

CTL:

Conversion of LHAP into half of such leave with full pay is called CTL. It is permissible on medical grounds without any limit. 180 days of LHAP can be commuted in the entire service for study. Normal salary is paid during CTL. If employee resigns or retire from service on his own with out joining duty, the CTL sanctioned will be reverted as LHAP and difference in salary is recovered. However, if the retirement or termination is forced upon or if the employee dies while on CTL, the period of CTL need not be reverted in to LHAP and salary already paid will not be recovered. School staff are not eligible for CTL.