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Hello, asmathfarzan693

Zylrk

Zoho Books India Helpline: 1800309303

Mon - Fri • 8:00 AM - 7:00 PM • Toll Free

[Dashboard](#)[Getting Started](#)[Recent Updates](#)[Announcements](#)10  
OCT

### What's New in Zoho Books - October 2023

In keeping with our mission to deliver a streamlined accounting experience to our users, we're back with the latest set of features and enhancements. Read our forum post and get up to speed with what's new in Zoho Books this October!

[Read What's New](#)

SEPTEMBER 2023



### iOS17, iPadOS 17, and macOS Sonoma updates for Zoho Books

We've updated Zoho Books to support iOS 17, iPadOS 17, and macOS Sonoma. Learn how we've leveraged the latest updates to enable you to perform tasks directly from your Home Screen and Lock Screen.

[Read Blog](#)

Books

(C) Search in Customers / Trial expire... Subscribe + | Zylrk |

Home Items Banking Sales Purchases Time Tracking e-Way Bills GST Filing Accountant Reports Documents Payroll

Hello, asmathfarzan693  
Zylrk

Zoho Books India Helpline: 18003093036  
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Dashboard Getting Started Recent Updates Announcements

## Welcome to Zoho Books

Your journey to effortlessly manage your accounting starts here.

Getting started with Zoho Books | Tamil  
Getting started with Zoho Books | Hindi

Zoho Books can now be accessed from your desktop using the Windows app.

Explore Windows App

Let's get Zoho Books up and running for your business

**Set up your Customer Portal name**

<https://books.zoho.in/portal/freshbitescatering60024466443>

[Use the default Customer Portal name](#)

**Configure Chart of Accounts**

Create new accounts or edit existing accounts to suit your business needs.

**Set up Opening Balances**

Enter the closing balance from your previous accounting system.

**Update Your GST Settings**

Setup your taxes to create transactions and file your returns from Zoho Books.

**Configure Banks and Credit Cards**

Reconcile transactions with live feeds from your bank and credit card easily.

Have a question?  
Write to us at [support.india@zohobooks.com](mailto:support.india@zohobooks.com) and we'll answer you.  
[Mail us →](#)

Searching for an accountant?  
Find Zoho Books certified financial advisors who can help you run your

Learn more from our webinars  
Gain in-depth understanding from our collection of recorded webinars.

Follow us and stay up to [Contact Support](#)

Home

## New Item

Items

Banking

Type

 Goods  Service

Sales

Name\*

Corporate catering

Purchases

Unit

Plate

Time Tracking

HSN Code

996334

e-Way Bills

Tax

Taxable

GST Filing

Accountant

Reports

 Sales Information Purchase Information

Documents

Selling Price\*

INR 300

Cost Price\*

INR 0

Payroll

Account\*

Sales

Account\*

Cost of Goods Sold

Description

Description

## Default Tax Rates

Preferred Vendor

Intra State Tax Rate GST5 (5 %)

Inter State Tax Rate IGST5 (5 %)

Do you want to keep track of this item? Enable Inventory to view its stock based on the sales and purchase transaction you record for it. Go to *Settings > Preferences > Items* and enable inventory.

Save

Cancel

Books

Search in Items ( / )

Trial expire... Subscribe +

Zylink

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Active Items

NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT	PURCHASE RA...
Food ingredients		₹0.00			₹500.00
Corporate supplies		₹0.00			₹300.00
Beverages		₹0.00			₹100.00
Buffet catering		₹500.00	996334	Plate	₹0.00
Wedding catering		₹400.00	996334	Plate	₹0.00
Corporate catering		₹300.00	996334	Plate	₹0.00

The screenshot shows the Zoho Stocks interface. On the left is a vertical sidebar with icons for Home, Items (selected), Banking, Sales, Purchases, Time Tracking, e-Invoicing, GST Filing, Accountant, Reports, Documents, and Payroll. Below this is a 'Configure Features' button. The main area has a header 'All Items' with a dropdown arrow, and a sub-header 'Goods and Services. If they have a price tag, put them here.' A table lists items with columns: ID, NAME, DESCRIPTION, STOCK, INVENTORY, and LAST UPDATED. At the bottom, a modal window titled 'New Inventory' describes it as 'Advanced inventory management software that works seamlessly with Zoho Stocks' and lists three features: 'Track items based on serial numbers and batches', 'Sell items across sales channels', and 'Transfer items across warehouses'. It includes a 'Learn More' button and a close 'X' icon.

