



## DIGAMBAR PRASAD PATAIL

At + Post Kotmi, Dist. Sakti

Chhattisgarh +919755566248

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Contact No: 9755566248

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Ability to work in fast paced environment with multiple tasks, possess good communication skill and management skills, detailed oriented and team player. Strongly believe in logical thinking and have analytical bent of mind. 7 year experience of handling the Computer Operations for SAHARA INDIA PARIWAR.

### PROFILE SNAPSHOT

- SAHARA INDIA PARABANKING
- MS-OFFICE (WORD EXCEL POWER POINT- VLOOKUP, Pivot table).
- Internet surfing.

### CORE SKILLS

- |                   |                     |                    |
|-------------------|---------------------|--------------------|
| • Team Management | • Adaptability      | • Customer Service |
| • Staff-Briefing  | • Leaderships       | • Sales Leadership |
| • Communication   | • Skill Development |                    |

### PROFESSIONAL EXPERIENCE : 07 Years ( July 2016 To Jan 2023 )

**Organization : Sahara India**  
**Designation : Computer Assistant**  
**Department : Parabanking**

#### Company Profile:

SAHARA INDIA PARIWAER is an Indian conglomerate headquartered in Lucknow (UP) Indian. The group operates business sector such a finance, infrastructure & housing, real estate, sports power, manufacturing, media& entertainment, Health care, life insurance, education institute etc.

#### Job Responsibility: -

- Responsibility of all types of customer operation like new member registration new account.
- Responsible for overseeing.
- Maintains a Database of Potential Customers and initiates regular follow up.
- Gathering customer feedback and acting on it and reporting to Head Office on weekly basis. Manual replacement.
- Handling BRS (Bank Reconciliations statement) preparation.
- Data management
- Input output management

### Current Experience : 01 Year 02 Months ( Mar-2023 To May-2024)

**Organization : TDS Group**  
**Designation : Sr. Team Leader**  
**Department : Telecalling**  
**CTC: 21217 /-**

### EDUCATION QUALIFICATION: -

- PG MSC IT from Dr. C.V Raman University 2016
- BCA from Sikkim Manipal University 2011
- 12<sup>th</sup> Passed from Board exam Raipur (Chhattisgarh, 2008).
- 10<sup>th</sup> Passed from Board exam Raipur (Chhattisgarh, 2005).

#### Hobbies: -

- Reading Books
- Listening Music
- Watching Cricket.
- Surfing Net

**LANGUAGE:-**

English, Hindi, and Chhattisgarhi.

**Personal Details:**

Name : Digambar Prasad Patail  
 Father's Name : Late Mr. Vishram Patail  
 Mother's Name : Mrs. Kamla Patail  
 Date of Birth : 30-08-1989  
 Gender : Male  
 Marital Status : Single  
 Address : Village Post – Kotmi, Tahsil- Dabhara  
 District - Sakti, Chhattisgarh, 495692  
 Language known : Hindi, English.  
 Hobbies : Creative Activities, Net Surfing, Swimming.  
 Motto : There is always a better way to do a job.

**Declaration:-** I hereby declare that information furnished above is to best of my knowledge. Please feel free to get in touch for any further Clarification or Information.

  
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