

Meeting 4: Release Planning Meeting 2

19 JANUARY 2024

ATTENDEES

Tanvir Hasan, Muhammed Bilal, Hamza Sidat, Marium Nur, Anjali Sabu, Adbul-Maalik Siddiqui, Amani Anderson

AGENDA

- ☒ Finalize user stories
 - Anjali and Marium added them to the Product Backlog on GitHub
- ☒ Add labels and priority to each user story based on group discussions
 - Anjali and Bilal created appropriate labels to differentiate between tasks, sub-tasks, spikes, bugs etc
 - The team decided on priority levels for each user story
- ☒ Decide between Jira or Github for project management
 - Decided on Jira for better organization of epics, user stories, tasks and sprints
 - Amani moved all user stories to Jira
 - Bilal and Amani worked on updating Jira with tasks
- ☒ Discussing what frameworks and APIs to use
 - React & Flask were chosen for frontend and backend respectively
 - Figma was chosen for frontend design
 - Replicate was chosen for obtaining captions for video input

ACTION ITEMS FOR THE NEXT MEETING

- ☐ Meet with TA to finalize features and ask for recommendations/suggestions for improvement
- ☐ Familiarize ourselves with the Jira interface and understand how to add stories/tasks, assignees, subtasks etc