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## Edit Vendor

Primary  
Contact ①

Saluta

ds Market

Last Nam

Company  
Name

Whole Foods Market

Vendor  
Display  
Name\* ①

Whole Foods Market

Vendor Email

①

Vendor Phone

Work Phone

Mobile

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Remarks

GST

Treatment\* ①

Registered Business - Reg...

GSTIN / UIN\* ①

33AAAAA0000A15Z

Get Taxpayer details

PAN ①

AAAAA0000A

Source Of  
Supply\* ①

[TN] - Tamil Nadu

▼

Currency

INR- Indian Rupee

▼

Payment  
Terms

Due on Receipt

▼

TDS

Select a Tax

▼

Portal  
Language ①

English

▼

[Add more details](#)[Save](#)[Cancel](#)

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## Active Vendors ▾

[+ New](#)

NAME	COMPANY N...	EMAIL	WORK PHONE	SOURCE OF S...	PAYABLES (B...	U...
<input type="checkbox"/> Drink Delight Beverages	Drink Delight Beverages			Tamil Nadu	₹1,05,000.00	
<input type="checkbox"/> Mega Store Supplies	Mega Store Supplies			Tamil Nadu	₹60,000.00	
<input type="checkbox"/> Whole Foods Market	Whole Foods Market			Tamil Nadu	₹0.00	₹

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Search in Purchase Order
Trial expire... [Subscribe](#) [+](#)

## Edit Purchase Order

Vendor Name\*

X
Q
 INR

BILLING ADDRESS

[Add new address](#)

SHIPPING ADDRESS

[Add new address](#)

GST Treatment: Registered Business - Regular [Edit](#)

GSTIN: 33AAAAA0000A15Z [Edit](#)

Source Of Supply\*

Destination Of Supply\*

Deliver To\*

Organization  Customer

asmathfarzan693 [Edit](#)

Tamil Nadu  
India ,  
8838318214

[Change destination to deliver](#)

Purchase Order#\*

Reference#

Date

Expected Delivery Date

Payment Terms

Shipment Preference

[Choose the shipment preference](#)

This transaction is applicable for reverse charge

Tax Exclusive

At Transaction Level

ITEM DETAILS	ACCOUNT	QUANTITY
Food ingredients <small>Add a description to your item</small>	Material	
<small>SAC: Update <a href="#">Edit</a></small>		

[+ Add another line](#)

Sub Total  
Total Quantity : 200

**Books** (C) Search in Purchase Order Trial expire... Subscribe + | Zylrk | [Comments & History](#) X

[Home](#) [PO-00003](#) [Attachments](#) [Comments & History](#) X

[Edit](#) [Send Mail](#) [PDF/Print](#) [Convert to Bill](#) [More](#)

**Complete Your Purchase** You can create bills and receives(in any sequence) with this order to complete your purchase. [Convert to Bill](#)

[Purchase Orders](#) [Bills](#) [Payments Made](#) [Recurring Bills](#) [Vendor Credits](#)

[Time Tracking](#) [e-Way Bills](#) [GST Filing](#) [Accountant](#) [Reports](#)

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**PURCHASE ORDER** # PO-00003

**Issued**

**Zylrk**  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8838318214  
asmathfarzan693@gmail.com

**Vendor Address**  
**Mega Store Supplies**  
GSTIN 33AAAAA0000A15Z

**Deliver To**  
asmathfarzan693  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8838318214  
asmathfarzan693@gmail.com

Date : 05/04/2023

#	Item & Description	Qty	Rate	Amount
1	Corporate supplies	200.00	300.00	60,000.00
			Sub Total	60,000.00
			CGST0 (0%)	0.00
			SGST0 (0%)	0.00
			Total	₹60,000.00

Authorized Signature \_\_\_\_\_

Template : 'Standard Template' [Change](#)

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**Purchase Orders**

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## All Purchase Orders

+ New

...

?

