CHECK-LIST OF THE MINDSHIFTER: TEAM & PROJECT.



DAILY

- ☐ Effective Feedback
 Culture
- ☐ Check-Ins & Check-Outs
- □ Updating SCREAM! board



WEEKLY

- □ Recording Results
- □ Project Evaulation



MONTHLY / ONCE PER SPRINT

- □ Sprint Planning
- □ Sprint Review
- □ Sprint Retrospective
- ☐ Personal Development map update



ONCE PER PROJECT

- ☐ Pick a Product Owner
- ☐ Pick a SCREAM! master
- ☐ Pick a Tracker
- Discuss your organizational culture
- □ Divide responsibilities
- ☐ Agree on the tools used for the project
- □ Do a personality test, exchange and discuss the results
- ☐ Agree on team rituals to follow



If you want to print more copies of this check-lists, scan the QR code to download the file.

CHECK-LIST OF **THE MINDSHIFTER:** TEAM & PROJECT.

