



# M/S. SOURAV TRADERS

Authorize NAGAD Distributor

| Proprietor: Sagar Kumar Kundu

E-mail: souravtraders.compliance@gmail.com

Contact No: 01716-514022, 01324-142342

Boro Bazar Road, Pabna Potti, Nilphamari Sadar, Nilphamari

Ref:

Date:

Date: 01-June-2025

DH Name: M/S. Sourav Traders

DH Address: Boro Bazar Road / Pabna Potti, Nilphamari Sadar, Nilphamari.

### Subject: Appointment Letter

Dear **MOSIUR RAHMAN**,

Following your acceptance of the job offer letter which you signed on 01-June-2025, we would like to confirm your appointment with M/S. Sourav Traders as a Distribution Sales officer (DSO). Your employment is to be subject to the terms and conditions listed below:

#### **Starting Date:**

Your starting date is 01-June-2025.

#### **Probation Period:**

You will be on a probation period for the first Three (3) months. Upon successfully completing the probation period, your employment will become of permanent status.

#### **Salary**

Your monthly salary is 10,400/-

Employee Name	Salary Number	Gross Salary	Basic Salary	Variable
MOSIUR RAHMAN	01750829855	10,400/-	8,320/-	2,080/-

#### **Other Benefits**

TA & DA will be paid separately.

#### **Annual Leave**

You are entitled to Twelve (12) days of leave per year.

If you have further questions, please contact me directly or simply approach the HR department/concern.

Congratulations on your appointment and welcome to M/S. Sourav Traders. We look forward to years of fruitful cooperation and success. We wish you the best of luck in your new post.

Sincerely,  
Sagar Kumar Kundu

*শার্শবীর কুন্দু*

মেসার্স সৌরভ টেডার্স  
প্রোঃ সাগর কুন্দু  
নিলফামারী বাজার, নীলফামারী।

Your monthly salary is 10,400/-

Employee Name	Salary Number	Gross Salary	Basic Salary	Variable
MOSIUR RAHMAN	01750829855	10,400/-	8,320/-	2,080/-

Received By :