	DATE	PURCHASE... 3	REFERENC... PO-00001	VENDOR N... Whole Foods Market	STATUS ISSUED	BILLED STA... 00	AMOUNT ₹1,05,000.00	EXPECTED...	
<input type="checkbox"/>	05/04/2023	3	PO-00003	Mega Store Supplies	ISSUED		₹60,000.00		
<input type="checkbox"/>	05/04/2023	3	PO-00002	Drink Delight Beverages	ISSUED		₹52,500.00		



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Default Currency  
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Payment Terms  
Due on Receipt

GST Filing

GST Treatment  
Registered Business - Regular

Accountant

GSTIN  
33AAAAA0000  
A15Z

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AAAAA0000A

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Place Of Supply  
Tamil Nadu

Income This ch



Total Income ( Last 30 days )

10/10/2023 07:29 PM

## Lyyer Event Planners

Overview

Comments

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Mails

State

Lyyer Event Planners

You can request your  
[Send email](#)

Lyyer Event Planners

[Edit](#) | [Invite to Portal](#) | [Delete](#)

ADDRESS

Billing Address

No Billing Address - [Add new address](#)

Shipping Address

No Shipping Address - [Add new address](#)

OTHER DETAILS

Payment due  
period

Due on Receipt

## Receivables

CURRENCY

INR- Indian Rupee

[View Opening Balance](#)

Income This ch

Customer Type  
BusinessDefault Currency  
INRPayment Terms  
Due on ReceiptGST Treatment  
Registered Business - RegularGSTIN  
33AAAAA0000  
A15ZPAN  
AAAAA0000APlace Of Supply  
Tamil NaduTax Preference  
TaxablePortal Status • DisabledPortal Language  
English

Total Income ( Last 30 days )

10/10/2023 07:28 PM

10/10/2023 07:28 PM

TAX INFORMATION

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## Active Customers ▾

[+ New](#)

	NAME	COMPANY N...	EMAIL	WORK PHONE	PLACE OF SU...	RECEIVABLE...	UNUSED CRE...
<input type="checkbox"/>	Lyyer Event Planners	Lyyer Event Planners			Tamil Nadu	₹0.00	₹0.0
<input type="checkbox"/>	Raj Kamal Wedding Planners	Raj Kamal Wedding Planners			Tamil Nadu	₹0.00	₹0.0
<input type="checkbox"/>	TechWise Solutions Pvt Ltd	TechWise Solutions Pvt Ltd			Tamil Nadu	₹0.00	₹1,57,500.0

Books
 Search in Sales Orders ( )
Trial expire... Subscribe +
 Zyrk

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 View Customer Details

Customers
BILLING ADDRESS  
Add new address
SHIPPING ADDRESS  
Add new address

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GST Treatment: Registered Business - Regular

Delivery Challans
GSTIN: 33AAAAA0000A15Z

Invoices
[TN] - Tamil Nadu

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SO-00003

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05/04/2023

e-Way Bills
dd/MM/yyyy

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Select a delivery method or t

Payroll
Select or Add Salesperson

	QUANTITY	RATE	DISCOUNT	TAX	
Add item to your item	500 Plate	500 Recent Transactions	0 %	GST5 [5%]	2,50,000.00

line 
Sub Total 2,50,000.00

CGST2.5 (2.5%)
6,250.00

SGST2.5 (2.5%)
6,250.00

Adjustment 0
0.00

Total (₹)
2,62,500.00

to be displayed in your
Attach File(s) to Sales Order

Upload File
You can upload a maximum of 10 files, 5MB each

and conditions of your business to be displayed in your

SO-00003

9 Attachments | Comments &amp; History X

[Edit](#)[Email](#)[PDF/Print](#)[Mark as Confirmed](#)

:

More

**Send the Sales Order**

Sales order has been created. You can email the Sales Order to your customer or mark it as Confirmed.

[Send Sales Order](#)[Mark as Confirmed](#)[Show PDF View](#) 

Draft

**Zylrk**

Tamil Nadu

India

GSTIN 33AAAAA0000A15Z

8838318214

asmathfarzan693@gmail.com

**SALES ORDER**

Sales Order# SO-00003

Bill To

[Lyer Event Planners](#)

GSTIN 33AAAAA0000A15Z

Ship To

GSTIN 33AAAAA0000A15Z

Order Date : 05/04/2023

Place Of Supply: Tamil Nadu (33)

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Buffet catering	996334 Plate	500.00	500.00	2,50,000.00
					Sub Total 2,50,000.00
					CGST2.5 (2.5%) 6,250.00
					SGST2.5 (2.5%) 6,250.00
					Total ₹2,62,500.00

Authorized Signature \_\_\_\_\_

Template : 'Standard Template' [Change](#)

Books

( Search in Sales Orders | Trial expire... Subscribe + ) Zylrk ⚙️

All Sales Orders

+ New ⚙️ ?

