Renew PHRF Certificate w/o changes

Renew w/o changes selected

Parent CertID
CouponID
Flag
Flag message

→

- Clone certificate
- Spend Coupon
- Set Parent Cert to "Rewewed"
- Set Parent Cert ID
- Set Coupon ID
- Set Valid Through to 12/31/[Membership Year]

New Cert ID
Flag
Flag message

↓

When PHRF Regs change, Members may be asked questions on renewal that will require Cert to be reviewed depending on answer.

E.g. Currently if a member flags that they fly Symmetrical and Asymetrical Spinnaker, certificate is reviewed

Renewal Flag requires review? —No→ **Cert Previously Flagged?** —No→ **Has Base Rating Changed?** —No→ Set Certificate Status to Published. Present member with new certificate.

New CertID
Flag
Flag Message

New CertID

Yes (from Has Base Rating Changed) ↓
Set flage and note "Base Rating Change"

Global Settings

Membership Year (FY): Year for which Coupons are valid. Also year for which cert expriations are set

Renewable years: How old a published cert can be and still be renewed. Currently set for 2 years. So for 2018, 2016 and 2017 certs can be renewed

Set Renewal Flag and Review note as to why cert is to be reviewed

→ **Cert has current Handicapper?** —Yes→ Email handicapper —Yes→ Set Certificate Status to "Review" and present member with certificate with message that it will be reviewed by handicapper

No ↓
Set handicapper and email handicapper a cert has been added to their queue