

Edward Vidaurri

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OPERATIONS MANAGEMENT

LEADERSHIP ~ IMPROVEMENT ~ GROWTH

**Strategic & Tactical Planning • Lean Manufacturing • Continuous Process Improvement
Electronic Manufacturing • Six Sigma DFSS Lean Greenbelt • Production Planning • Supply Chain
Management • Cross-functional Teaming • Scheduling • Team Building • Research & Reporting**

WEB-DEVELOPMENT

HTML • CSS • Bootstrap

MS Office (Word, Excel, Outlook, PowerPoint), File Maker, Apple OS

NOTABLE ACHIEVEMENTS

- Developed well-organized lean business setting in high mix and high volume departments, increasing first pass yields (FPY) by 20% as well as sustaining continuous improvement practices.
- Established team building activities with staff, partnering to identify and solve operational problems. Encouraged continued education and training, improving operational understanding and capability.
- Implemented the Cellular Manufacturing process to encompass group technology, producing a wide range of similar products expeditiously, while practicing lean principles and eliminating waste.

PROFESSIONAL CAREER HISTORY

Worldwide JR Wood, LLC, Austin, Texas

2001 – Present

Operations Manager

Managed 3 production departments including 2 supervisors and 12 team members to fabricate commemorative merchandise. Addressed and serviced customers' requirements and concerns.

- Managed product workflow and processes in high mix and high volume work setting, reducing wasted and non-value added activities.
 - Scheduled daily workflow based on product mix and JIT production.
 - Streamlined processes by eliminating redundant activities for efficient yield increases.
- Analyzed processes and developed continuous improvement procedures, shortening manufacturing cycle time by 15%.
- Improved efficiency and quality standards through implementation of 5S practices.
 - Practiced housekeeping methodology for safer workplace environment.
 - Supported lean manufacturing processes by reducing clutter.
- Monitored WIP through inventory control system, effectively obtaining daily objectives and timetables.
- Improved the abilities, skills and knowledge of employees by providing instructions and periodic training.
- Hired and led employees and contract workers, conducted reviews, and assigned salaries accordingly, gaining high level of employee and contract worker retention.
- Procured inventory and supplies, ensuring employees were equipped to perform to best of their ability.
- Ensured that products were in compliance with quality standards consistent with company's reputation as a quality producer by keeping current on industry standards and best 5S practices.

Solectron Texas Inc., Austin, Texas

1998 – 2001

Operations Production Supervisor

Supervised 2 automated assembly lines in the production of high tech printed circuit board, comprising of 45 direct team members. Correlated and produced multiple reports and data sheets for incoming shift managers and director.

- Maintained a safe, clean work environment and incident free safety process through training and education of personnel established by policies and procedures on the use of equipment, supplies and resources.
- Conducted regular discussions with operators, analyzing operational problems and advising on resolution. Coached team on performance and improved operational understanding and capability.
- Prioritized production schedules based on product introduction, equipment efficiency and materials supply, meeting daily objectives.
- Improved efficiency and quality by reviewing daily operational performance and recommending changes in operating conditions.
- Implemented countermeasure to prevent recurring production losses due to quality or production challenges through monitoring of team performance and responding and escalating to remove immediate barriers.
- Provided the shift-to-shift communication link, aligning all team members with the same goals.
- Conducted daily departmental audits, meeting ISO 9000 quality standards.

American Achievement Corp., -- formerly CBI (Commemorative Brands International) Austin, Texas

1992 – 1998

Manufacturing Supervisor

Supervised and staffed 2 production departments including 8 specialty highly skilled bench operators and 25 line employees, producing a high mix of commemorative products.

- Reduced setup time and idle time by developing manufacturing techniques and practices.
- Built effective relationships with individuals at all levels in the organization by conducting cross-functional teams.
- Investigated processes and developed improvement techniques, decreasing reject rates in department.
- Documented and counseled employees on performance and responsibilities, motivating employees to improve performance and development.
- Received and evaluated ideas for departmental improvements, partnering with engineers to develop proposals.
- Planned and organized workflow and product mix for smooth operation, ensuring that products were continuously progressing.
- Monitored employees' activities, ensuring that team complied with government safety regulations and the company's safety program.

EDUCATION, CERTIFICATION & COMMUNITY SERVICE

Masters of Science in Interdisciplinary Studies, *Texas State University*, San Marcos, Texas

Bachelor of Applied Arts & Sciences, *Texas State University*, San Marcos, Texas

Web-Development, *Austin Coding Academy*, Austin, Texas

Certified Six Sigma DFSS Lean Green Belt, *Aveta Business Institute*

Volunteer, *Austin Disaster Relief Network (ADRN)*, Austin, Texas