

SUJAUDDIN BISWAS

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 Pune, Maharashtra

SUMMARY

Dynamic and result-oriented management professional with a good academic background in management. Equipped with a solid understanding of business principles, strategic planning, and team leadership. Proven ability to quickly learn and adapt to new environments, grasping complex concepts efficiently. Excellent communication, analytical, and critical thinking skills complemented by a strong work ethic. Committed to delivering high quality results and eager to contribute to the success of a forward-thinking organization in a management capacity.

KEY SKILLS

- Leadership Skill
- Interpersonal Skills
- Operational management
- Financial management
- Decision making and Problem solving.

CERTIFICATIONS

Advance excel certificate.

Completed excel series level 1, 2 & 3.

Edexcel BTEC Pearson Level 7, UK (Sept 2020- Aug 2021)

Additional Certification in Post Graduation Program in Management

Internship with Shree Ram Life Insurance Private Ltd. (Feb 2021-July 2021)

Demonstrated the marketing strategies of Insurance policies, types of policies, and basic documentation regarding policy.

WORK EXPERIENCE/INTERNSHIPS

Business Development Executive in Candorworks Pvt Ltd., Pune, India (December 2023 - Present)

- Cold Calling · Prospects · Customer Relationship Management (CRM) · Data Analysis · Business Analysis · Analytical Skills · Marketing.

Junior Brand Manager in H.T Enterprises, Leeds, UK (October 2022-September 2023)

- Customer Satisfaction · Sales Management · Network Expansion · Microsoft Office · Customer Relationship Management (CRM) · Brand Development · Brand Building · Sales Operations · Marketing Management · Business Analysis · Strategic Planning · Market Analysis · Marketing · Leadership.

EDUCATION

LEEDS BECKETT UNIVERSITY

Sept 2021- March 2023

Master's in Business Administration

Leeds, UK

Major module: Strategic Brand Management

Other Modules: Operational & Logistics Management, Marketing Dynamics, Strategic Management, Technological Entrepreneurship.

WEST BENGAL STATE UNIVERSITY

2017-2020

Under-graduated (Hn.)

India

Coursework in **English Language and Literature**

PROJECT/ANY OTHER INFORMATION

Dissertation Report on Supply chain system helps the loop holes of H.T Enterprises, that makes this company smoother to run in specified area.

Business Analytics: have a basic knowledge of R.