

Date: 19/12/2021

To,  
**The Secretary,**  
**M. H. Saboo Siddik Institute,**  
**Byculla, Mumbai - 400 008**

**Respected Sir,**

I / We, Asim Siddiqui, the undersigned have to inform you that the Mandap Decoration / Electrical Illumination (with generator) etc for the function to be held in the Saboo at the above institution on 20/12/2021 has been entrusted to your approved contractor namely.

**Decorator Name: Asim Siddiqui**

I / We have seen the rates as approved by you for the various items of illumination and Mandap Decoration.

I / We undertake to produce the receipt of full payment of the said Contractor within a week after the function or at the time of receiving the refund of the deposit amount at your office.

**Yours Faithfully,**

I / We, Asim Siddiqui, the undersigned your approved Mandap Decorator, confirm having accepted the contract for the function to be held on 20/12/2021 at your insitution.

Notes: This form should be handed over to the Mandap Decorator Asim Siddiqui and should reach the office 15 days before the date of the function duly signed by the Contractor.

(a) Full Payment should be paid with the order for the hall.