

We Are Pleased...

to learn of your interest in the Master's Program at Emperor's College of Traditional Oriental Medicine and look forward to receiving your application. In applying to Emperor's College, you will join a diverse group of individuals from around the United States and abroad who have found Emperor's to be an outstanding match in their search for academic excellence, spiritual growth and life-changing experiences.

As we review your application, we seek to become acquainted with you as a student and as a person. We look forward to reading your application and learning more about you.

Just as we are eager to learn about you, we are eager for you to know us better. We encourage you to visit our campus, meet members of our community and learn more about our unique academic and spiritual environment.

If you have any questions, please feel free to contact us at (310) 453-8300 ext. 111

Thank you for your interest in Emperor's College. We wish you the best in all your endeavors.

The following information should assist you in learning more about our program and the application process.

Educational Requirements for Admission

Applicants must have official documentation of the completion of a minimum of 60 semester units (or 90 quarter units) of undergraduate coursework from an accredited college. A bachelor's degree is preferred. Please refer to catalog for general education required coursework pre-requisites for admission to the College. A GPA of 2.5 is required.

Application Deadlines

Students are admitted to the Master's Program at the beginning of each quarter, but applications are reviewed continually. Prospective students are encouraged to apply for admission well in advance of the anticipated entrance date, particularly if one is also applying for Financial Aid. Please see the enclosed calendar for Application Deadlines for each quarter. While we will accept applications after the deadline, positions in the entering class are filled as qualified applicants are granted admission. A waiting list may be established as necessary.

Application Fee

The standard application fee is \$100. Foreign applicants requiring an F-1 Student Visa must submit a US \$150 application fee. All checks should be made payable to "ECTOM". *Foreign applicants should refer to the admissions requirements in the catalog.

Final Interview

Upon receipt of the above materials, applicants will be contacted to schedule a final interview. We highly recommend that the interview be conducted in person, but arrangements can be made for a telephone interview if the applicant is unable to come to the College.

Notification of Acceptance

Applicants will be notified in writing of the Admissions Committee's decision within 30 days of the final interview.

Acknowledgement of Acceptance

Upon acceptance, students are required to inform the College in writing of their intent to enroll and make a non-refundable deposit of \$100 to hold their place in the Master's Program. The deposit will be applied to the student's tuition for the quarter of enrollment.

Please mail or deliver all application materials to:

Emperor's College
Director of Admissions
1807-B Wilshire Boulevard
Santa Monica, CA 90403

Part 1

Personal Data -

Please submit a photo

Application Date / / Applying for: ☐ Winter ☐ Spring ☐ Summer ☐ Fall Year:

☐ New student ☐ Transfer student

Name of OM Institution:

☐ Full-time student ☐ Part-time student

Legal Name

Last Name (Family Name)

First

Middle (Maiden)

Address

Mailing Address, if different

Prior Name(s)

Social Security Number

Home Phone ()

Work Phone ()

Mobile/Pager ()

E-mail

Date of Birth

Month

Day

Year

Place of Birth

City

State

Country

CITIZENSHIP

Do you plan to apply for financial aid? ☐ Yes ☐ No

If yes, please complete Part 4 of the Application for Admission

☐ US/Dual US Citizen

If dual, specify other citizenship

☐ Other citizenship: Country

Visa type

☐ US Permanent Resident visa, Green Card Number

Citizen of

ACADEMIC INFORMATION

Institution/Location

Major/Degree

Dates Attended/Units completed

Institution/Location

Major/Degree

Dates Attended/Units completed

Institution/Location

Major/Degree

Dates Attended/Units completed

(Continued on reverse)

Part 1

Personal Data

EMPLOYMENT INFORMATION

Name of Employer	Location	Position	Phone	Dates of Employment

How did you find out about the MOTM Program at Emperor's College?

What were the most important factors in your decision to apply to Emperor's College?

