



NUR ASYHILAH BINTI AHMAD

INFORMATION SCIENCE AND LIBRARY
MANAGEMENT STUDENT | UiTM

CONTACT ME

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NO 63B, Lorong Wak Salimin, Kampung
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SOFTWARE

SKILLS

Microsoft Word

Microsoft Excell

Microsoft PowerPoint

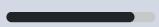
Google Workspace

Google Meet

Basic HTML

SOFT SKILLS

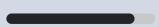
Management Skills



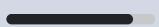
Time Management



Communication Skills



Teamwork



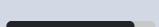
Critical Thinking



Adaptability & Flexibility



Creativity



LANGUAGE

- Bahasa Melayu (Fluent)
- English (Moderate proficiency)
- Mandarin (Basic)

ABOUT ME

An ambitious, positive, dedicated and motivated person, looking for a job with a reputable organization, where my skills can be a positive contribution to an organization. I am also good at managing my time wisely and can multitask within the allotted time.

EDUCATION

- **Universiti Teknologi Mara Cawangan Kedah** 2023 - Current
Bachelor of Information Science (Hons.) Library Management
GPA: 3.37 **CGPA: 3.24**
- **Sekolah Menengah Kebangsaan Seri Budiman, Gerik, Perak** 2021 - 2023
Malaysian Higher School Certificate (STPM)
CGPA: 2.83
- **Sekolah Menengah Kebangsaan Gerik, Perak** 2016 - 2020
Malaysian Cerficate of Education (SPM)
Result : 1A 2A- 2B+ 1B 1C+ 1C

ACTIVITIES INVOLVEMENT

HR EXCEL-ERATOR: MASTERING DATA FOR FUTURE LEADERS NOVEMBER 2024

Attended a professional development program organized by the Human Resource Management Club, Universiti Utara Malaysia (UUM). This program improved data analysis skills and efficiency in HR operations

REFERENCES

DR. MOHAMMAD AZHAN BIN ABDUL AZIZ

Senior Lecturer

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