Using the Canvas Final Evaluation program

This program uses two files, a key file and the results CSV file downloaded from Canvas for your final exam.

The key file is created manually. It contains a header line and N data lines. The header line is text to describe the columns. It may be useful for reference, but is NOT read by the program.

Each data line contains five elements. These are

- Evaluation Number (1-N)
- Final Question Number for SLO3
- Code for SLO3 (This is a unique phrase that identifies the question. It must NOT include commas!)
- Final Question Number for SLO3
- Code for SLO4

Example below shows 10 questions. The code used is the value assigned by Canvas to the questions, but it can be any unique text string *without commas*.

```
Item,3-Q,3 Code,4-Q,4 Code
1,3,4052074,5,4052079
2,8,4052090,13,4052123
3,9,4052091,14,4052232
4,22,4052248,19,4052238
5,40,4052311,20,4052239
6,43,4054490,24,4052263
7,50,4054540,27,4052274
8,52,4054583,31,4052280
9,69,4054847,55,4054668
10,77,4054911,56,4054709
```

The program has a simple interface. First you must locate the key file on your PC by clicking the menu "Load Key File". This will allow you to locate the key file you entered. The next step is to select "Load Canvas File". This loads the exam results file your exported from Canvas.

If the program does not give you errors or die, click "Save". This will allow you to store the results for the students. *Please manually verify at least one student*.

