STATEMENT OF WORK

Lake County, IL Circuit Court
("Lake County" or "Lake")

And

ATLIS TECHNOLOGIES LLC
("Atlis" or "Atlis Technologies")

Agreement No.:	**175**
Date:	**Monday, August 4th, 2025**
Agency:	**Lake County, IL Circuit Court**
For:	**Professional Services**

Notification of ATLIS TECHNOLOGIES LLC Proprietary Information

This agreement and all later refinements and amendments (collectively, "Agreement") contain intellectual property, technical know-how, pricing and cost data, and other confidential information that are proprietary to and the property of Atlis. This Agreement and related documents shall be kept confidential and may only be used as a basis to evaluate Atlis as a potential supplier of support, services, and technical solutions. For that purpose, you may disclose and distribute this Agreement to persons in your organization and others retained by you to evaluate its contents. However, no part of this Agreement can otherwise be disclosed or distributed to others or quoted, copied or reproduced in any form or used for any other purpose without Atlis' prior express written permission.

Revision Log:

Version	Date	Prepared By	Description
1	2-May-25	Richard Sprague	Initial Version
2	8-May-25	Dave Wilkins	First Draft
3	9-May-25	Dave Wilkins	Second Draft
4	13-May-25	Dave Wilkins	Third Draft
5	16-May-25	Richard Sprague	Review
6	20-May-25	Dave Wilkins	Final Draft
7	2-June-25	Richard Sprague	Addendum Details
8	3-June-25	Dave Wilkins	Final Review
9	10-July-25	Dave Wilkins	Fourth Draft
10	3-Aug-25	Dave Wilkins	Fourth Draft Review

SECTION 1 – INTRODUCTION

1.1   Introduction

In response to a request from Lake County, IL Circuit Court, Atlis Technologies LLC is pleased to present this Statement of Work ("SoW") for a web application to manage GAL cases ("eGAL"). This SoW includes some project scope (some will be discovered during Phase 1 and added to this SoW with an Addendum), phases, definitions, assumptions, and commercial pricing details.

Thank you for the opportunity to provide this SoW. Should you have any questions or need additional information, please feel free to contact Atlis at your earliest convenience.

SECTION 2 - PROJECT SCOPE, PHASED TIMELINE, ESTIMATES, DEFINITIONS, & ASSUMPTIONS

2.1   Project Scope

The purpose of this project is to develop and deliver a custom web-based application, herein referred to as "eGAL," for the Guardian ad Litem (GAL) division of Lake. The application will support the division's operational needs by providing case tracking, document management, and simple reporting capabilities specific to the GAL's duties. During Phase 1, the scope of this project will be more defined with detailed use-cases and functionality.

Atlis will be responsible for the end-to-end planning, design, development, implementation, and training of the eGAL application and will include personnel from Lake as needed or requested. The project will proceed in Phases, starting with requirements gathering sessions with GAL staff to determine system specifications, followed by development, testing, deployment to a Lake-provided server, UAT, data conversion/migration, and end-user training.

The final product will be a secure, web-based system hosted on infrastructure provided by Lake, with data stored in a SQL Server database. The application will be developed using technologies compatible with Lake's IT environment (e.g., XAMPP stack for local dev, Windows Server hosting).

The exact list of features, forms, automation, and reports to be included in the application will be defined during Phase 1 (Plan) and formalized in the system specification document. Atlis will only proceed with development once requirements are reviewed and approved by Lake.

Deliverables in scope include:

- Gathering specifications and requirements
- Developing a custom-built eGAL web application
- Assistance with infrastructure hosting and migration requirements
- End-user training for GAL staff and Lake personnel as needed
- User acceptance testing (UAT) facilitation

- Updates and bug fixes found during UAT and other provided feedback
- Creation of a data map for a data migration
- Data migration of existing data from eDefender, CasaManager, and/or custom Excel spreadsheets

Any future modifications, enhancements, or support beyond the scope defined herein will require and be managed under a separate SoW and may be billed independently at Atlis's prevailing rate or as a separate flat fee, as mutually agreed upon in writing.

