPTION:

To submit the money in the branch (Any SBI Core Banking Branch), you need to select the SBI Branch Option and you will be directed to the next page as under:

The screenshot shows the State Bank of India online payment portal. The browser address bar displays the URL: <https://www.onlinesbi.com/prelogin/suvidhacardpayment.htm>. The page title is "STATE BANK OF INDIA [IN]". The navigation bar includes links for "State Bank Collect", "State Bank MOPS", and "Pay EPFO". The main content area shows a green checkmark icon and the message: "Payment details captured successfully. Please print & submit the Pre Acknowledgement Payment form to the Branch for Payment." Below this, the "Payment Details" are listed:

SBCollect Reference Number	DU82413571
Category	Mess Fee
Roll No	1111
Student Name	ABC
Hostel No.	A-1
Semester	8
Phone No.	9999999
Academic Program	Bachelor of Architecture
Email ID	abc@gmail.com
Fee for Semester	Spring 2018
Payable Amount	100
Transaction Charge	INR 59.00
Total Amount	INR 159.00
Remarks	

Below the payment details, there is a link: "Click here to save the Pre-Acknowledgement Form in PDF". A blue arrow points from this link to the text "You need to print the Pre-Acknowledgment Form (which is available in pdf)." in the subsequent text block. At the bottom of the page, there is a link: "Return to State Bank Collect Home Page". The Windows taskbar at the bottom shows the date and time as 16/12/17, 18:38.

You need to print the Pre-Acknowledgment Form (which is available in pdf). Take this form to your nearest SBI Branch and submit the money after showing the Form. Take the payment receipt from the bank.

STEP 11:

After completing the payment online, you will get the option to print the payment details. Take the print out of the same and by showing it to the Mess Account Office you can collect the Fee Receipt.

NOTE:

- Mess Account Office will make an effort to send the receipt of payment to all the student in their E-Mail address (for both on-line as well as SBI Branch payment) one day after the actual payment. However, if you fail to receive the receipt in E-Mail, you can collect the receipt from the Mess Account Office by showing the payment details you received after online payment or by showing payment receipt you received from SBI Branch.