DATE	SALES ORDER#	REFERENCE#	CUSTOMER NAME	STATUS
05/04/2023	SO-00003		Lyyer Event Planners	DRAFT
05/04/2023	SO-00002		Raj Kamal Wedding Planners	DRAFT
05/04/2023	SO-00001		TechWise Solutions Pvt Ltd	DRAFT

Sales Orders +

- Delivery Challans
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BOOKS

Search in Invoices / /

Mail Expire... Subscribe Zylk

# Edit Invoice

**Customer Name\*** Lyyer Event Planners INR

[View Customer Details](#)

BILLING ADDRESS SHIPPING ADDRESS

Add new address Add new address

GST Treatment: Registered Business - Regular [?](#)

GSTIN: 33AAAAA0000A15Z [Edit](#)

Place Of Supply\* [TN] - Tamil Nadu

Invoice#\* INV-000003

Order Number

Invoice Date\* 24/04/2023 Terms Custom Due Date 03/08/2023

Salesperson Select or Add Salesperson

Subject Let your customer know what this Invoice is for

[Bulk Update Line Items](#)

ITEM DETAILS	QUANTITY	RATE	DISCOUNT	TAX
Buffet catering Add a description to your item <small>SERVICE SAC: 996334</small>	500 Plate	500 Recent Transactions	0 %	GST5 !

+ Add another line

Sub Total 250000.00

CGST2.5 (2.5%) 6250.00

SGST2.5 (2.5%) 6250.00

TDS  TC Select a... - 0.00

Customer Notes

Thanks for your business.

Adjustme 0 Total (₹) 262500.00

Will be displayed on the invoice

Terms & Conditions

Enter the terms and conditions of your business to be displayed in your transaction

Attach File(s) to Invoice

Upload File

You can upload a maximum of 10 files, 5MB each

Save Save and Send Cancel

Total Amount: ₹ 262500.00  
Total Quantity: 500

Books

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# INV-000003

Attachments | Comments & History

Edit | Send | Share | PDF/Print | Record Payment | More

**Send the invoice**

Invoice has been created. You can email it to your customer or mark it as sent.

**Send Invoice** | **Mark as Sent**

**Draft**

**Zyirk**  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8838318214  
asmathforzan093@gmail.com

**TAX INVOICE**

#	Item & Description	HSN/SAC	Qty	Rate	CGST %	CGST Amt	SGST %	SGST Amt	Amount
1	Buffet catering	996334	500.00	500.00	2.5%	6.25	2.5%	6.25	₹2,50,000.00
							Sub Total:	₹2,50,000.00	
							CGST2.5 (2.5%)	₹6,250.00	
							SGST2.5 (2.5%)	₹6,250.00	
							Total	₹2,62,500.00	
							Balance Due	₹2,62,500.00	
Authorized Signature									

Total In Words  
**Indian Rupee Two Lakh Sixty-Two Thousand Five Hundred Only**

Thanks for your business.

Template : 'Spreadsheet Template' Chang

**Journal**

Journal entries will not be available for Invoices in the Draft state.

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## All Invoices

+ New

	DATE	INVOICE#	ORDER NU...	CUSTOMER...	STATUS	DU DATE	AMOUNT	BALANCE...	Q
<input type="checkbox"/>	24/04/2023	INV-000003		Lyyer Event Planners	DRAFT	03/08/2023	₹2,62,500.00	₹2,62,500.00	
<input type="checkbox"/>	15/04/2023	INV-000002		Raj Kamal Wedding Planners	DRAFT	03/08/2023	₹4,20,000.00	₹4,20,000.00	
<input type="checkbox"/>	03/08/2023	INV-000001	So-00001	TechWise Solutions Pvt Ltd	DRAFT	03/08/2023	₹1,57,500.00	₹1,57,500.00	

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## Add Bank or Credit Card

Select

 Bank  Credit Card

Account

Type\*

Account

Name\*

ICICI Bank-002

Account

Code

Currency\*

INR

Account

Number

000001

Bank Name

ICICI Bank

IFSC

Description

Max. 500  
characters Make this primary Save Cancel

## Create Account

X



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Account Type\*

Other Current Liability

Account Name\*

Salary Payable

 Make this a sub-account

## Liability

Any short term liability like:

