

Encashment of LAP during service:

Railway servants can encash, once in two years, LAP up to 10 days at the time of availing of passes for a maximum of 60 days during the entire service. After encashing and availed of LAP, the employee should have a minimum balance of 30 days LAP. In addition to that, the employees are also eligible for encashment of LAP up to 300 days at the time of retirement. These orders are effective from 1-9-08.