**SFAB End of the Semester Report**

This report must be completed by any organization that received funding from SFAB during this semester. All questions pertain to the organization as a whole, not any one individual. Furthermore, all questions seek information about the semester in which funding was granted. This report is due the last day of classes. If there are any questions or concerns, please email your Voting Member Liaison.

**General Questions:**

1. Organization name:
2. President’s name:
3. Name of person filling out this report:
4. Email of person filling out this report:
5. Advisor’s name:
6. Advisor’s email:

**Questions Pertaining to the Community Service Events:**

Every organization that receives funding from SFAB must complete two community service events in the semester that they received funding. These events may be ones that the organization plans and puts on or ones that they participate in but is put on by another organization. The community service event may be at Arizona State University or off campus. These events must be one that the organization participates in, not an event that one individual participates in.

Event 1

1. What was the name of the community service event?
2. What was the date of the event?
3. Who put it on?
4. Where was the event located?
5. What was the purpose or goal of the event?
6. What was the organization’s favorite part of the event?

Event 2

1. What was the name of the community service event?
2. What was the date of the event?
3. Who put it on?
4. Where was the event located?
5. What was the purpose or goal of the event?
6. What was the organization’s favorite part of the event?

**Questions Pertaining to the Campus Activities**

Every organization that receives funding from SFAB must complete two campus activities in the semester that they receive funding. A campus activity is defined as an event or activity put on by someone affiliated with Arizona State University for the students that attend Arizona State University. This can be an event or activity that your organization plans and puts on, such as a team build, a leadership or professional development event, or anything that is open to all students. A campus event can include tabling. Your organization may also participate in an event that is put on or planned by another entity (student or otherwise) within Arizona State University.

Activity 1

1. What was the name of the campus activity?
2. What was the date of the activity?
3. Who organized it?
4. Where was it located?
5. What was the purpose or goal of the event?
6. What went well?
7. What did you struggle with or what could SFAB have assisted with?

Activity 2

1. What was the name of the campus activity?
2. What was the date of the activity?
3. Who organized it?
4. Where was it located?
5. What was the purpose or goal of the event?
6. What went well?
7. What did you struggle with or what could SFAB have assisted with?

**Questions Regarding Funding**

1. How did the funding your organization received benefit Arizona State University as a whole?
2. How did the funding your organization received benefit the Polytechnic Location?
3. How did the funding you organization received benefit your organization?
4. Please provide a review of each project that SFAB funded this semester. For example, explain how it went, any challenges faced, what went well, any way SFAB could have provided support, or what you would do differently or the same in the future.

**Comments to SFAB**

1. Does your organization have any suggestions for improvements for SFAB?
2. What did you organization like about the SFAB funding process? What did they dislike?
3. Is there anything else that you would like to let SFAB know?