ATUL PAL

My Contact

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☎ 9315806610

📍 Block - A/B - 29, Gali No 7, Siddharth Vihar, Ghaziabad, U.P - 201001

Hard Skills

- Advanced MS Excel: Vlookup, Hlookup, Xlookup, Xmatch, Index, Match, Pivot Table, Charts, Data Validation, Conditional Formatting etc.
- Google Sheets
- MS Word
- Knowledge of Database (MySQL): how to retrieve data and run queries in Database.
- Power BI: Power Query, Data Modelling, Data Visualization (Reports and Dashboards), etc.
- HTML
- CSS
- Bootstrap

Soft Skills

- Team Work
- Time Management
- Communication
- Listening
- Self-Motivation
- Problem-Solving

Personal Information

- Date Of Birth - 01-04-2001
- Nationality - Indian
- Father's Name - Mr. Rajesh Kumar
- Marital Status - Unmarried
- Gender - Male
- Languages Known - Hindi, English

Social

- LinkedIn: https://www.linkedin.com/in/atul-pal-22ap/
- Github: https://github.com/AtulPal22

Profile Summary

I am looking forward to an opportunity as an MIS (Management Information System) Executive/Analyst/Coordinator, to work in a dynamic, challenging environment. Proficient in MS Excel, SQL, Data visualization tools, Data Analysis, and reporting. Eager to apply my knowledge and skills to add value to the organization's work performance.

Education Background

- **KCC INSTITUTE OF LEGAL AND HIGHER EDUCATION - GGSIPU**
  BCA - 85%   Completed in 2022
- **INGRAHAM ENGLISH MEDIUM SCHOOL - CBSE**
  12th - 81.6%   Completed in 2019
- **C.S.H.P. PUBLIC SCHOOL - CBSE**
  10th - 91.2%   Completed in 2017

Certifications

- Course Certificate in Mastering Power BI from Innozant Infotech Pvt Ltd.
- Certificate of completion of Barclays Lifeskills Programme conducted by GTT Foundation.
- Certificate of Coordinator for conducting technical events in college.
- Certificate of completing one day workshop on Digital Marketing.

Projects

- Happy Mart Power BI Sales Dashboard: Designed a Power BI dashboard for Happy Mart Store to track and analyze the online sales data across India.
- Pal Store Sales Dashboard on MS Excel: Designed a sales dashboard on MS Excel for Pal Store to track and analyze the online sales data across Different channels in India.
- MS Excel-based Sales Dashboard: Designed an Excel Sales dashboard for a company to show a comparison for the years 2016 and 2017 to track and analyze the sales data across the USA.
- Technova HR Power BI Dashboard: Designed an HR dashboard for showing different department-wise insights along with attrition rate.

Achievements

- Certificate of Excellence for securing highest marks in Physics in University examination (1st Semester).
- I got meritorious performance Medal in class XII.