- Customer Deposits
- Tax Payable

Account Code

Description

Max. 500 characters

 Add to the watchlist on my dashboard

Save

Cancel

<input type="checkbox"/>	Janitorial Expense	Expense
<input type="checkbox"/>	Postage	Expense
<input type="checkbox"/>	Bad Debt	Expense
<input type="checkbox"/>	Printing and Stationery	Expense
<input type="checkbox"/>	Reverse Charge Tax Input but not due	Other Current Asset
<input type="checkbox"/>	Salaries and Employee Wages	Expense
<input type="checkbox"/>	Meals and Entertainment	Expense
<input type="checkbox"/>	Depreciation Expense	Expense
<input type="checkbox"/>	Consultant Expense	Expense
<input type="checkbox"/>	GST Payable	Other Current Liability
<input type="checkbox"/>	Output IGST	Other Current Liability
<input type="checkbox"/>	Output CGST	Other Current Liability
<input type="checkbox"/>	Output SGST	Other Current Liability
<input type="checkbox"/>	Repairs and Maintenance	Expense
<input type="checkbox"/>	Prepaid Expenses	Other Current Asset
<input type="checkbox"/>	Other Expenses	Expense
<input type="checkbox"/>	TDS Receivable	Other Current Asset
<input type="checkbox"/>	Drawings	Equity
<input type="checkbox"/>	Lodging	Expense
<input type="checkbox"/>	TDS Payable	Other Current Liability
<input type="checkbox"/>	Input Tax Credits	Other Current Asset
<input type="checkbox"/>	Input IGST	Other Current Asset
<input type="checkbox"/>	Input CGST	Other Current Asset
<input type="checkbox"/>	Input SGST	Other Current Asset
<input type="checkbox"/>	Cost of Goods Sold	Cost Of Goods Sold
<input type="checkbox"/>	Employee Advance	Other Current Asset
<input type="checkbox"/>	Employee Reimbursements	Other Current Liability
<input type="checkbox"/>	Uncategorized	Expense

Books



Search ( / )

Trial expire...

Subscribe



Zylk



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## Edit Journal

Date\* 30/04/2023

Journal#\* 1



Reference#

Notes\*

Salary Payable Under For The Month Of April-2023

Journal Type

 Cash based journal

Currency

INR- Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT (INR)
Salaries and Employee Wages	Being Salary Payable For The Month Of April-2023	Select Contact
Salary Payable	Being Salary Payable For The Month Of April-2023	Select Contact

[+ Add another line](#)

Sub Total

2,00,000.00 2,00,000.00

Total (₹)

2,00,000.00 0,00,000.00

Difference

0.00

Attachments

[Upload File](#)

You can upload a maximum of 5 files, 5MB each

[Save](#)[Cancel](#)

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## Edit Journal

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/04/2023

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lary Payable Under For The Month Of April-2023

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Cash based journal

Accountant

₹- Indian Rupee

Manual Journals

Bulk Update

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Adjustments

## DESCRIPTION

## CONTACT (INR)

## DEBITS

## CREDITS



Wages Being Salary Payable For The Month Of April-2023

Select Contact

200000



Budgets Being Salary Payable For The Month Of April-2023

Select Contact

200000



Transaction

Locking

Sub Total

2,00,000.00 2,00,000.00

Reports

Total (₹)

2,00,000.00 2,00,000.00

Documents

Difference

0.00

Payroll

5 files, 5MB each

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1

[Attachments](#) | [Comments & History](#)[Edit](#)[PDF/Print](#)[Make Recurring](#)

Published

# JOURNAL

#1

Date: 30/04/2023

Amount: ₹2,00,000.00

**Notes**

Salary Payable Under For The Month Of April-2023

**Reference**

Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		2,00,000.00	
Being Salary Payable For The Month Of April-2023			
Salary Payable			2,00,000.00
Being Salary Payable For The Month Of April-2023			
	Sub Total	2,00,000.00	2,00,000.00
	Total	₹2,00,000.00	₹2,00,000.00

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## Edit Expense

Date\*

30/04/2021

Expense Account\*

Rent Expense

[Itemize](#)

Amount\*

INR

50000

Paid Through\*

ICICI Bank-001

Expense Type\*

 Goods  Services

SAC

Vendor

Registered Business - Regular

GST

Treatment\*

Vendor

GSTIN\*

[Get Taxpayer details](#)

