

Tableau Charts

by Ashwin Panbude

Text Chart

- Displays data in a straightforward text form.
- Useful for showing precise values and small datasets.
- Ideal for presenting exact numbers.
- Audience needs to compare specific values easily.



M E R I T S H O T

Expense Table Text

Category	Postdate		
	January	February	March
Bills & Utilities	-505	-197	-55
Entertainment	-120	-13	-7
Fees & Adjustments	-80	-138	-126
Food & Drink	-323	-750	-305
Gas	-13	-49	-56
Groceries	-398	-413	-926
Health & Wellness	-270	-114	-31
Home	-536	-12	
Personal	-56		
Shopping		-1,072	-449
Travel	-75	-2,408	2,176
Grand Total	-2,377	-5,166	221

Characteristics of Text Chart

- Powerful for data presentation.
- Known as a text table or cross-tab.
- Displays data in rows and columns, similar to a spreadsheet.
- Ideal for listing names, counts, or specific details.
- Showing detailed information where exact values matter.
- Excellent for precise comparisons.



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Highlight Tables

- Similar to text charts but with an added twist.
- Uses color to emphasize specific data points.
- Helps make patterns and outliers more visible.
- Ideal for heat maps.
- Highlighting highs and lows in data.
- The use of color adds an extra layer of insight.
- Makes it easier to spot trends and anomalies at a glance.

Sub-Category	January	February	March	April	May
Accessories	\$5,478	\$5,369	\$8,735	\$7,981	\$9,815
Appliances	\$3,176	\$4,933	\$6,700	\$6,875	\$7,526
Art	\$966	\$1,008	\$1,413	\$2,382	\$2,256
Binders	\$12,412	\$4,286	\$13,728	\$13,384	\$9,245
Bookcases	\$5,062	\$1,940	\$7,147	\$4,926	\$6,290
Chairs	\$11,285	\$7,768	\$20,832	\$18,855	\$25,703
Copiers	\$3,960		\$22,580	\$6,880	\$18,400
Envelopes	\$758	\$689	\$1,857	\$852	\$1,190
Fasteners	\$88	\$159	\$150	\$258	\$109
Furnishings	\$3,980	\$2,318	\$5,068	\$7,185	\$7,305
Labels	\$207	\$300	\$940	\$408	\$885
Machines	\$7,215	\$8,990	\$35,052	\$18,190	\$11,268
Paper	\$2,287	\$2,805	\$6,218	\$3,865	\$6,359
Phones	\$13,772	\$9,000	\$26,712	\$18,847	\$24,859
Storage	\$9,374	\$8,125	\$14,793	\$15,806	\$14,670
Supplies	\$4,483	\$289	\$10,807	\$6,248	\$1,154
Tables	\$10,952	\$4,218	\$16,913	\$9,913	\$8,288

Characteristics of a Highlight Table

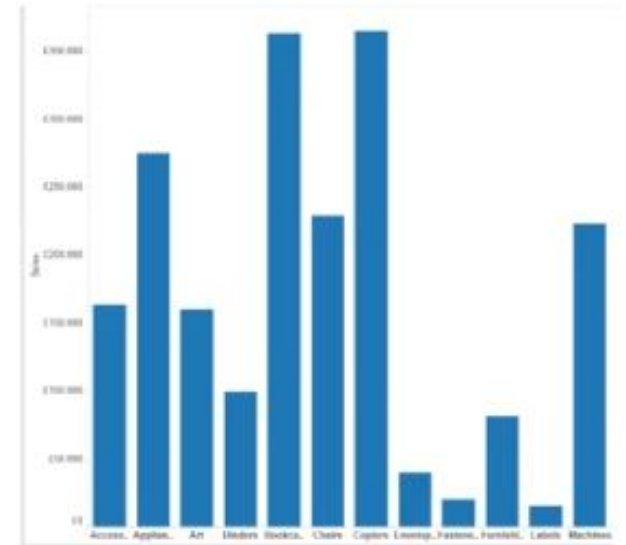
- Enhances text tables by adding color to emphasize important data points.
- Easier to spot patterns, trends, and outliers quickly.
- Background color of each cell is shaded based on its value,
 - Offering a visual representation of the data.
- Comparing values across multiple categories.
- Color highlights significant differences in the data.

Bar chart

- Represents data with rectangular bars.
- The length of each bar corresponds to its value.
- Comparing categories or showing changes over time.
- Being easy to read and interpret.
- Communicating key differences or trends quickly.



