



Expression of Interest (EOI) for pre-qualification of suppliers of medical and laboratory equipment, supplies and consumables

“EOI-WHO-2020-03”

Background

World Health Organization (WHO) in Myanmar intends to pre-qualify Myanmar registered suppliers of medical and laboratory equipment, supplies and consumables.

This exercise is led by WHO Myanmar and other UN Agencies in Myanmar may participate.

The pre-qualification is divided into the below groups of commodities:

- LOT 1: Medical equipment, supplies and consumables (PPE, medicines and vaccines excluded)
- LOT 2: Laboratory equipment, supplies and consumables

This Expression of Interest (EOI) for pre-qualification is launched to initiate an assessment of technical and other capabilities of Myanmar registered companies in Myanmar in supplying the above-mentioned types of goods mentioned in the above lots.

Upon completion of the pre-qualification evaluation, WHO will include the selected suppliers in a roster of pre-qualified suppliers. Depending on WHO's best interest and at its discretion, as well as that of the participating UN Agencies, pre-qualified suppliers may directly be invited to submit bids or quotations in response to upcoming solicitation announcements or they will be advised to compete in an open competition.

Submission requirements (documents to be submitted):

The following documentation must be submitted (in English whenever possible):

- Myanmar Company Registration Certificate;
- A copy of the importation license from the authorities in Myanmar;
- VAT registration certificate;
- Company structure (not exceeding 15 pages maximum), including: name of shareholders, organizational chart, staff expertise/competence; type of merchandise dealt with by the company; warranty, after sales service;
- Quality Assurance (ISO, National Certificates etc.), UN Global Market registration (www.ungm.org) and environmental policies in place;
- Description of available branches, showrooms, stores, warehouses;
- A covering note in the letterhead of the organization, signed by the authorized official and Stamped mentioning the LOT number(s) interested in;

- Previous experience: A minimum of 3 purchase orders and/or contracts awarded and completed within the past three years, documenting experience in specific LOT, to similar organizations as UN, other bilateral organizations or government;
- References or contact details (name, phone number and email address) of minimum 3 top clients.

The documentation must be submitted in a sealed envelope marked as “EOI-WHO-2020-03” and should be addressed to:

WHO/MYANMAR

Attn:

Administrative Officer

No.403(A1), Shwe Taung Kyar Street

Bahan Township, 110201, Yangon

Tel: 951 7534300, 7534307, 7538620-1, 7538474-6

The deadline for receiving documents is **September 21, 2020, 15:00 PM, Myanmar Local Time.**

Eol documents sent by e-mail or facsimile **will not be accepted**. Eol documents received after the above deadline will not be considered. Eol documents from suppliers failing to provide the requested information will be disregarded.

Interested companies, firms, entities, may obtain further information by contacting:

semmlpo@who.int

Tel: Tel: 951 7534300, 7534307, 7538620-1, 7538474-6 (supply unit)

Methodology for pre-qualification

Eligibility and Evaluation Criteria will be applied in assessing the strengths of the received documentations.

First the documentation will be screened applying the following eligibility criteria as the mandatory requirement in assessing the received documentation before they are rigorously evaluated and marked. Interested suppliers must submit all the requested documents listed under *Submission Requirements*. Interested suppliers who fail in one or more of the above attributes will be disqualified at the preliminary stage; no further evaluation of their documentation will be carried out.

In the absence of specific documents as indicated, other documentation providing similar information may be submitted which may be accepted by the evaluation panel at its own discretion.

The evaluation criteria described below will be used to assess the capacity and capability of suppliers.

Evaluation Criteria	Maximum Score	Minimum Pass Marks
Minimum pass mark must be obtained in each evaluation criteria, failing which the proposal will render disqualification		
Company Profile as described above	50	35
Previous experience: A minimum of 3 purchase orders and/or contracts awarded and completed within the past three years, documenting experience in specific LOT, to similar organizations as UN, other bilateral organizations or government;	30	20
Quality Assurance (ISO, National Certificates etc.), UN Global Market registration (www.ungm.org) and environmental policies in place	10	0
Description of available branches, showrooms, stores, warehouses	10	5
Total Maximum Score	100	
Minimum Score for pre-qualification	70	

Only suppliers passing the eligibility criteria and securing the minimum pass marks and an overall score of 70% or above in the evaluation will be considered as pre-qualified bidders.

Disclaimer:

This EOI does not entail any commitment on the part of WHO, or any other participating UN Agencies, either financial or otherwise. WHO reserves the right to accept or reject any or all EOI without incurring any obligation to inform the affected supplier/s of the grounds.

Requests for Quotations (RFQ) and any subsequent purchase order will be issued in accordance with the rule and procedures of WHO and other participating UN Agencies.