**30th May, 2016**

**The Human Resource Manager**

**Vihiga County Government**

**P. O. Box 344 - 50300**

**Vihiga.**

Dear Sir / Madam,

**Re: Application for Industrial Training**

I am a fourth year student awaiting to graduate at Maseno University.I pursued Bachelor of Science in Information Technology, and wish to apply as a trainee for Industrial Training in your company.

Your company is very suitable to me in terms of my area of interest and your location.

Attached is my resume and my particulars for your review.

I shall be most grateful if my application is considered.

Thank you.

Yours sincerely,

Ziri Issa.

