



# E - NOMINATION



# E- NOMINATION (INTRODUCTION)



- The ultimate objective of maintaining a nomination (Form-2) is to ensure that funds are made available in a timely manner to the nominee in the unfortunate event of the death of the member. Hence it is important to ensure that every EPF / EPS member has provided information of his/her nominee's details to enable settlement of funds in a seamless manner.
- Employees' Provident Fund Organisation (EPFO) allows subscribers to submit their Provident Fund (PF) account's nomination details online via its official portal- [unifiedportal-mem.epfindia.gov.in](http://unifiedportal-mem.epfindia.gov.in).
- Only the nominated members can withdraw the EPF savings in the event of subscribers' sudden demise.
- Subscribers can nominate more than one nominee and also fix the percentage of sharing among all such nominees.



# E- nomination (RULES)



- If member has a family at the time of making nomination, then it shall be in favour of one or more persons belonging to his family for EPF/EDLI Schemes and any nomination which is already made by such member in favour of any person not belonging to his family shall be invalid.
- A fresh nomination shall be made by the member on his marriage and any nomination made before such marriage shall be deemed to be invalid.
- At the time of making nomination, if the member has no family, the nomination may be in favour of any person or persons but if the member subsequently acquires a family, such nomination shall be deemed to be INVALID and the member shall make a fresh nomination.



# E- nomination (CLASSIFICATION)



- There are two type of Nominations for EPF/EDLI and EPS schemes depending upon members marital status.
  - a) If the member is Batchelor or Spinster having Family

GENDER	EPF/EDLI SCHEME	EPS SCHEME
Male OR Female	Dependent Parents Or Any one of the family members	Dependent Parents OR Any one of the family members
	(Nomination can be made for one or more persons belonging to his family duly mentioning the % of share)	

GENDER	EPF/EDLI SCHEME	EPS SCHEME
Male OR Female	Any person OR persons	Any person
	(Nomination can be made for one or more persons duly mentioning the % of share)	



# E- NOMINATION (CLASSIFICATION)



- If the member is a Married Person :-

GENDER	EPF/EDLI SCHEME	EPS SCHEME
Male	<ul style="list-style-type: none"><li>❖ Wife</li><li>❖ Children</li><li>❖ Dependent parents</li><li>❖ Deceased Son's widow &amp; Children</li></ul>	Spouse & Children including legally adopted children
Female	<ul style="list-style-type: none"><li>❖ Husband</li><li>❖ Children</li><li>❖ Dependent parents</li><li>❖ Deceased Son's widow &amp; Children</li></ul>	Spouse & Children including legally adopted children
	Note- Nomination can be made for one or more persons belonging to his/her family duly mentioning % of share	



# E- NOMINATION (PRE-REQUISITES)



- UAN should be activated.
- Verified Aadhar should be linked with UAN.
- Mobile number should be linked with Aadhar.
- Member UAN profile should be updated with all details including address and passport size photograph.
- Passport size photos of all nominees (size 3.5 cm x 4.5 cm).
- Aadhar, Address & bank account details of all nominees.



# E- NOMINATION (PROCEDURE)



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)

MEMBER e-SEWA



Dear EPF Members !!

**Important notice about Bank Account Linking with UAN. Click here to read**

**Appeal of Central Vigilance Commission. Click here to view.**

**Appeal from Central Vigilance Commission. Click here to read.**

**EPFO NEVER ASKS YOU TO SHARE YOUR PERSONAL DETAILS LIKE AADHAAR, PAN, BANK DETAILS ETC OVER PHONE.**

**EPFO NEVER CALLS ANY MEMBER TO DEPOSIT ANY AMOUNT IN ANY BANK.**

**PLEASE DO NOT RESPOND TO SUCH CALLS.**



UAN

Password

k 1 T aS

Captcha

[Sign in](#)

[Reset](#)

[Forgot Password](#)



## Benefits of Registration

- ▶ Download/Print your Updated Passbook anytime.
- ▶ Download/ Print your UAN Card.
- ▶ Update your KYC information.



