Salesforce **Cheat Sheet**

Introduction:

- About Salesforce: Salesforce is leading Customer Relationship Management (CRM) Software, offers various functionalities to help organizations keep track of their accounts, contacts and opportunities.
- Sales Cloud: Sales cloud focuses on supporting a sales process, which includes campaigns, leads, accounts and contacts and is used by sales organizations.
- Service Cloud: Service Cloud also provides functionalities such as entitlements, knowledge bases also case management. Used by support organizations.

Salesforce Objects:

- Standard Objects: The objects are already created for the user by the Salesforce platform. Also called Account Object. Standard Objects are: Account, Account History, Case, Contact, User, Asset, Domain
- Custom Objects: Objects that are created by user, based on the business processes.
 - Features:
 - Can build page layouts to control fields, also the read-write access.
 - o Can import custom object records.

Salesforce Objects Continued...

- External Objects: The objects which you create map to the data stored outside your organization.
 - · Can create reports and dashboards to analyze custom object data.
 - Can create a custom tab for the custom object.
 - Can track tasks and events.
 - Can import custom object records.
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Visualforce













Add components

description

Dashboards



- Provides more insights than reports
- Combines data from many reports
- Shows a summarized result.

Salesforce Relational Tables:

- Salesforce Platform stores data in relational tables.
- These relational tables are also called API Objects.

Automate Business Processes

Select an Object to start the process.

Steps for Importing Data

Match Incoming field

- •Add criteria to the object to allow the start of the process.
- Add action to the criteria to trigger the execution of the process.

Other Features in Salesforce

- Sales Collaboration
- **Email Integration**
- · Files Sync Share
- Sales Forecasting
- Territory Management

Steps to Create Reports



Create New Report







Choose the created filter & save report

Steps for Exporting Data









Salesforce Certification Training - Administrator & App Builder