

Sakshi Deotale

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Objective

Experienced Medical Scribe with a proven track record of efficiently documenting patient information, medical histories, and treatment procedures for healthcare professionals. Seeking to leverage my 5 months of hands-on experience to contribute to a dynamic healthcare team and ensure accurate and organized medical records.

Experience

- **Ascent business solutions**

10 August 2022 - 16 December 2022

Medical Authorisation

As a medical authorization professional, I ensured accurate and timely approval of medical procedures, treatments, or services. Responsibilities included reviewing and evaluating medical requests, verifying eligibility, and collaborating with healthcare providers to ensure compliance with regulations and guidelines. Additionally, I maintained detailed records and communicated effectively with both medical staff and patients to facilitate smooth authorization processes.

- **Aquity solutions**

17- Jan - 2023 - 5 - May -2023

Medical Scribe

Assisted physician's with patients care documentation for over 100 patients.

Entered information into EHR in real time, ensuring accuracy and completeness.

Prepared reports and other documentation, meeting deadlines and ensuring accuracy.

Answered patient questions and provide support to physicians, resolving issues and concerns in a timely manner.

Documented patient histories, physical exam, and procedures in real-time.

Collaborated with healthcare providers to ensure accurate and complete medical records.

Utilized (EMR) to input and retrieve patient information efficiently.

Assisted with administrative tasks to support the medical team

I have honed my typing skills to achieve an impressive typing of 55 wpm . Additionally, the training has equipped me with a wealth of knowledge in various medical terminologies, allowing me to effectively capture and convey the intricate details of patients encounter.

Certificate

- CPC Medical Coding Training

Education

- **Maharashtra Institute Of Pharmacy , Brahmapuri**

2022

B.pharma

SGPA - 7.27

- **Hislop Junior College Chandrapur**

2016

HSC BOARD

A

- **Hiralal Loya Vidyalaya Warora**

2014

SSC BORAD

A

Skills

- Clinical documentation
- Electronic Health Records (EHR) system
- ICD-10, CPT knowledge
- Medical Terminology
- Attention to Detail
- Strong analytical skills
- Good problem solving skills
- Good communication skills

Projects

- **Formulation and Evaluation Study Of lip and Cheek Tint using vermillion fruit and beetroot**
- **Preparation of Wet granules**

Activities

- Participated in various social service works, awareness campus as a part of NSS. Participated in intercollege cultural under University level.

Languages

- English
- Hindi
- Marathi

Additional Information

Role: I was responsible for assisting physicians with patient care documentation. This includes taking detailed notes during patient visits, entering information into electronic health records (EHRs), and preparing reports.

Responsibilities:

Take detailed notes during patient visits, including the patient's medical history, symptoms, and treatment plan.