✓ Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.

✓ One mobile number can be used for one registration only.

✓ A member can view the passbooks of the EPF accounts which has been tagged with UAN.



## Important Links

- [Activate UAN](#)
- [Know your UAN](#)
- [Direct UAN Allotment by Employees](#)
- [Death claim filing by beneficiary](#)
- [UAN Allotment for Existing PF](#)

Login to UAN member portal (<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>)



# E- NOMINATION (PHOTO UPLOAD)



[Home](#) [View](#) [Manage](#) [Account](#) [Online Services](#)

[Contact Us](#)

©2015. Powered by EPFO Tue 13, Apr 2021 (PV 2.7.7)  
This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+

E- nomination cannot proceed without uploading members photo





# E- NOMINATION (PHOTO UPLOAD)

Home

View

Manage

Account

Online Services

Member

PROFILE

SERVICE HISTORY

UAN CARD

PASSBOOK

Member Details

Name

Date Of Birth

Gender

Father's/ Husband's Name

Relation

Is International Worker

Qualification

Marital Status

Permanent Address

Current Address

Differently Abled

07/01/1964

FEMALE

RAMESH

HUSBAND

NOT AVAILABLE

POST-GRADUATE

MARRIED

Not Available

Not Available

NO

Quick Links

Passbook

Service & Nomination

Members photo can be uploaded through >> **MEMBER PROFILE** >> **CHANGE PHOTO** option



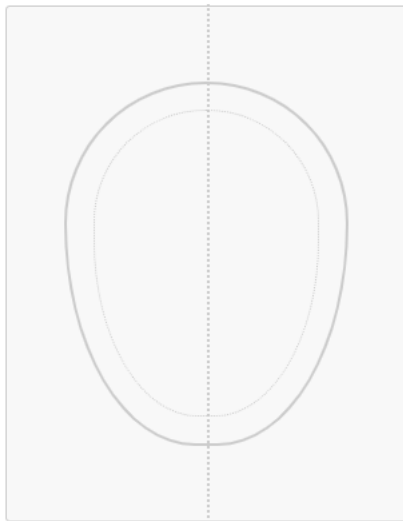
# E- NOMINATION (PHOTO UPLOAD)


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Member Profile / Upload Profile Photo

## Upload Photograph

- The photograph is to be taken using a digital camera.
- The photograph is to be restricted to size of 3.5 cm x 4.5 cm before uploading.
- The image should have face prominently visible (80% of the image) with both ears visible.
- The image should be in jpeg or jpg or png format.



 Preview Image Here...

**Upload the Photo (3.5cm x 4.5cm) through the Browse option**



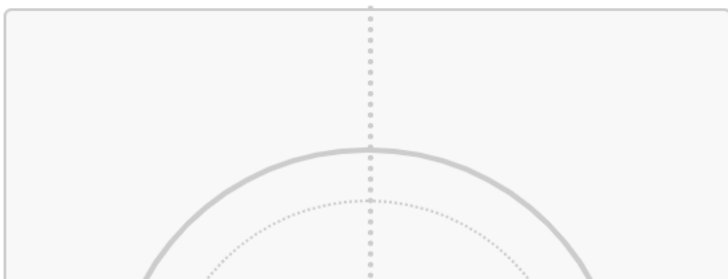
# E- NOMINATION (PHOTO UPLOAD)



[Home](#) [View](#) [Manage](#) [Account](#) [Online Services](#)

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- The image should be in jpeg or jpg or png format.



**Things to remember while uploading the Photo**



# E- NOMINATION (PROCEDURE)

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## Family Declaration

Having Family?

