



Direct Axis Technology L.L.C  
P.O.Box. 98405, Dubai, U.A.E  
Tel: +971-4-394 7818  
email: [info@directaxistech.com](mailto:info@directaxistech.com)

## OFFER LETTER

Ref : DA/HR/UAE 00138  
Date : Monday, April 17, 2023  
Name : **Mr. ASIF SAHEER**

Direct Axis Technology L.L.C is pleased to extend you an Employment Offer Letter under the following terms and conditions:

### POSITION DETAILS

- Designation : Software Developer
- Grade : 04
- Working Hours : As per UAE Labor Law, 48 Hrs/Week
- Work Location : Dubai, UAE

### REMUNERATION DETAILS

| Particulars          | Monthly            | Annual               |
|----------------------|--------------------|----------------------|
| Basic                | 2500.00            | 30,000.00            |
| House Rent Allowance | 300.00             | 3,600.00             |
| Transport Allowance  | 200.00             | 2,400.00             |
| Other Allowance      | 200.00             | 2,400.00             |
| <b>TOTAL CTC</b>     | <b>AED 3200.00</b> | <b>AED 38,400.00</b> |

Dear. Asif

We are pleased to offer you a position in Direct Axis Technology as “**Software Developer**” in Dubai. This letter will officially confirm the terms of your employment. You will be on probation of 180 days per the company policy. On completion of 180 days and following satisfactory performance company may confirm your position.

**Cost to Company:** You will receive a Cost to Company (“CTC”) of AED **3,200.00** payable in arrears on the last day of the month. You shall be responsible for filing your personal returns and comply with other requirements under the . UAE laws

**Annual Leave:** You will receive annual leave in accordance with Company’s annual leave policy. Please talk to your HR to get details of the same

**Public Holiday:** You will be granted public holidays as listed for office employees by the local government

**Site of Employment:** The Company may, in its business interests, transfer to any other location in Kerala or UAE.

You may also be deputed to any of our associate, sister concerns, subsidiaries, group company or any other affiliated companies/concerns/organizations/firms with whom Company may make an arrangement or agreement from time to time, on such terms and conditions that are not less favorable as contained in this offer letter.

**Duties and Responsibilities:** You shall perform duties and responsibilities as set by the Company and that are consistent with you position within the Company. You must act in the interest of the Company, serve it faithfully and diligently and comply with legal requirements applicable to you and all lawful directions issued to you by the Company from time to time.

You agree that you shall not at any time during the term of this agreement, with the prior written consent of the Company, be engaged, employed, concerned or interested, directly or indirectly, in any other employment, business or occupation that may conflict with your duties to the Company. Further, we have taken note that you are not bound by any competitive clauses of your current employer

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**Terms of Termination:** During probation period your employment may be terminated by either party at any time by giving thirty (30) days written notice to the other party. On confirmation of employment notice period will be sixty (60) days. The Company may elect to pay to pay you your salary in lieu of part or all of the notice period.

Your employment may, however, be terminated immediately and without notice at any time if you engage in serious misconduct, willfully or materially breach this agreement or are charged with any criminal offence which in the reasonable opinion of the Company bring the Company or any of its customers, partners, or related entities into disrepute.

**Effect of Termination:** Upon expiry of this agreement pursuant to sections on Termination, you shall not be entitled to any compensation (other than the salary for the days worked), severance pay, or indemnity whatsoever.

**Policies & Procedures:** You must comply with policies and procedures (as amended from time to time) of the Company. Your employment is subject to policies and rules of the Company amended from time to time.

**Entire Agreement:** This agreement, along with confidentiality information agreement and the employee agreement, constitutes the entire agreement between the parties. Any disputes or claim relating to or arising out of your employment relationship will be governed by arbitration provision stated in the enclosed Employee agreement.

**To indicate your acceptance of this offer and employment with Direct Axis Technology,**

**Please submit**

- A copy of your recent passport size photographs
- Copy of Degree/PG/Diploma (wherever applicable) certificates
- Passport Copy



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Manager – HR & Admin

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Managing Director

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Employee Signature & Date