Source Of Supply\*

[TN] - Tamil Nadu

Destination Of Supply\*

[TN] - Tamil Nadu

Reverse Charge

 This transaction is applicable for reverse charge

Tax\*

GST18 [18%]

Tax Amount = 9000.00 INR



Eligible For ITC



Amount Is

 Tax Inclusive  Tax Exclusive

Invoice#\*

Rent01

Notes

Max. 500 characters

Customer Name



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## Expense Details

[Expense History](#)[Edit](#)[Make Recurring](#)[Print](#)

Expense Amount

**₹59,000.00** on 30/04/2021

NON-BILLABLE

**Rent Expense**

Paid Through

ICICI Bank-001

Tax

GST18 [ 18% ]

Tax Amount

₹9,000.00 ( Exclusive )

Ref #

Rent01

GST Treatment

Registered Business - Regular

GSTIN / UIN

33AAAAA0000A15Z

Source Of Supply

Tamil Nadu

Destination Of Supply

Tamil Nadu



Drag or Drop your Receipts

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### Journal

Amount is displayed in your base currency **INR**

#### Expense

ACCOUNT	DEBIT	CREDIT
Rent Expense	50,000.00	0.00
Input SGST	4,500.00	0.00
Input CGST	4,500.00	0.00
ICICI Bank-001	0.00	59,000.00
	59,000.00	59,000.00

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## All Expenses ▾

	DATE	EXPENSE A...	REFERENC...	VENDOR N...	PAID THRO...	CUSTOME...	STATUS	AMOUNT	Q
<input type="checkbox"/>	30/04/202 3	Other Expenses	Rent01		Petty Cash		NON-BILLABLE	₹5,000.00	
<input type="checkbox"/>	30/04/202 1	Rent Expense	Rent01		ICICI Bank-001		NON-BILLABLE	₹59,000.00	

Add Transaction ▾



All  
Transactions

In Zoho Books

DEPOSI...

WITHD...

RUNNIN...



₹2,00,0	₹-2,06,5
00.00	00.00

₹1,05,00	₹-6,500.
0.00	00

₹1,57,50	₹98,500
0.00	.00

₹59,000	₹-59,00
.00	0.00

## Customer Payment

Customer\*

TechWise Solutions Pvt Ltd ▾

Amount

INR

Received\*

Bank Charges  
(if any)

15750

Date\*

15/04/2023

Payment #\*

2



Reference#

Received Via

Cash



Description

Max. 500 characters

Retained Tax?



There are no unpaid invoices associated with this customer.

Attachments

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Cancel

**ICICI Bank-001** ▼

Account Number: xxxx0001

Add Transaction ▼ Cancel

**Amount in Zoho Books**  
₹-2,06,500.00

**Dashboard** 0 Uncategorized Transactions From Bank Statements All Transactions In Zoho Books

DATE	REFERENCE#	TYPE	STATUS	DEPOSI...	WITHD...	RUNNIN...	Q
30/04/2023		Journal	Manually Added	₹2,00,00.00	₹-2,06,500.00	00.00	
25/04/2023		Vendor Payment	Manually Added	₹1,05,00.00	₹-6,500.00	00	
			Vendor: Whole Foods Market				
15/04/2023		Customer Payment	Manually Added	₹1,57,500.00	₹98,500.00		
			Customer: TechWise Solutions Pvt Ltd				
30/04/2021	Rent01	Rent Expense	Manually Added	₹59,000.00	₹-59,000.00		

**Vendor Payment**

**Vendor\*** Whole Foods Market

**Payment #\*** 2

**Amount\*** INR

**Date\*** 15/04/2023

**Reference#**

**Paid Via** Cash

**Description** Max. 500 characters

There are no bills for this vendor.

Save Cancel

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Bulk Update

Currency Adjustments

Chart of Accounts

Budgets

Transaction Locking

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## Edit Journal

Date\* 30/04/2023

Journal#\* 2

Reference# |

Notes\* Salary Paid For The Month Of April-2023

Journal Type  Cash based journal

Currency INR- Indian Rupee

	ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS
	Salary Payable	Description	Select Contact	200000
	ICICI Bank-001	Description	Select Contact	

[+ Add another line](#)

Sub Total

2,00,000.00 2,00,000.00

Total (₹)

2,00,000.00 0,00,000

Difference

0.00

Attachments

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Comments &amp; Hist.