## Nomination History

Display 10 records per page

Search:

Sr No.	Status	Nomination Details	Nomination Date & Time
No Nomination History found			

Showing 0 to 0 of 0 entries

[Previous](#) [Next](#)

[Contact Us](#) [FAQs](#)

Select the appropriate option of “**Having family**” of member



# E- NOMINATION (FAMILY DETAILS ENTRY)



[Home](#) [View](#) [Manage](#) [Account](#) [Online Services](#)

## Family Declaration

Having Family? ☒ Yes ☐ No

### Add Family Details

<input type="text" value="Enter AADHAAR No."/>	<input type="text" value="Max 85 characters"/>	<input type="text" value="DD/MM/YYYY"/>	<input type="text" value="--Select Gender--"/>	<input type="text" value="--Select Relation--"/>	<input type="text" value="Locality (Max Length 30 char)"/> <input type="text" value="Street (Max Length 30 char)"/> <input type="text" value="City"/> <input type="text" value="Select State"/> <input type="text" value="---Select District---"/> <input type="text" value="6 Digit Pin Code"/>	<input type="text" value="IFSC :"/> <input type="text" value="Enter IFSC Code"/> <input type="text" value="Branch Name :"/> <input type="text" value="Branch Name"/> <input type="text" value="Account Number :"/> <input type="text" value="Enter Bank Account No"/>	<input type="text" value="Click Here To Upload Photograph"/>
------------------------------------------------	------------------------------------------------	-----------------------------------------	------------------------------------------------	--------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------

[Add Row](#) [Save Family Details](#)

Fill up the necessary details in all the columns and upload the photograph of the nominee and then SAVE.  
“ADD ROW” option can be used to add details of multiple nominees if required



# E- NOMINATION (EPF NOMINATION)



## EPF Nomination

AADHAAR*	Name*	Date of Birth*	Gender*	Relation*	Address*	Bank Account Details	Photo*
<div>10000 10000 10</div>	<div>XXXXXXXXXXXXXXX</div>	<div>XXXX/XX/XX</div>	<div>Male</div>	<div>Self</div>	<div>NXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXXX</div> <div>XXXXXXXXXXXXXX</div> <div>XXXXXXXXXXA</div> <div>XXXXXXXXXXAR</div> <div>413711</div>	<div>IFSC :</div> <div>XXXXXXXXXX</div> <div>Branch Name:</div> <div>XXXXXXXXXXXXXXAL</div> <div>XXXXXXXXXXXXXX</div> <div>Account Number :</div> <div>XXXXXXXXXX</div>	<div><a href="#">Click Here To Upload Photograph</a></div>

Save EPF Nomination

- Fill up the necessary details of the nominee against **Provident Fund Scheme nomination**.
- Then **SAVE EPF Nomination**.



# E- NOMINATION (EPS NOMINATION)

## EPF Nomination

Select	AADHAAR	Name	Date of Birth	Relation	Address of Nominee	Name and Address of Guardian	Total amount of share (%)
<input checked="" type="checkbox"/>							100.0

Save EPF Nomination

## EPS Nomination

AADHAAR*	Name*	Date of Birth*	Gender*	Relation*	Address*	Bank Account Details	Photo*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	IFSC : <input type="text"/> Branch Name: <input type="text"/> Account Number : <input type="text"/>	<a href="#">Click Here To Upload Photograph</a>

Save EPS Nomination

- Fill up the necessary details of the nominee against **Pension Fund Scheme nomination** just like which is done in the case of EPF nomination.
- Then **SAVE EPF Nomination**.



# E- NOMINATION (E-SIGNING)



✔ EPF details saved successfully.

## Pending Nomination

Display 10 ▾ records per page

Search:

Nomination Entry Time	View	Edit		Delete
26-FEB-2018 11:55				

Showing page 1 of 1

Now the nomination details are to be approved through e-sign (USING AADHAR)







# E- NOMINATION (**E-SIGNING**)



**Aadhaar Based e-Authentication**



[Get Virtual ID](#)



[View Document Information](#)

Not Received OTP? [Resend OTP](#)

On clicking “**e-sign**”, a page will be opened for “**Aadhar Based e-Authentication**”, through which it needs to insert the **VIRTUAL ID**. This can be generated by the following procedure .....



