



OFFICE OF INTERNATIONAL SERVICES

USF WORLD



GIVE NOW



ABOUT US ▼

INCOMING
STUDENTS ▼IMMIGRATION
▼STUDENT
EMPLOYMENT
▼

SCHOLARS ▼

EMPLOYEES ▼

Immigration

[Office of International Services](#) / [Immigration](#) / Advising

OVERVIEW

MAINTAINING YOUR STATUS

VISA REQUIREMENT DOCUMENTATION

ADVISING

TRAVEL

CHANGE OF CITIZENSHIP

TRANSFERS

LISTING OF FORMS

TAXES

GRADUATION

IMMIGRATION ATTORNEYS & NEWS

BACK TO OIS HOME

ADVISING

REACHING US

- **Preferred:** Use **iStart** to request travel signatures, letters, I-20 reprints, extensions, CPT, and OPT. We are emailing you the I-20 and letters. You can then print for your use. Simple and easy!
- Pop into our Tampa office in BEH for walk-in hours to ask your quick question or pickup a document. **OIS Walk-In Hours in BEH 255:**
 - Mondays – 1 PM - 2 PM
 - Tuesdays – 1 PM - 2 PM
 - Wednesdays – 1 PM - 2 PM
 - Thursdays – 2 PM - 4 PM
 - Fridays – 1 PM - 2 PM
- Attend Virtual Drop-In times via Teams (sign up: **Virtual Drop-In E-Form** in **iStart**)
 - Mondays – 11 AM - 1 PM
 - Tuesdays – 11 AM – 1 PM
 - Wednesdays – 11 AM – 1 PM
 - Thursdays – 1 PM – 2 PM
 - Fridays – 11 AM – 1 PM
- Attend a Team's Workshop for CPT or OPT instructions. The links to these are on our **events calendar**.

- St Petersburg Student Walk In Days at Pianoman PMN 102, 10 AM to 12 PM and 1:30 PM to 3 PM :
 - **Spring 2024:**
 - January 16
 - January 30
 - February 13
 - February 27
 - March 19
 - April 2
 - April 16
 - **Summer 2024:**
 - May 7
 - June 4
 - July 9
 - July 30
 - Aug 13
 - **Fall 2024:**
 - Sept 3
 - Sept 17
 - Oct 1
 - Oct 15
 - Oct 29
 - Nov 12
 - Dec 3
- Sarasota Manatee Student Walk In Days at Global Engagement Office B-222, 10 AM to 12 PM and 1:30 PM to 3 PM :
 - **Spring 2024:**
 - January 23
 - February 6
 - February 20
 - March 5
 - March 26
 - April 9
 - April 23
 - **Summer 2024:**
 - May 21
 - June 18
 - July 23
 - Aug 20
 - **Fall 2024:**
 - Sept 10
 - Sept 24
 - Oct 8
 - Oct 22
 - Nov 5
 - Nov 19

Most processes can be initiated in **iStart** so be sure to check there first to see if your question has a quick answer.

Office of International Services (OIS) Emails

Please include your U# in all emails!

| Team | Email | Reasons to email |
|---------------------|--|---|
| New Students | globullstart@usf.edu | Inquiries for a new or transfer I-20. |
| Current Students | f1status@usf.edu | For questions about your immigration status, enrollment problems, transferring out, or travel. |
| Practical Training | cptopt@usf.edu | If you are looking for a specific question related to the CPT, OPT or STEM OPT process. Please note this team is very busy processing E-Forms so don't use this email to check on the status of your E-Form if it is within the allotted processing time frame. |
| J-1 Student/Scholar | j1visa@usf.edu | New or continuing J students and scholars can ask questions here. |
| OIS | internationalservices@usf.edu | For general questions not applicable to an above group. |
| US Tax Filing | oistaxquestions@usf.edu | For general inquiries about using our nonresident tax prep tool, Sprintax. If you have questions about the payroll process of withholding taxes or Sprintax Calculus, send an email to UCO_Payroll_NRAIC@usf.edu . |