Edit

PDF/Print

Make Recurring

⋮

Published

## JOURNAL

## Notes

Salary Paid For The Month Of April-2023

Date:

30/04/2023

Amount:

₹2,00,000.00

Reference

Number:

## Account

## Contact

## Debits

## Credits

Salary Payable

2,00,000.00

ICICI Bank-001

2,00,000.00

Sub Total

2,00,000.00

2,00,000.00

Total

₹2,00,000.00

₹2,00,000.00

\*\*Amount is displayed in your base currency INR

**Zylrk**  
**Balance Sheet**

Basis: Accrual  
As of 14/10/2023

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ACCOUNT	TOTAL
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash</b>	
Petty Cash	-5,000.00
Total for Cash	-5,000.00
<b>Bank</b>	
ICICI Bank-001	-2,06,500.00
Total for Bank	-2,06,500.00
<b>Other current assets</b>	
Prepaid Expenses	1,05,000.00
Input Tax Credits	0.00
Input CGST	7,000.00
Input SGST	7,000.00
Total for Input Tax Credits	14,000.00
Total for Other current assets	1,19,000.00
Total for Current Assets	-92,500.00
Total for Assets	-92,500.00
<b>Liabilities &amp; Equities</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	1,65,000.00
Unearned Revenue	1,57,500.00
Total for Current Liabilities	3,22,500.00
Total for Liabilities	3,22,500.00
<b>Equities</b>	
Current Year Earnings	-3,65,000.00
Retained Earnings	-50,000.00
Total for Equities	-4,15,000.00
Total for Liabilities & Equities	-92,500.00



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## Zylrk Cash Flow Statement

From 01/04/2023 To 30/04/2023

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ACCOUNT	TOTAL
Beginning Cash Balance	-59,000.00
<strong>Cash Flow from Operating Activities</strong>	
Accounts Payable	1,65,000.00
●Input Tax Credits	0.00
Input CGST	-2,500.00
Input SGST	-2,500.00
Total for Input Tax Credits	-5,000.00
Net Income	-3,65,000.00
Prepaid Expenses	-1,05,000.00
Salary Payable	0.00
Unearned Revenue	1,57,500.00
Net cash provided by Operating Activities	-1,52,500.00
<strong>Cash Flow from Investing Activities</strong>	
Net cash provided by Investing Activities	0.00
<strong>Cash Flow from Financing Activities</strong>	
Net cash provided by Financing Activities	0.00
Net Change in cash	-1,52,500.00
Ending Cash Balance	-2,11,500.00

\*\*Amount is displayed in your base currency INR

# GSTR-3B Summary

From 01/04/2023 To 30/04/2023

## 3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
<b>Total value</b>	<b>₹0.00</b>	<b>₹0.00</b>	<b>₹0.00</b>	<b>₹0.00</b>	<b>₹0.00</b>

## 3.1.1 Details of supplies notified under sub-section (5) of section 9 of the Central Goods and Services Tax Act

Description	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(i) Taxable supplies on which electronic commerce operator pays tax under Sub-section (5) of Section 9 [To be furnished by the electronic commerce operator]	0	0	0	0	0
(ii) Taxable supplies made by the registered person through electronic commerce operator, on which electronic commerce operator is required to pay tax under Sub-section (5) of Section 9 [To be furnished by the registered person making supplies through electronic commerce operator]	₹0.00				

## 3.2 Of the supplies shown in 3.1 (a) above, details of inter-State supplies made to unregistered persons, composition taxable persons and UIN holders

	Place Of Supply	Taxable Value	Integrated Tax
1	2	3	4
Supplies made to Unregistered Persons			
Supplies made to Composition Taxable Persons			
Supplies made to UIN holders			
We are not tracking supplies made to UIN holders			

## 4. Eligible ITC

Details	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5
(A) ITC Available (whether in full or part)				
(1) Import of Goods	₹0.00			₹0.00
(2) Import of Services	₹0.00			₹0.00
(3) Inward supplies liable to reverse charge ( other than 1 & 2 above)	₹0.00	₹0.00	₹0.00	₹0.00
(4) Inward supplies from ISD	-- We do not support in Zoho Books --			
(5) All other ITC	₹0.00	₹2,500.00	₹2,500.00	₹0.00

