



**live<sup>+</sup> review<sup>+</sup>**

---

# FIVE STEPS

For A Successful ProctorU Experience

---



## STEP 1

### Create a ProctorU Account and download the Guardian Secure Browser.

To create a ProctorU Account, sign up using [this link](#).

- Select your Institution's name from the dropdown menu and fill out all the required information before submitting.

Download the Guardian Secure Browser.

- [Click here](#) to download the browser.



## STEP 2

### Schedule your exam.

Login and click the **“Schedule New Session”** button.

Confirm your institution, term, and exam name, then click **“Search Sessions.”**

Use the **calendar** and **clock** features on the left to select your desired testing date and time.

**Note:** Please schedule at least 72 hours in advance of the date/time you want to take your exam. If you are unsure of the exam name, please contact your instructor.



## STEP 3

### Test your equipment.

View the [minimum requirements](#) outlined on this page.

Click [here](#) to log in to your ProctorU account and test your equipment.

Please test your equipment **before** exam day in an environment that is identical to or close to the location where you are planning to actually take your exam.



## STEP 4

### Prepare for your exam day.

- ✓ Test in a private, well-lit room with no one else in it.
- ✓ Have a government-issued ID or other institution-permitted ID.
- ✓ Clear your workspace of all materials except those allowed by your instructor.
- ✓ Close all third-party programs and unplug any secondary monitors.
- ✓ Remove any non-religious head coverings, watches, earbuds, and headphones.
- ✓ Ensure your computer passes the equipment test and the Guardian Secure Browser is installed.



## STEP 5

### Know what to expect on your exam day.

Reviewing the following videos

[Student Experience for Colleges and Universities](#)

[Important Notice for MacOS X Catalina And Big Sur Users](#)

Reviewing the following articles

[ProctorU Privacy Policy](#)

[ProctorU MythBusters: 4 Ways We DON'T Invade Our Test-Takers' Privacy](#)

### Need Help?

**Help Center**  
[Click Here](#)

**Support Chat**  
[Click Here](#)

**Phone**  
1-855-772-8678

**Support Ticket**  
[Click Here](#)