EMERGENCY CONTACTS (Please list two)

Name	Relationship to applicant
Address	Phone ()

Name	Relationship to applicant
Address	Phone ()

ETHNIC BACKGROUND (Information in this section will be used for statistical analysis only and is strictly voluntary)

- ☐ African American/Black
 ☐ American Indian/Alaskan Native
 ☐ Asian/Pacific Islander
- ☐ Hispanic/Latino(a)
 ☐ White/Caucasian
 ☐ Other

I certify that the information supplied by me on this application is true and correct to the best of my knowledge. If any of the information on this form changes between now and my matriculation at Emperor's College, I will notify the Doctoral Program Coordinator. I understand that failure to do so may result in withdrawal of my application and/or the offer of admission.

Signature

Date



Part 2

Personal Statement

Name

Last Name (Family Name)

First

Middle (Maiden)

Preferred name

Social Security Number

.....

COLLEGIATE/COMMUNITY/PROFESSIONAL ACTIVITIES

.....

PERSONAL INTERESTS

.....

HONORS AND AWARDS



Part 2

Personal Statement

.....

SHORT ANSWER

Your responses to the following sections help us become more acquainted with you in ways different from your academic coursework and grades. This is an opportunity to present yourself and your ideas to the Admissions Committee. We are interested in learning more about you as a person and as a student. Please answer the following questions either in the space provided or on a separate sheet of paper. Please include your name and social security number on any attached sheets.

Why do you consider Emperor's College to be a good match for you?

What will you contribute to Emperor's College?

What do you feel are the most important qualities of a healer?

.....

ESSAY

Please compose an essay on the topic and questions given below. Attach your essay to this page and be sure to include your name and social security number on any attached sheets. Please limit your essay to 2-3 pages.

The field of health care is changing rapidly. What experiences or ideas led to your decision to study Traditional Oriental Medicine? What role do you intend to play in the future of health care?

Part 3

Reference Forms

TO THE APPLICANT

Please fill in the information below and give this form and a stamped envelope, addressed to Emperor's College, to your referee. Reference Forms may be included with Parts 1 and 2 of the Application for Admission or sent separately.

Applicant Name

Last Name (Family Name)

First

Middle (Maiden)

Preferred name

Applicant Address

TO THE PERSON COMPLETING THIS REFERENCE

Emperor's College appreciates the candid evaluation of applicants and finds them helpful in the admissions process. We are primarily interested in whatever you think is important about the applicant's academic and personal qualifications for the Master's Program. Please submit your references promptly. A photocopy of this reference form is acceptable. We thank you for taking the time to complete this reference.

Name

Name of School/Institution/Business

Address

Phone number ()

How long have you known the applicant?

In what capacity have you known the applicant?

COMPARISON

In comparison with other professionals, this applicant is:

CHARACTER AND PERSONALITY	ONE OF THE TOP FEW IN MY CAREER	EXCELLENT	ABOVE AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGEMENT
Leadership					
Self-confidence					
Concern for others					
Emotional maturity					
Personal initiative					
INTELLECTUAL ABILITY AND ACHIEVEMENT					
Ability					
Motivation					
Creative qualities					
Self-discipline					
Written expression					
Oral expression					

Part 3

Evaluation

.....

The Admissions Committee is interested in your impressions of this candidate as an applicant for admissions to Emperor's College. We are particularly interested in his/her intellectual promise, commitment and character and would appreciate any specific examples you can give us to support your comments. Please type your evaluation and feel free to attach a separate sheet of paper. A copy of another reference you completed on behalf of this student is acceptable.

Signature _____

Date _____

Part 3

Reference Forms

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Address

Phone number ()

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In what capacity have you known the applicant?

COMPARISON

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Signature _____

Date _____

Part 4

Financial Aid Enrollment Application

This part of the application for admission is optional. Only applicants intending to apply for Financial Aid need to complete this form.