## 5. Values of exempt, nil-rated and non-GST inward supplies

Nature of Supply	Inter-State Supplies	Intra-State Supplies
1	2	3
Composition Scheme, Exempted, Nil Rated	₹0.00	₹65,000.00



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Zylrk  
**Tax Summary**  
Basis: Accrual  
From 01/04/2023 To 30/04/2023

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TAX NAME	TAX PERCENTAGE	TAXABLE AMOUNT	TAX AMOUNT
SGST2.5	2.5	₹5,50,000.00	₹13,750.00
SGST0	0	₹-65,000.00	₹0.00
CGST2.5	2.5	₹5,50,000.00	₹13,750.00
CGST0	0	₹-65,000.00	₹0.00
Total		₹9,70,000.00	₹27,500.00



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## Zylrk Journal Report

Basis: Accrual

From 01/04/2023 To 30/04/2023

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## 05/04/2023 - BILL 01 (DRINK DELIGHT BEVERAGES)

DEBIT

CREDIT

Cost of Goods Sold	50,000.00	0.00
Input CGST	1,250.00	0.00
Input SGST	1,250.00	0.00
Accounts Payable	0.00	52,500.00
	52,500.00	52,500.00

## 05/04/2023 - BILL 02 (DRINK DELIGHT BEVERAGES)

DEBIT

CREDIT

Cost of Goods Sold	50,000.00	0.00
Input CGST	1,250.00	0.00
Input SGST	1,250.00	0.00
Accounts Payable	0.00	52,500.00
	52,500.00	52,500.00

## 05/04/2023 - BILL 03 (MEGA STORE SUPPLIES)

DEBIT

CREDIT

Cost of Goods Sold	60,000.00	0.00
Input CGST	0.00	0.00
Input SGST	0.00	0.00
Accounts Payable	0.00	60,000.00
	60,000.00	60,000.00

## 15/04/2023 - CUSTOMER PAYMENT 1 (TECHWISE SOLUTIONS PVT LTD)

DEBIT

CREDIT

ICICI Bank-001	1,57,500.00	0.00
Unearned Revenue	0.00	1,57,500.00
	1,57,500.00	1,57,500.00

## 25/04/2023 - VENDOR PAYMENT 1 (WHOLE FOODS MARKET)

DEBIT

CREDIT

Prepaid Expenses	1,05,000.00	0.00
ICICI Bank-001	0.00	1,05,000.00
	1,05,000.00	1,05,000.00

## 30/04/2023 - EXPENSE RENT01

DEBIT

CREDIT

Input CGST	0.00	0.00
Input SGST	0.00	0.00
Other Expenses	5,000.00	0.00
Petty Cash	0.00	5,000.00
	5,000.00	5,000.00

## 30/04/2023 - JOURNAL 1

DEBIT

CREDIT

Salaries and Employee Wages	2,00,000.00	0.00
Salary Payable	0.00	2,00,000.00



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## AR Aging Summary By Invoice Due Date

As of 15/10/2023

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CUSTOMER	TOTAL (FCY)	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	> 45 DAYS	TOTAL
Lyyer Event Planners	₹2,62,500.00	₹0.00	₹0.00	₹0.00	₹0.00	₹2,62,500.00	₹2,62,500.00
Raj Kamal Wedding Planners	₹4,20,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹4,20,000.00	₹4,20,000.00
TechWise Solutions Pvt Ltd	₹1,57,500.00	₹0.00	₹0.00	₹0.00	₹0.00	₹1,57,500.00	₹1,57,500.00
Total		₹0.00	₹0.00	₹0.00	₹0.00	₹8,40,000.00	₹8,40,000.00

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AP Aging Details By Bill Due Date  
As of 15/10/2023

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DATE	TRANSACTION#	TYPE	STATUS	VENDOR NAME	AGE	BILL AMOUNT	BALANCE DUE
> 45 Days						₹1,65,000.00	₹1,65,000.00
05/04/2023	01	Bill	Overdue	Drink Delight Beverages	193 Days	₹52,500.00	₹52,500.00
05/04/2023	02	Bill	Overdue	Drink Delight Beverages	73 Days	₹52,500.00	₹52,500.00
05/04/2023	03	Bill	Overdue	Mega Store Supplies	73 Days	₹60,000.00	₹60,000.00
Total						₹1,65,000.00	₹1,65,000.00
							0