2.2 General Phased Timeline and Estimated Time

PHASE	ACTION	NOTES
1	PLAN*	Meet with users to gather requirements & specs
	INITIATE	Install hosting tech setup locally (XAMPP and SQL Server database)
2	CREATE & DEVELOP API	Create data warehouse and develop API
	DEVELOP WEB APP	Develop all required modules, features, and functionality
3	INFRASTRUCTURE	Install hosting tech setup on server provided by Lake
	DATA CONVERSION #1	Migrate GAL case data from eDefender to eGAL
4	TRAINING & UAT	Train users how to use the system and UAT
5	UPDATE	Fix any issues found from testing & migrate updated files to PROD
6	DATA CONVERSION #2	Rerun GAL Data export and import PROD data into eGAL database
7	GO LIVE & TESTING	Allow users access to the eGAL system

Data required by Lake for Atlis to execute "Plan" in Phase 1. Delays in communication of requirements & specs may result in increased project timeline estimates.

Atlis estimates up to 8 (eight) weeks for execution of each action item which Atlis bares responsibilities (unable to estimate time for Lake) during each phase. The variance of time, including the possibility of an increase, will depend on the discovery of specifications, requirements, scope, modifications, waiting periods, or adjustments to the project that is not documented in Section 2 within this SoW, or those which are found during Phase 1.

Upon completion of Phase 1, Atlis to provide an **Addendum** to this SoW for further definition of Sections 2.1 & 2.2. The added definition is contingent upon the data and specs acquired and confirmed from Phase 1's completion. The **Addendum** will further clarify all items included in this project's scope that will be adhered to by both parties for reference. **Atlis will issue the Addendum to Lake** requesting an authorized signature, verifying acceptance of the scope. This SoW and the approved Addendum will be the 'arbiter of truth' which any party can refer to as questions arise during the project. Anything not defined in this SoW or the Addendum will be considered out-of-scope, similar to Section 2.3. Lake may request signatures and approvals for GAL folks as desired.

Atlis will work diligently to complete each Phase within a timely manner. Atlis reserves the right to adjust the estimated amount of time for each Phase of this project based on discovery items found during Phase 1 or from approved change requests made by Lake or GAL personnel.

The start date will commence upon an agreed date after both parties have received a **signed copy of this SoW and the Addendum.** Both parties will have a copy of this SoW with all required signatures before commencement. Upon signing, each party will return a digital PDF copy of this SoW to the other.

2.3   Out-of-Scope
The project will be limited to the scope of work in Section 2.1 and excludes:
- Functional requests that majorly alter the solution or timeline.
- User interface requests regarding the look and feel of the solution.
- Introduction of new components beyond Phase 1, especially those which do not directly support the scope of the SoW.

More details about out-of-scope work are defined in Section 3.3.

2.4   Project Updates
Atlis will provide updates and the current status of the project during each Phase of the timeline, **which will be timely and accurate**, as requested by Lake (particularly during Phases that do not require direct actions from Lake personnel).

Lake will provide timely feedback, assistance, UAT, and information as requested by Atlis during each and any Phase, particularly those Phases which have requirements for Lake, such as, but not limited to, providing UAT, hosting infrastructure, or clarifying answers to questions.

2.5   Definitions
- eGAL should be hosted on a server with Windows OS.

- eGAL will be hosted using XAMPP which will run Apache and PHP.

- eGAL will be developed with HTML, CSS, PHP, and SQL code.

- eGAL will use a SQL Server Express database.

- eGAL will use the Bootstrap CSS Framework.

- Atlis will provide post go-live support for fourteen (14) days.

2.6 Assumptions

- The delivered application will have GAL data which will be migrated from eDefender, CasaManager, and/or Excel spreadsheets.

- Atlis will develop locally on their systems and not require a non-production environment.

- Even while developing locally, Atlis will not store any real/live GAL data on their systems. Any and all data migrations will be to/from eDefender, CasaManager, and eGAL.

- Lake will provide access to a Production server during **Phase 3**.

- Lake will provide testing resources and test within a reasonable timeframe during **Phase 4**.

- It is assumed that all pertinent information was shared with Atlis either prior to the acceptance of this SoW or detailed in Section 2.1 or the Phased timeline in Section 2.3. Any new material information required to meet the requirements presented by Lake may incur changes to the timeline, effort, and cost.

- Lake will complete a final validation of the delivered application, in the production environment, during **Phase 7**, which will include migrated data.

2.7 Post Go-Live: Maintenance and Support

Upon completion of the project, Atlis will provide post go-live support for fourteen (14) days, at no additional charge, which will commence on the day of go-live and end exactly fourteen (14) days later. Atlis and Lake may agree upon a different post go-live support contract that can be included in an Addendum to this SoW at any time.

Upon completion of the included fourteen (14) days of support, if Lake or GAL staff requires additional support, training, or anything else pertaining to eGAL, Atlis will evaluate the scope of the request(s) and may require an additional Statement of Work for professional services.