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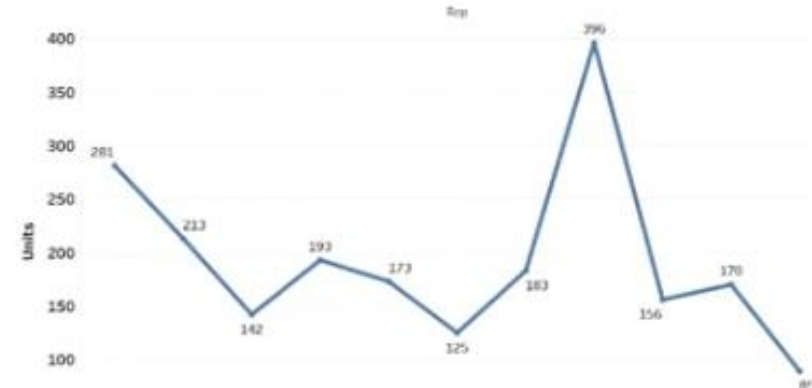


Characteristics of Bar Charts

- Most common and versatile chart types in Tableau.
- Uses horizontal or vertical bars to represent data.
- Makes it easy to see which categories are larger or smaller.
- Comparing discrete categories or groups.
- Highlights differences and trends at a glance.
- Analyzing data like sales by region or employee performance by department.

Line Chart

- Display data points connected by a continuous line.
- Clearly illustrates changes and movements in data.
- Ideal for time series analysis.
- Identify patterns, trends, and fluctuations over a specified period.

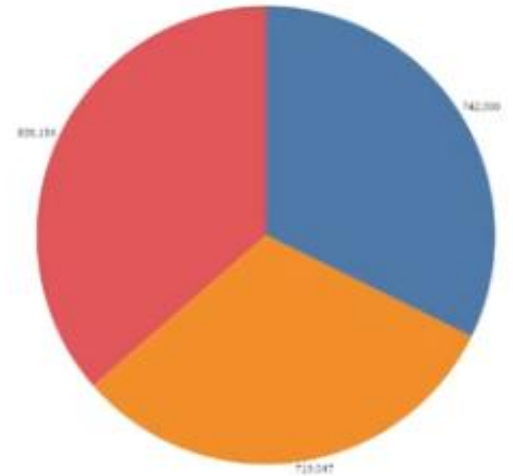


Characteristics of Line Charts

- Visualizing trends over time, showing how data points change and move.
- Represent continuous data, connecting points with a continuous line.
- Useful for time series analysis,
 - Identifying patterns and trends over a specific period.
- Can compare multiple data sets.
- Allowing for easy comparison of different trends.
- Easy to understand and interpret trends and changes.

Pie Charts

- Displays data as slices of a circle.
- Each slice represents a proportion of the whole.
- Showing the composition of a dataset.
- Effective for visual appeal, but should be used judiciously.
- Avoid using too many slices or small differences,
 - become hard to read.
- A quick snapshot of parts-to-whole relationships.



Characteristics of Pie Charts

- Circular diagrams that show data as slices of a circle.
- Each slice represents a category's share of the total.
- Makes it easy to see how each part compares to the whole.
- Ideal for displaying the relative sizes of a few categories.
- Shows the percentage each category represents.
- Few categories to compare.

Characteristics of Bubble chart

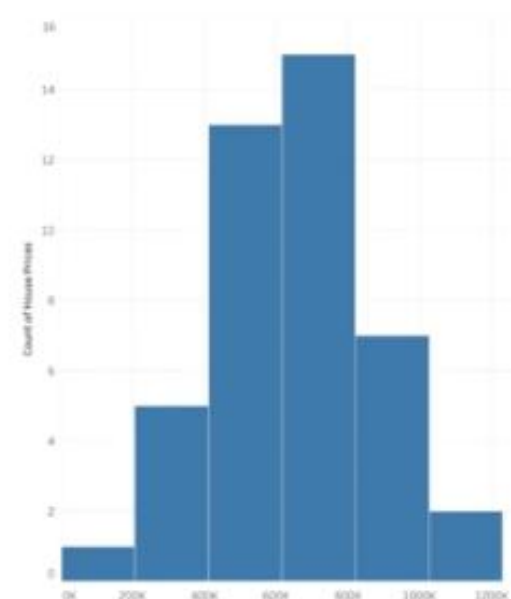
- Visualizes multiple dimensions of data,
 - Position, size, and color.
- Position is determined by two variables (x and y axes),
- Size and color represent additional variables.
- Comparing and analyzing relationships.
 - Identify correlations and outliers.
- Varying sizes and colors,
 - Distinguish and interpret data points.
- Ideal for complex data sets,
 - Offering a appealing presentation.

Histogram

- Represents distribution of a continuous variable.
- Divides data into bins or intervals.
- Displays frequency of data points within each bin.
- Different from bar charts, which compare categories.
 - Focuses on the shape and spread of data.
- Understanding distribution and variability.



