

Study Leave:

Study Leave is granted to the Railway servants with 5 years of regular service, for higher studies and training connected to his duties. Railway servants availing SL must have a minimum of 3 years of service to serve on return. SL is granted on the consideration that it is advantageous to the Government. It is granted up to 12 months in general and in special cases up to 24 months. SL can be combined with other leave (other than EXL) up to 28 months and for Ph.D. up to 36 months. GM or HOD can sanction study leave for study within India and by Railway Board for study abroad.

Pay + DA minus stipend, scholarship and remuneration is paid as leave salary during the period of Study leave. Study allowance is also paid during the period of Study leave availed outside India.

Casual Leave:

CL is not regarded as a leave under leave rules. Railway servants who avail public holidays are entitled for 8 days of CL and others are entitled for 10 days of CL every year. CL can be combined with holidays and rest days. Unavailed CL lapses at the end of the year.

Special Casual Leave:

SCL is granted to Railway servants who are in Scouts, Guides, St. John Ambulance, and Territorial Army for attending camps and rallies. It is granted to sports persons for participating in tournaments and coaching camps. It is granted to representatives of recognised Trade Unions for attending FNM, PNM, and Executive committee meetings. Defence helpers for appearing in DAR cases are also granted SCL. Railway Servants who are in the managing committee of Cooperative Societies, Stores, Canteen, Institute etc., are granted SCL to attend their meetings. SCL is also sanctioned to cover up absence due to bandh, Curfew, flood etc.