



Job Description for Senior Relationship Manager/ Relationship Manager – Speed Wealth:

- 1) Find and Generate leads for various types of financial products like Investments, Insurance & Loans.
- 2) Fix up appointments with these prospects, make presentations, follow-up and close the deal.
- 3) Revenue writing & salary justification.
- 4) Advice financial products basis the need of the customer.
- 5) Customize financial plans according to clients' changing needs.
- 6) Build strong relationships to retain existing clients.
- 7) Maintain updated knowledge of regulations, practices, and financial products.
- 8) Provide financial reports and interpret financial information to client while recommending further courses of action.
- 9) Handle the portfolios and set up guidelines.
- 10) Learn the importance of the relationship between prospects, and clients.
- 11) Prepare MIS daily for leads generated & keep close tracking on the same to generate Revenue.