

**Minutes of the Kickoff meeting for the work of establishment of IVF centres at
Gandhi hospital, MGM Warangal & MGMH Petlaburj Hyderabad on Dt:
01.06.2023**

Sub: TSMSIDC- Spl. Proj. - Establishment of infertility centers at Gandhi Hospital, MGM Hospital, Warangal, Govt. Maternity Hospital - Minutes of the Kickoff meeting - Reg.

Ref: 1) Lr. No. 290/TSMSIDC/IVFCs/Spl. Proj/2022-23, Dt: 01-06-2023 (NOA)

The Kickoff meeting for the work of "establishment of IVF centres at Gandhi hospital, MGM Warangal & MGMH Petlaburj Hyderabad" is conducted on Dt: 01.06.2023 from 02:30 P.M with the following officials & contractor representatives.

Participants:

	Name (Sarva Sri)	Designation	Organization	Mode of Participation
Officials:				
1	K. Chandrashekar Reddy	Managing Director	TSMSIDC	Physical
2	P. Rajendar Kumar	Chief Engineer	TSMSIDC	Physical
3	Dr. M. Raja Rao	Superintendent	Gandhi Hospital	Virtual
4	Dr. Malathi	Superintendent	MGMH Petlaburj	Virtual
5	Dr. Chandrasekhar	Superintendent	MGM Hospital, Warangal	Virtual
6	D. Surender Reddy	SE, Hyderabad Circle	TSMSIDC	Virtual
7	P. Devender Kumar	SE, Karimnagar Circle & EE, Wgl Division	TSMSIDC	Virtual
8	S. Srinivas	EE, RR Division	TSMSIDC	Virtual
9	Chalapathi Rao	EE, Hyd.-II Division	TSMSIDC	Virtual
10	S. Ramakrishna	EE, Spl. Proj.	TSMSIDC	Physical
11	G.B Arun Kumar	EE, (Electrical)	TSMSIDC	Physical
12	Durga Prasad	DEE, Gandhi Hospital	TSMSIDC	Virtual
13	Shamlal	DEE, MGMH Petlaburj	TSMSIDC	Virtual
14	G. Paul Sunder Raj	DEE, Spl. Proj	TSMSIDC	Physical
Contractor Representatives:				
15	Ashok Tatineni	Managing Director	M/s Asta infra projects Pvt Ltd., Hyderabad	Physical
16	Umesh Bharadwaj	Managing Director	M/s Vardhman Medicare Pvt Ltd., New Delhi	Virtual
17	D. Venugopal	Executive Director	M/s Asta infra projects Pvt Ltd., Hyderabad	Physical

At the outset, the Dy. Executive Engineer (Spl. Proj) has extended warm welcome to all the Officers and the contractor representatives.

The Managing Director, TSMSIDC has briefed the overview of the project and requested cooperation from all the stakeholders to complete the project ahead of the schedule in a mission mode.

Further, the M.D, TSMSIDC has requested to create a whatsapp group with all the participants so that any challenges/ issues encountered during the execution of the project could be resolved immediately.

The M.D, TSMSIDC has also instructed to constitute Work Monitoring Committees with the following composition for each IVF Center:

- 1) The Superintendent of the respective Hospital - Member
- 2) The Superintending Engineer, TSMSIDC concerned – Member Convenor
- 3) The Executive Engineer, TSMSIDC concerned – Member

Further instructions are issued to convene review meetings fortnightly to closely monitor the progress of work and to communicate the minutes to the Managing Director, TSMSIDC without any exception.

The M.D & the C.E have interacted with the hospital Superintendents, S.Es and E.Es to know any difficulties in starting the project. All the hospital Superintendents have informed that the site is ready and the contractor can start the work immediately.

Sri. Ashok Tatineni, M.D, Asta has confirmed to start the work on Monday at Gandhi Hospital and MGMH, Petlaburj. The work at MGM Hospital, Warangal would be started a week later due to mobilization of resources.

Sri. Ashok Tatineni, M.D, Asta has requested to confirm the mode of official correspondence. The Chief Engineer has informed as follows:

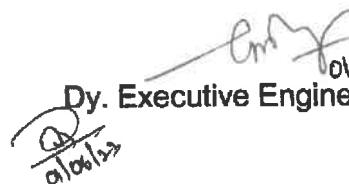
- 1) For all Contractual issues - To address the concerned Engineer-in-Charge duly extending a copy to the Chief Engineer for initiating expeditious actions
- 2) For all site related issues - To address the concerned Engineer-in-Charge duly extending a copy to the Chief Engineer

Sri. Ashok Tatineni, M.D, Asta has requested clarity on recording the MBs & recommendations of the bills. The Chief Engineer has informed that, the procedure is clearly specified in the TED at Cl. 21 (GCC) and the same shall be followed.

The meeting concluded with vote of thanks by the Chief Engineer, TSMSIDC.

Sd/- (01.06.2023)
Chief Engineer

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Dy. Executive Engineer
01/06/23