

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION						
MAJOR IN HUMAN RESOURCE MANAGEMENT						
EFFECTIVE ACADEMIC YEAR 2018-2019						
(Update Program of Study as of Academic Year 2020-2021)						
COURSE CODE	COURSE TITLE	HOURS		UNITS	PRE-REQUISITE	
		LEC	LAB			
FIRST YEAR						
FIRST SEMESTER		18	0	23		
BA031	Microeconomics	3	0	3		
BA033	Human Resource Management	3	0	3		
MGT131	Human Behavior in Organization	3	0	3		
MATH031	Mathemetics in the Modern World	3	0	3		
ENGL031	Purposive Communication	3	0	3		
SOCSCI032	The Contemporary World	3	0	3		
PE103	Movement Enhancement			2		
NSTP111	National Service Training Program 1			3		
SECOND SEMESTER		18	0	23		
HR132	Administrative and Office Management	3	0	3		
BA032	Basic Supervision	3	0	3		
ENGL033	Conversational English with Public Speaking	3	0	3		
PSYCH031	Understanding the Self	3	0	3		
SOCSCI031	Readings in Philippine History	3	0	3		
HUM031	Art Appreciation	3	0	3		
PE104	Fitness Exercises			2	PE103	
NSTP112	National Service Training Program 2			3	NSTP111	
SECOND YEAR						
FIRST SEMESTER		21	3	24		
HR231	Labor Law and Legislation	3	0	3		
LAW231	Business Law - Obligations and Contracts	3	0	3		
TAX231	Income Taxation	3	0	3		
ENGL254	Business Communication	3	0	3		
FLELEC1	Foreign Language Elective 1	3	0	3		
CSIT101	Modern Tools 1	0	3	1		
STS031	Science, Technology and Society	3	0	3		
GE-BA1	General Education Elective 1	3	0	3		
PE205	Physical Activities Towards Health and Fitness I			2	PE103	
SECOND SEMESTER		21	3	24		
HR232	Recruitment and Selection	3	0	3		
HR234	Training and Development	3	0	3		
HR236	Team Dynamics	3	0	3		
MATH035	Quantitative Techniques in Business	3	0	3		
FLELEC2	Foreign Language Elective 2	3	0	3		
CSIT102	Modern Tools 2	0	3	1		
GE-BA2	General Education Elective	3	0	3		
RIZAL031	The Life and Works of Rizal	3	0	3		
PE206	Physical Activities Towards Health and Fitness II			2	PE103	

THIRD YEAR					
FIRST SEMESTER		20	3	21	
HR331	Compensation Administration	3	0	3	
HR333	Labor Relations and Negotiations	3	0	3	
BA034	Technopreneurship	3	0	3	
BA035	International Business and Trade	3	0	3	
PA132	Good Governance and Social Responsibility	3	0	3	
MGT033	Operations Management / TQM	3	0	3	
BUSA341	Fundamentals of Business Analytics	2	3	3	
SECOND SEMESTER		20	3	21	
HR332	Organizational Development	3	0	3	
HRELEC1	Human Resource Elective 1	3	0	3	
HRELEC2	Human Resource Elective 2	3	0	3	
BA036	Business Research	3	0	3	
MGT035	Strategic Management	3	0	3	
BUSA343	Intermediate Business Analytics	2	3	3	BUSA341
PHILO031	Ethics	3	0	3	
FOURTH YEAR					
FIRST SEMESTER		17	3	18	
HR431	Special Topics in Human Resource Management	3	0	3	
HRELEC3	Human Resource Elective 3	3	0	3	
HRELEC4	Human Resource Elective 4	3	0	3	
BA037	Thesis/ Feasibility Study	3	0	3	
KPO421	Business Process Outsourcing	2	3	3	CSIT101, CSIT102
GE-BA3	General Education Elective 3	3	0	3	
SECOND SEMESTER		0	0	6	
BA412	Practicum / Internship (600 hours)	0	0	6	
GRAND TOTAL		135	15	160	
PROFESSIONAL ELECTIVE COURSES					
MGT036	HRELEC1: Entrepreneurial Management	3	0	3	
OM334	HRELEC2: Project Management	3	0	3	
OM333	HRELEC3: Environmental Management System	3	0	3	
AIS432	HRELEC4: Management Information Systems	3	0	3	
FOREIGN LANGUAGE ELECTIVES					
FL031	Foreign Language 1: Spanish 1	3	0	3	
FL032	Foreign Language 2: Spanish 2	3	0	3	FL031
FL033	Foreign Language 3: Nihongo 1	3	0	3	
FL034	Foreign Language 4: Nihongo 2	3	0	3	FL033
FL035	Foreign Language 5: German 1	3	0	3	
FL036	Foreign Language 6: German 2	3	0	3	FL035
GENERAL EDUCATION ELECTIVES					
ENTREP212	Entrepreneurial Mind	3	0	3	
ENGL014	Technical Writing/ Communication	3	0	3	
	Living in the IT Era	3	0	3	