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Characteristics of Histogram

- Visualize the distribution of a continuous variable.
- Data is divided into bins representing ranges of values.
- Bin height shows the frequency of data points.
- Helps identify the shape (e.g., normal, skewed) and spread of data.
- Useful for detecting clusters, gaps, and outliers.

Heat Map

- Uses color to represent data density or intensity.
- Ideal for visualizing complex data across two dimensions.
- Often used to uncover patterns, trends, and correlations.



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FINANCE, BIOLOGY, AND WEB ANALYTICS

Characteristics of Heat Map

- Color intensity indicates data magnitude.
- Displays data in a grid or matrix format.
- Easily spot patterns, trends, and correlations.
- Comparing data across two dimensions,
 - **Example:** Time vs Category or Product vs Region.
- Highlights high and low values in data density.
- Applied in various fields like finance, biology, and web analytics.

Tree Map



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- Visualizes hierarchical data as nested rectangles.
- Rectangle size is proportional to a metric.
 - Sales or population.
- Understand composition and distribution across different levels.

Tree map



Characteristics of Tree Map

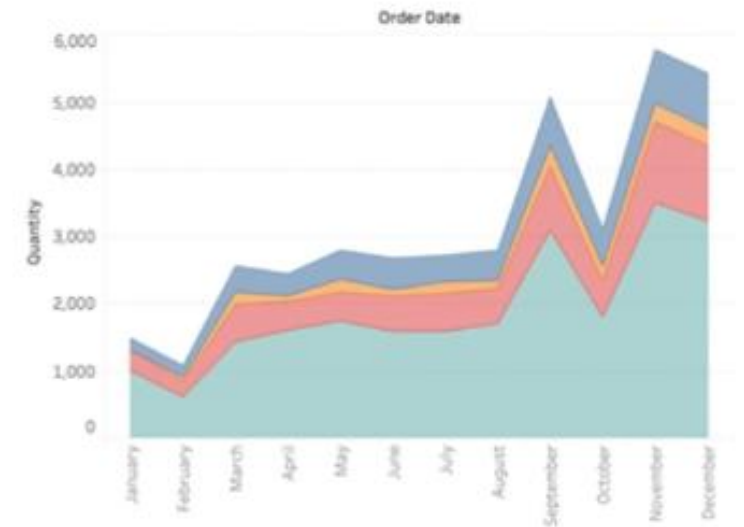
- Represents hierarchical data with categories and subcategories.
- Rectangle size reflects a specific metric.
 - Revenue, population.
- Nested rectangles illustrate relationships.
- Easily identify dominant categories and outliers.
- Supports interactive exploration,
 - Drill down and zoom out.
- Finance, marketing, and organizational management.

| Area Chart

- Displays data as connected points with area filled beneath.
- Emphasizes the cumulative magnitude of values over time.
- Showing trends and patterns over time or categories.



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Characteristics of Area Chart

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- Highlights cumulative values over time or categories.
- Filled area between line and x-axis emphasizes data series.
- Showing trends, highlighting increase and fluctuations.
- Comparison of multiple categories or data series.
- Smooth representation of changes over time.
- Presenting trends in reports and presentations.

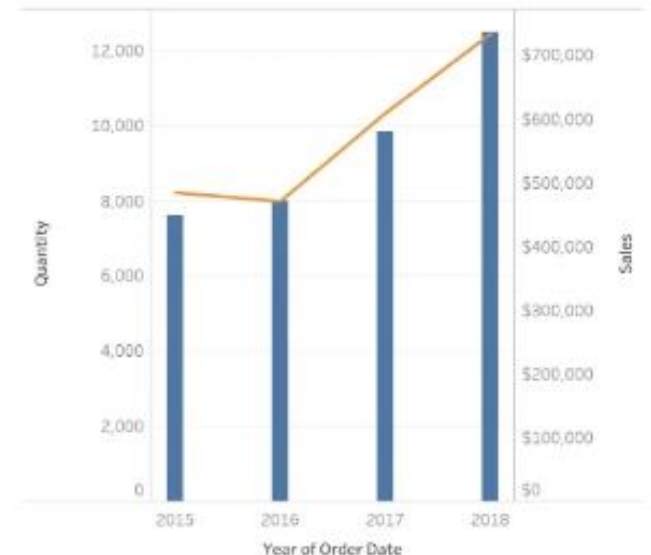
Dual Axis Chart

- Combines two separate axes on one chart.
- Visualizes two different measures or metrics simultaneously.
- Comparing trends and relationships between different measures.



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Sheet 1



Characteristics of Dual Axis Chart

- Displays two measures with separate axes.
- Each axis can have its own scale for measures with different units.
- Combines multiple visual elements,
 - Lines, bars for correlation analysis.
- Shows interactions between two variables over time or categories.
- Enhances clarity by comparing trends.
- Versatile—can be applied to various chart types.