# E- NOMINATION (VIRTUAL ID GENERATOR)



Unique Identification Authority of India  
Government of India



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Click to search

## Get Aadhaar

[Locate an Enrolment Center](#)  
[Book an Appointment](#)  
[Check Aadhaar Status](#)  
[Download Aadhaar](#)  
[Retrieve Lost or Forgotten EID/UID](#)  
[Order Aadhaar PVC Card](#)  
[Check Aadhaar PVC Card Status](#)

## Update Your Aadhaar

[Update Aadhaar at Enrolment/Update Center](#)  
[Check Aadhaar Update Status](#)  
[Update Demographics Data Online](#)  
[Check Online Demographics Update Status](#)  
[Aadhaar Update History](#)

## Aadhaar Services

[Verify an Aadhaar Number](#)  
[Verify Email/Mobile Number](#)  
[Retrieve Lost or Forgotten EID/UID](#)  
[Aadhaar Paperless Offline e-kyc \(Beta\)](#)  
[Check Aadhaar/Bank Linking Status](#)  
[Lock/Unlock Biometrics](#)

## About Your Aadhaar

[What is Aadhaar](#)  
[Features of Aadhaar](#)  
[Usage of Aadhaar](#)  
[Aadhaar Enrolment](#)  
[Aadhaar Generation](#)  
[Updating Data on Aadhaar](#)  
[Security in UIDAI system](#)  
[Aadhaar Myth Busters](#)

## Aadhaar On Your Mobile

[mAadhaar for Android](#)  
[mAadhaar App links for iOS](#)

## Downloads

[Aadhaar Enrolment/Update Form](#)  
[List of Supporting Documents](#)  
[Charges for Various UIDAI Services at Aadhaar Kendra \(PEC\)](#)

Pl login to [www.uidai.gov.in](http://www.uidai.gov.in) site for creation of “VIRTUAL ID”



# E- NOMINATION (VIRTUAL ID GENERATOR)



Unique Identification Authority of India  
Government of India



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[My Aadhaar](#) > [Aadhaar Services](#) > [Virtual ID \(VID\) Generator](#)

## Generate / Retrieve Virtual ID

VID is a temporary, revocable 16-digit random number mapped with the Aadhaar number. VID can be used in lieu of Aadhaar number whenever authentication or e-KYC services are performed. Authentication may be performed using VID in a manner similar to using Aadhaar number. It is not possible to derive Aadhaar number from VID.

Create or retrieve lost / forgotten a 16 digit Virtual ID for your Aadhaar.

Enter 12 digit Aadhaar number (UID)

Aadhaar Number \*

12 Digit UID (1234/1234/1234)



Captcha Verification \*

Type the character you see in the picture.



Send OTP

Or

Enter TOTP

## Frequently Asked Questions

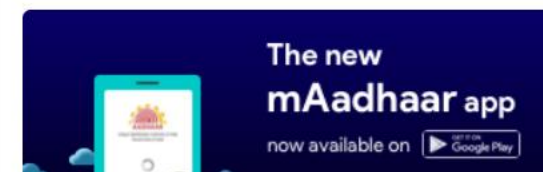
[Use Aadhaar Freely](#) ▾

[E-Aadhaar](#) ▾

[mAadhaar FAQs](#) ▾

[Aadhaar Paperless Offline e-kyc](#) ▾

[View All](#)



Provide the **Aadhar number** followed by Captcha, OTP will be sent to registered mobile no.



# E- NOMINATION (VIRTUAL ID GENERATOR)



Unique Identification Authority of India  
Government of India



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[My Aadhaar](#) > [Aadhaar Services](#) > [Virtual ID \(VID\) Generator](#)

OTP sent to your Registered Mobile number. Check your mobile.

