To: CaroleBaskin78@yahoo.com

From: goodyear.help@gmail.com

Subject: Goodyear Tires

Hello Ms. Baskin,

Yes, we have the tires you're looking for! The tire you're looking for is a Goodyear 27A for \$37.95 per tire. This also comes with a 90 day warranty free! There will be a flat fee of \$50 added to your total.

You need to contact us to set up an appointment to bring the golf cart, to set up your appointment call 1-800-445-8282.

We hope to see you soon,

Austin Isaman Sales Rep 1-800-445-8282 Goodyear

Reflection

For this project I had to make a few small changes with spelling and grammar. The reason I chose this specific email was because I had made the least amount of grammatical errors out of the options I had, and I believe that's a show of my growth when it comes to writing in general. I learned how to properly format and write an email. I use that skill to properly communicate through emails and even used that skill to talk with my first job.