

1. Objective:

To regulate and authorize business operations in Dhaka through trade licensing.

2. Who Needs a Trade License:

- All businesses operating within Dhaka North/South City Corporation limits.
- Including: shops, companies, factories, and online businesses.

3. Documents Required:

- National ID
- Office rental agreement
- TIN certificate
- Passport-sized photo
- Application form (Form K)

4. Fees:

Varies by business type and zone — ranges from BDT 500 to BDT 10,000.

5. Validity:

Licenses are valid for 1 year; renewal required annually.

6. Application Process:

Online via `trade.dncc.gov.bd` or in-person at zonal offices.

7. Penalties:

Operating without a license is punishable by fines up to BDT 50,000.