Scatter Plot

- Plots individual data points on an x and y-axis.
- Helps identify correlations, outliers, and trends in data.
- Used to visualize relationships between two variables.



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Characteristics of Scatter Plot

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- Identifies relationships or associations between two variables.
- Each point represents an observation.
- Position is determined by values,
 - x-axis and y-axis.
- Recognize patterns like clusters, trends, correlations, and outliers.

Characteristics of Scatter Plot

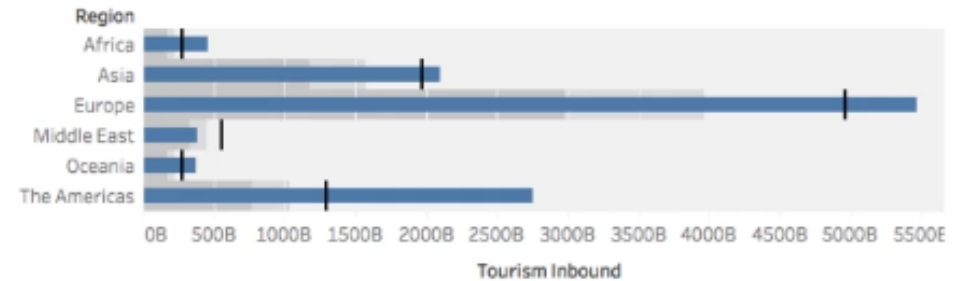
- Shows the spread/dispersion of data points to indicate variability.
- Often used in regression analysis to assess relationship strength.
- Data exploration in various fields like statistics and research.

Bullet Chart



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- Specialized chart type in Tableau.
- Displays progress towards goals.
- Highlights performance against targets.
- Consists of a primary measure,
 - Current sales.
- Compares to secondary measures,
 - Previous performance, target values.
- Concise view of performance metrics.

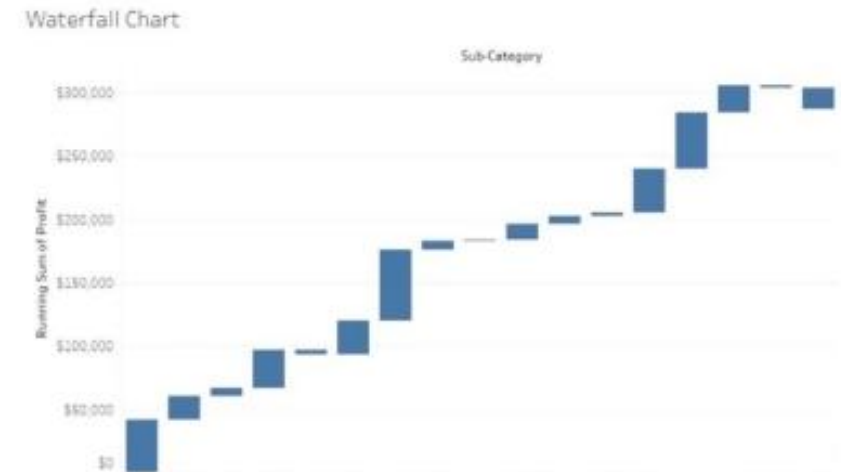


Characteristics of Bullet Chart

- Compares primary measures with targets and previous periods.
- Compact layout optimizes space.
- Conveying essential information.
- Includes reference line for easy goal assessment.
- Highlights trends and deviations for quick evaluation.
- Enhance analytical depth.
- Uses bars and markers for intuitive data presentation in dashboards.

Waterfall Chart

- Helps in understanding how a starting value changes due to different factors.
- Visualizes the cumulative effect of sequential positive and negative values.
- Commonly used in financial data
 - Profit and loss analysis.
- Each bar shows the impact of different factors on the total value.



Characteristics of Waterfall Chart

- Illustrate cumulative impact of sequential positive/negative values on an initial value.
- Begin with a baseline value and show incremental changes leading to a final value.
- Bars represent increases/decreases, visually tracing the flow of changes.

| Characteristics of Waterfall Chart

M

- Ideal for analyzing contributing factors to totals like revenue, expenses, and net profit.
- Provide clarity in understanding how factors impact a metric, highlighting trends and outliers.
- Used in financial contexts to simplify complex data transformations for decision-making.

Gantt Chart

- Represents project schedules using a bar chart format.
- Each task is shown as a bar positioned against time, indicating start and end dates.
- Project management, offering a clear timeline of activities.
- Teams coordinate tasks and meet deadlines.



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| **Characteristics of Gantt Chart**

- Represent tasks as bars on a timeline, showing start and end dates.
- Bar length reflects task duration, offering a clear timeline view.
- Visualize task dependencies, indicating which tasks rely on others.
- Aid in resource management by showing when resources are required.