

Meeting 1: Introductions

09 JANUARY 2024

ATTENDEES

Tanvir Hasan, Muhammed Bilal, Hamza Sidat, Marium Nur, Anjali Sabu, Abdul-Maalik Siddiqui, Amani Anderson

AGENDA

- ☒ Decide on which project to work on:
 - Project 1 chosen: Web Summarizer and URL Shortener Tool
- ☒ Decide the roles of each team member:
 - Roles decided:
 - Bilal - Scrum Master
 - Tanvir - Product Owner
 - Rest of the team - Development Team

ACTION ITEMS FOR THE NEXT MEETING

- ☐ Work on Project Proposal due Jan 16