2.8 Administration

Atlis may include, at any point for any period of time, a dedicated Project Manager, Product Manager, Business Analyst, or any other additional roles, so long as they are an approved Contractor of Atlis and relevant to the project, to ensure the success of the project. **Atlis will notify Lake via email of any and all persons in which Atlis has supporting the project.** No additional cost to Lake will be accrued for the additional roles administered on this project. This will benefit both parties by ensuring the project is on time and on budget, the project's scope and phases are successfully executed, and will provide a reliable means of communication between both parties as the project progresses.

SECTION 3 – PROJECT COST, BILLING, & CONCEPTUAL DIAGRAMS

Atlis is a current and verified vendor with Lake County - **Vendor #927686**

3.1   Cost

The total cost for the execution and completion of each Phase is a fixed, flat fee of **$29,700**. This price estimate is contingent upon Atlis receiving all necessary data as mentioned in Section 2.3. Delayed communication may be subject to increased pricing and timelines. This flat rate covers all Phases of the project as described in Section 2, including planning, development, infrastructure setup, training, testing, data migration, and go-live support.

Item	Description	Amount
3.1.1	**eGAL -** Case Management Web Application	**$29,700 USD**

3.2   Invoicing

Atlis will issue **four (4) separate invoices**, each corresponding to the successful completion of a project phase:

- **Invoice 1** – Completion of **Phase 1 (Plan & Initiate)**
- **Invoice 2** – Completion of **Phase 2 (Create & Develop)**
- **Invoice 3** – Completion of **Phase 4 (Infrastructure, Training, & UAT)**
- **Invoice 4** – Completion of **Phase 7 (Update, Data Conversion, & Go Live)**

Each invoice will be in the amount of $7,425, representing one-fourth of the total project fee. This is a flat fee without time tracking. Payment is due within thirty (30) calendar days of the invoice date. All invoices will be submitted via email to Winnie Webber unless otherwise instructed.

3.3   General Clarifications

The flat fee described above applies only to the project scope defined in Section 2 and any Addendums approved by both parties. Any additional work requested by Lake that falls outside of this agreed-upon scope—including but not limited to: new features, modules, reporting requirements, or system integrations—will be considered out-of-scope.

If Lake wishes to expand the project scope or modify existing deliverables during the course of the project, Atlis will document these requests and provide a written estimate or SoW, which may include additional cost, revised timeline, or both. Such modifications will be handled via an Addendum or Change Order to this Statement of Work and must be approved in writing by both parties before work begins.

Any scope items not included in this SoW, or the Addendum, will be considered Out-of-Scope. Anything considered Out-of-Scope that is requested by Lake at any time throughout execution of the project's phases may be reviewed and discussed between Lake & Atlis personnel but would be subject to increased timelines and cost. Out-of-Scope requests, if appropriate and approved by both parties, would require a flat fee that would be added to the associated invoicing milestone.

