**Student Fee Allocation Board (SFAB) Proposal**

Email a completed proposal and presentation to the SFAB Secretary no later than 10:00pm on Wednesday prior to the SFAB meeting your organization would like to present at to be added to the schedule. The form will only be accepted if it is emailed to the secretary.

If you have any questions, please visit http://asu.orgsync.com/org/usgp/SFAB or email the SFAB Chair. A representative from your organization **must have completed the SFAB training** before your organization will be allowed to present, the training must be completed once per academic year. If your organization wishes to become a RSO but missed the training dates, please contact the SFAB Chair.

**Fall 2016 Meetings will be** scheduled between 7:00am-8:40am in the Wellness Suite on the following dates:

September 2nd

September 9th

September 16th

September 23rd

September 30th

October 21st

October 28th

November 4th

November 18th

**Organization name:**

**Name of officer presenting:**

**Position of officer presenting:**

**Email address of officer presenting:**

**Phone number of officer presenting:**

**Requested day to present:**

**Number of *active* individuals in organization:**

**Tell us about your organization:**

**Please fill out this table with all expenses that you are asking to be funded.**

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|  | Project Name | Date | Quote |
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**Details for Project One:**

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| Line Item | Vendor | Date | Quote |
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| Total: | | |  |

Please explain how this expense will benefit your organization:

Please explain how this expense will benefit Arizona State University and the Polytechnic Location: