COSC 4P02: SOFTWARE ENGINEERING 2

Meeting 2: Project Proposal

12 JANUARY 2024

ATTENDEES

Tanvir Hasan, Muhammed Bilal, Hamza Sidat, Marium Nur, Anjali Sabu, Adbul-Maalik Siddiqui, Amani Anderson

AGENDA

- ☑ Create a shared document to work on the Project Proposal:
  - Marium created a Google document
    https://docs.google.com/document/d/1UEfbXSq--qLitbI2YKDTG2B5zEV0DiviiZPeP64MPxE/edit?usp=sharing
- ☑ Clear doubts about the Proposal with the professor:
  - Amani emailed Professor Naser regarding doubts
- ☑ Create a GitHub repository for the team to work collaboratively:
  - Bilal created the GitHub repository
    https://github.com/Attested-paper51/COSC-4P02-Web-Summarizer
- ☑ Work on the proposal:
  - Every member contributed to the proposal with ideas and decided on a meeting schedule
- ☑ Decide who will keep track of meeting minutes
  - Marium volunteered to take meeting notes and created a shared Google document to do so
    https://docs.google.com/document/d/1_-J73sJACEj9BKjD63NVko5t9jTGs7zcOayGNCahsDM/edit?usp=sharing

ACTION ITEMS FOR THE NEXT MEETING

- ☐ Work on the Release Planning document due on Jan 26