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Rojalin Barik

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Professional Summary

Innovative, forward-thinking success in various leadership roles in customer support,Expert in client relationship management (CRM), corporate governance, and change management.

Data entry analyst with more than 1 years of experience leading decision making through improving data entry processes.

lead teams of 5-10 people across technology , business, and banking / corporate departments.

Skills

data entry operator

banking

c++, html,windows,MS(package),Tally Erp-9

Employment History

Data entry operator, BCI. Rashulgarh, ODISHA

Jan. 2019 - Jan. 2020

Manage and maintain effective records keeping , organizing files to collect information for Maintain regularly scheduled office hours to advise and assist students.futura use.

Education

SRI JAGANNATH MAHAVIDYALA NUAGAONHAT, JAGATSINGHPUR, ODISHA

Bachelor of Science, SCIENCE, Present

SARALA MAHAVIDYALAYA , RAHAMA, Rahama JAGATSINGHPUR, Odisha

HIGHER SECONDARY EXAMINATION , SCIENCE, Mar. 2015

PANCHAYAT HIGHSCHOOL BAGOI, kujang,jagatsinghpur, Odisha

High school certificate , Apr. 2013

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RESUME DESIGNS