Applicant Name

Last Name (Family Name)

First

Middle (Maiden)

Social Security Number

Are you a veteran of the US Armed Forces? ☐ Yes ☐ No

If asked, can you provide proof of citizenship or INS permanent residency documentation status? ☐ Yes ☐ No

Alien Registration #

Expiration Date

Driver's License Number

State

Marital Status ☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed

If you are Married, Separated, Divorced, Widowed, please state the effective date

Housing during enrollment ☐ With Parents ☐ Own Place (renting/buying)

Have you ever been convicted of a drug-related offense? ☐ Yes ☐ No

Number of dependents

List below: (Use additional sheets of paper if necessary)

Name

Relationship

Age

Name

Relationship

Age

Name

Relationship

Age

FINANCIAL AID HISTORY

Have you ever received financial aid before? ☐ Yes ☐ No

If yes, make sure that those schools that you have attended and received financial aid from are listed on Part 1 of the Application for Admission.

Have you ever defaulted on a student loan or do you owe a refund of federal funds? ☐ Yes ☐ No

If yes, has that liability been corrected? ☐ Yes ☐ No

EDUCATIONAL DATE

Circle the Highest Grade Completed 1 2 3 4 5 6 7 8 9 10 11 12 College 1 2 3 4 5 6 7 8

Did you graduate from high school, or have you taken and passed a GED test, or obtained an equivalent educational level? ☐ Yes ☐ No

If asked, can you provide a copy of your high school diploma, GED certificate or equivalent documentation to the school? ☐ Yes ☐ No ☐ N/A

Last high school attended

Name

City

State

(Continued on reverse)

Part 4

Financial Aid Enrollment Application

FAMILY DATA

Father's Name

Address

Street Number

City

State

Zip

Phone ()

Mother's Name

Address

Street Number

City

State

Zip

Phone ()

Nearest Relative's Name

Address

Street Number

City

State

Zip

Phone ()

CHARACTER REFERENCES (Please list three)

Name

Address

Street Number

City

State

Zip

Phone ()

Name

Address

Street Number

City

State

Zip

Phone ()

Name

Address

Street Number

City

State

Zip

Phone ()

I certify that all information provided in this form is true and correct to the best of my knowledge. I also understand that I may be required to provide supporting documentation of this information reported.

Signature

Date

Transfer Credit Request (If this form is not completed, Transfer credit will not be considered)

Applicants intending to transfer credits into the Master's Program need to complete this form. Please refer to our catalog for the Transfer Credit Policy. When completing the form, please detail the Emperor's College Courses for which you would like to receive credit. List your previously completed coursework to support this request. The Transfer Credit Processing fee is \$50. Students will receive official notification of all approved transfer credits. All transfer credits pertaining to previously completed coursework must be submitted by the end of the second quarter of study at Emperor's College. We recommend that a transfer credit evaluation be completed before the commencement of study.

[illegible]

Location

Emperor's College is located in the coastal city of Santa Monica, one of the most attractive and culturally diverse communities in Los Angeles. As one of the spiritual and artistic centers of Southern California, Santa Monica offers students unsurpassed business, entertainment and cultural resources.



Checklist

Applicants for admission to the Master's Program must submit the following documents for consideration:

(Part 1) PERSONAL DATA

In addition, you must attach a passport-sized photo.

(Part 2) PERSONAL STATEMENT

You may attach sheets for the short answer and case study portions of the personal statement. Please include your name and social security number on all additional sheets.

(Part 3) REFERENCE FORMS

Reference forms should be given to two individuals who can comment on your intellectual promise, commitment and character. Forms may be completed by academic or professional references. (References may not be related to you.) Please fill in the information at the top of the form and give it, with a stamped envelope addressed to Emperor's College, to your reference. Reference Forms may be included with the Application for Admission or sent directly to the Academic Dean.

(Part 4) FINANCIAL AID ENROLLMENT APPLICATION

This part of the application is optional. Only applicants intending to apply for Financial Aid need to complete this form.

OFFICIAL ACADEMIC TRANSCRIPTS AND TRANSCRIPT EVALUATIONS

Official transcripts must be submitted from each college attended. Official transcript evaluations are required for all colleges or universities located in a foreign country. Please see the section on Foreign Transcripts in the catalog. Official transcripts and transcript evaluations should be sent directly to Emperor's College from your previous academic institution.

Please mail or deliver all application materials to:

Emperor's College
Director of Admissions
1807-B Wilshire Boulevard
Santa Monica, CA 90403