ALYSSA SPENCER

WORK EMAIL: alyssa.spencer@tdstelecom.com EMAIL: alyssa.a.spencer@gmail.com PHONE: (571) 236 – 1989

www.linkedin.com/in/alyssa-spencer-8066b4197

EXPERIENCE

GIS Intern @ TDS Telecom

May 2022 - Present

- Uses GIS products to digitize points and lines for various projects, research Right
 of Way technical requirements and permitting processes for projects, give
 estimates, and update various geodatabases for engineering department.
- Combine subdivision plat map documents to link the plat maps to parcels and published my work to an official public map on ArcGIS Online for company-wide use.
- Is the leader of the Subdivision Plat Mapping Sub-Committee within my team who facilitates meetings on the topic and initiates collaboration among team members
- Used ArcGIS Pro, ArcMap, and Plant Viewer to analyze fiber networks throughout the United States.

Department Manager @ The Rutland Area Food Cooperative July 2021 - May 2022

- Was promoted to the position of Cooler/Freezer Manager after only two months of working due to my dependability, hard-working nature, and determination.
- Purchased all refrigerated and frozen items for the store, partnered with and coordinated with local suppliers, created weekly financial reports, promoted store items, open and close the store, and trained employees to operate certain machines. I also became a voice of positive policy change at the co-op.

Cashier @ Wegmans Food Inc.

October 2017 - April 2018

- Managed a cash register and was responsible for scanning and carefully bagging items, accurately completing monetary transactions, engaging customers in friendly conversation, offering additional assistance or services, cleaning the station, and returning unwanted items throughout the store.
- Promoted to self-checkout area during employment.

EDUCATION

Self-Taught Front-End Development and Design

Present

Am continuously working on and learning different coding languages and methods to create functional, aesthetic, and dynamic websites and applications. Web design has always been a passion, but it wasn't until recently that I decided to put in hours of work every week to learn the fundamental skills of a front-end developer.

Bachelor of Environmental Science

- University of Mary Washington May 2021

Graduated Magna Cum Laude with a GPA of 3.54 and made the Dean's list many semesters. I took advanced classes throughout High School and Undergrad.

SKILLS

Programming Languages:

HTML, CSS, and JavaScript

Tools and Platforms:

VSCode, Git, WordPress, Microsoft Office Suite, Photoshop, Adobe Illustrator, ArcGIS Pro and ArcMap

INTERESTS

Camping, hiking, snowboarding, traveling, drawing