3.4 Conceptual Diagrams

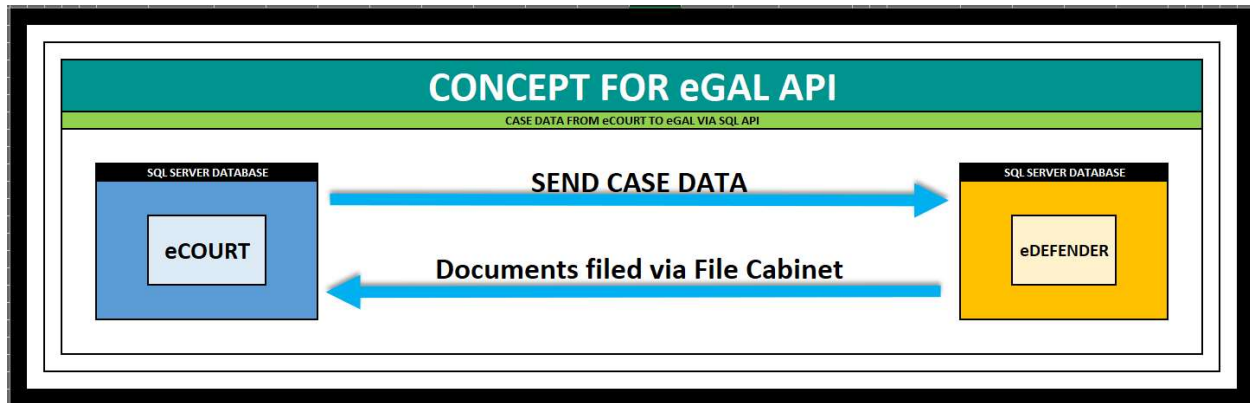**Figure 1.0 –** Current setup for GAL case management, in eDefender, receiving case data from eCourt.
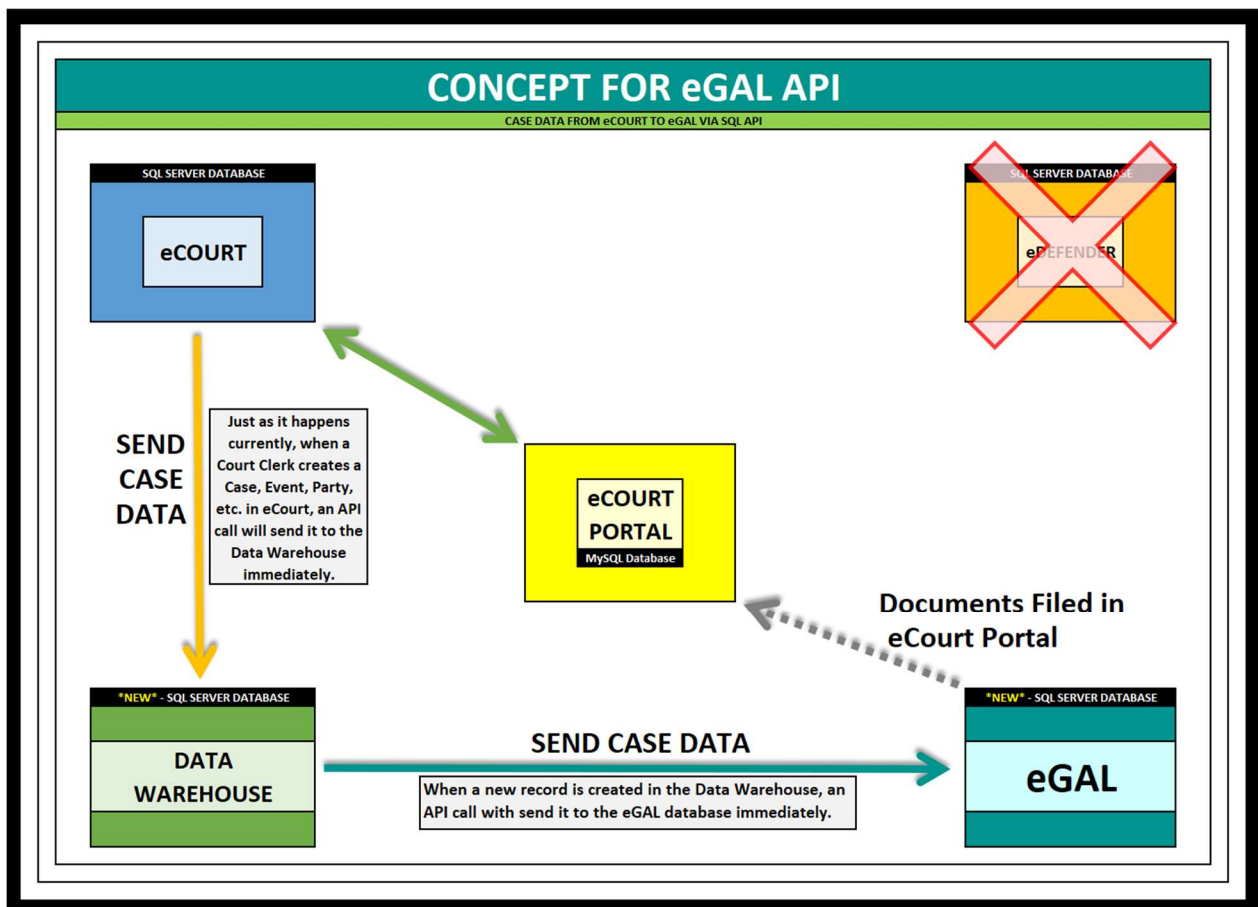

Figure 2.0 – Diagram of proposed concept for eGAL system getting case data from a data warehouse, which gets its case data from eCourt.

SECTION 4 - SIGNATURES

IN WITNESS WHEREOF, the Parties signify their assent to, and agreement to be bound by, this Agreement on the effective date of the signatures of their authorized representative below.

ATLIS TECHNOLOGIES LLC

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Printed Name: _Dave Wilkins_

Signature: _[signature]_

Date: _August 3rd, 2025_

Lake County, IL

Printed Name: _____

Signature: _____

Date: _____