## Generate / Retrieve Virtual ID

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Create or retrieve lost / forgotten a 16 digit Virtual ID for your Aadhaar.

Enter 12 digit Aadhaar number (UID)

Aadhaar Number \*

12 Digit UID (1234/1234/1234)

\_\_\_\_\_

Send OTP

Or

Enter TOTP

Enter OTP/TOTP \*

Please enter 6 digit OTP or 8 digit TOTP.

3 6 5 6 3 2

Generate/Retrieve VID \*

☒ Generate VID ☐ Retrieve VID

Generate

## Frequently Asked Questions

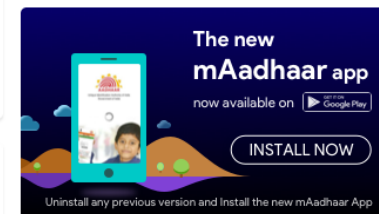
Use Aadhaar Freely

E-Aadhaar

mAadhaar FAQs

Aadhaar Paperless Offline e-kyc

[View All](#)




On entering OTP, **16 digit Virtual ID** will be sent to Aadhar registered mobile number




# E- NOMINATION (E-SIGNING)



### Aadhaar Based e-Authentication

 Enter Your Virtual ID

Get Virtual ID

 Enter Your Aadhaar OTP

[View Document Information](#)

Get OTP

Cancel

Not Received OTP? [Resend OTP](#)

Now, in the **Nomination e-sign page**, enter virtual ID which is received from Aadhar portal and click on GET OTP  
On entering successful entry of OTP, the nomination will be signed digitally.



# E- NOMINATION (PDF VIEW)



[Home](#) [View](#) [Manage](#) [Account](#) [Online Services](#)

[+ Fill new nomination](#)

## Nomination History

Display  records per page

Search:

Nomination Time	
22-FEB-2018 14:53	

The **PDF copy** of the nomination can be viewed by clicking on **VIEW** button



# E- NOMINATION (PDF VIEW)



The Employees' Pension Scheme,  
FORM 2  
EMPLOYEES' PROVIDENT FUNDS SCHEME, 1952  
[Paragraphs 33 AND 61(1)]  
EMPLOYEES' PENSION SCHEME, 1995  
[Paragraphs 18]

## DECLARATION AND NOMINATION FORM UNDER THE EMPLOYEES' PROVIDENT FUNDS SCHEME AND EMPLOYEES' PENSION SCHEME

1. UAN	: 101000000000	
2. Name (in block letters)	: [REDACTED]	
3. Father's / Husband's Name	: [REDACTED]	
4. Date of Birth	: [REDACTED]	
5. Gender	: [REDACTED]	
6. Marital Status	: UN-MARRIED	
7. Address (Permanent)	: NEAR WATER TANK, GAVTHAN , PARISAR SATRAL, TAL RAHURI, AHMED NAGAR, AHMADNAGAR, MAHARASHTRA, 413711	
8. Address (Temporary)	: NEAR WATER TANK, GAVTHAN , PARISAR SATRAL, TAL RAHURI, AHMED NAGAR, AHMADNAGAR, MAHARASHTRA, 413711	
9. (A) Date of Joining of EPF Scheme,	: [REDACTED]	
(B) Date of Joining of EPF Scheme,	: --	
(C) Date of Joining of EPF Scheme,	: [REDACTED]	

### PART A (EPF)

I hereby nominate person(s) / cancel the nomination made by me previously and nominate the person  
(s) mentioned below to receive the amount standing to my credit in the Employees' Provident Fund, in the

Name of the Nominee / Nominees	Address	Nominees's relationship with the Member	Date of Birth	Total amount or share of accumulations in Provident Fund to be paid to each nominee	If the Nominee is minor, name and relationship and address of the guardian who may receive the amount during the minority of nominee
(1)	(2)	(3)	(4)	(5)	(6)
	NEAR WATER TANK	Dependent			