

## **Aurora IIITM Gwalior - Mandatory Policies**

Aurora is the annual cultural festival of IIITM Gwalior and is known for its vibrant and diverse events. To ensure the smooth and responsible conduct of Aurora, it's important to have certain mandatory policies in place. These policies help maintain the safety, security, and overall quality of the festival. Here are some key mandatory policies that Aurora should consider:

**1. Code of Conduct:** Establish a clear code of conduct for all participants, attendees, and volunteers. This should include guidelines for respectful behavior, non-discrimination, and rules against harassment, substance abuse, and any disruptive activities.

**2. Security and Safety:** Implement strict security measures to ensure the safety of all attendees. This includes bag checks, controlled entry and exit points, emergency evacuation procedures, and coordination with local law enforcement if necessary.

**3. Alcohol and Drug Policy:** Clearly define the rules and restrictions regarding the consumption of alcohol and drugs on the festival premises. Ensure that all applicable laws and regulations are followed.

**4. Privacy Policy:** As mentioned in the previous response, have a privacy policy that outlines how attendee information is collected, used, and protected during the festival.

**5. Ticketing and Entry:** Establish policies for ticketing, entry, and capacity control, including rules for the exchange, transfer, or resale of tickets.

**6. Compliance with Laws:** Ensure that all festival activities, including performances, contests, and vendors, comply with local, state, and national laws and regulations.

**7. Zero Tolerance for Violence:** Make it clear that any acts of violence or aggressive behavior will result in immediate removal from the festival premises and potential legal action.

## **Aurora IIITM Gwalior - Privacy Policies**

### **1. Introduction:**

This Privacy Policy outlines how the organizers of Aurora IIITM Gwalior at the Indian Institute of Information Technology and Management Gwalior (IIITM) collect, use, disclose, and protect your personal information during the event. By participating in or attending Aurora IIITM Gwalior, you agree to the terms and conditions of this Privacy Policy.

### **2. Information We Collect:**

We may collect the following types of personal information from participants, attendees, and stakeholders:

- Contact Information: Names, email addresses, phone numbers, and postal addresses.
- Registration Information: Information submitted during the registration process, including any payment details.
- Media Release: Consent for the use of images and videos captured during the event for promotional purposes.

### **3. How We Use Your Information:**

We may use your personal information for the following purposes:

- Event Communication: To send event updates, announcements, and important information.
- Registration and Payment: To process event registrations and payments.
- Event Promotion: To use images and videos from the event for promotional materials.
- Compliance: To comply with legal obligations and regulations.

## **Aurora IIITM Gwalior - Refund Policies**

Registrations/Tickets once booked cannot be exchanged, canceled or refunded.

## **Aurora IIITM Gwalior - Terms and Conditions**

### **1. Event Overview:**

Aurora IIITM Gwalior is organized by Aurora Organizing Committee at the Indian Institute of Information Technology and Management Gwalior (IIITM Gwalior).

The event will take place on 15 - 17 March 2024 at the IIITM campus.

### **2. Registration:**

Participants must register for the event through the official registration process. Registration fees, if applicable, must be paid as specified.

### **3. Eligibility:**

Aurora IIITM Gwalior is open to all college students across India.

### **4. Code of Conduct:**

All participants must adhere to a code of conduct that promotes a respectful and inclusive environment.

Any disruptive or disrespectful behavior will not be tolerated, and the organizers reserve the right to take appropriate action.

### **5. Event Schedule:**

The event schedule, including dates, times, and venues, will be provided by the organizing committee.

Participants are responsible for being on time for their scheduled activities.

### **6. Intellectual Property:**

Participants must respect intellectual property rights, including copyrights and trademarks, during the event.

Any infringement of intellectual property will result in disqualification and potential legal action.

### **7. Disqualification:**

The organizing committee reserves the right to disqualify any participant or team for violations of the terms and conditions.

## **Note-**

**As part of the registration process for any event within Aurora 24, each team is required to provide a security deposit of 5000 upon arrival of campus. This security deposit is a mandatory requirement and will be held temporarily during the duration of the event.**

**Once the events have concluded, and all participation requirements have been met by the respective teams, the security deposit will be promptly refunded in full.**

**The security deposit applies solely to event registrations and does not extend to entire event passes. So people coming only to attend events do not need to deposit any security amount.**