MEETING REPORT - 01

Team Name: AMS   Date of Meeting: 30/03/2023

Start Time: 09:00 End Time: 10:30   Meeting Location: Epoka Library

Moderator: Helios Peti   Recorder: Stenlin Ajazi

Other Members Present: Dino Rudha , Ened Hysi, Kevin Kroj , Glaud Bashkimi

Members Absent: No

Topics Discussed:

1. We will exchange contact information with all members of the team, including email addresses, phone numbers, and the WhatsApp group.

2. Our group will select a topic for the project by brainstorming ideas contributed by each member:

- Online Marketplace
- Attendance Monitoring System
- Event Planning System
- Vehicle Rental Management System

3. Our team discussed the possible features that our software may or should include.

4. We will choose a team name, mission, and objectives.

Decisions Made:

1.After considering the advantages and disadvantages of each option, we opted to select the 'Attendance Monitoring System (AMS)'.

2.We decided our team name to be the same as our project name, AMS. The objective of this project is to learn to collaborate with our team members and to design and develop an attendance monitoring system that enables efficient and accurate recording and tracking of students' attendance

3. It is essential to begin considering the platform and technologies we intend to utilize as soon as possible.

 4. Planning the organization of the database required for our project is crucial and should be considered early on.

Tasks Assigned:

1.Each member of the group is responsible for conducting research on potential platforms that we may use.

Time, Place, and Agenda for Next Meeting:

Next meeting: 05.04.2023, Epoka University Library

We will talk about the the functionalities of our monitoring system and the organization of the database for our project