

Academic Task 4 – Interview – PES509

Objective: To evaluate the students on interview skills.

What students are required to do?

1. Students need to be dressed in formals and wearing ID cards is mandatory.
2. Students will be interviewed and evaluated by the trainer.
3. Students need to bring along their resumes printed on bond papers.

Note:

- CA will be conducted in both Tutorial & Lecture of CA week. Therefore, students are supposed to be present in the respective classes.

Parameters of evaluation:

- Grooming and etiquette -5 Marks
- Language proficiency- 10 marks
- Comprehending the question and justifying the answer 10 marks
- Professional attitude- 5 marks

Maximum Marks: 30

Guidelines:

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| <ol style="list-style-type: none">1. Every student is supposed to be in proper formal/presentable attire.2. Copying Resume format from any one is not advised.3. Absenteeism on the day of CA will lead to zero marks. |
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