

AUSTIN DULANEY

austindulaney@yahoo.com | (661) 305-3752 | <https://www.linkedin.com/in/austindulaney>

EDUCATION

Bachelor of Science in Financial Planning

Expected Graduation: June 2022

California State University, Northridge

- Dean's List Fall 2020 with a GPA of 3.68

A.A. Financial Analysis

June 2020

College of the Canyons

A.A. Liberal Arts and Social Sciences

June 2017

College of the Canyons

EXPERIENCE

NEW MOON RESTAURANT

April 2015 - Present

MANAGER

- Oversee employee work in front and back of house to ensure compliance with company policies, regulations, and food safety guidelines
- Prioritize tasks in a fast-paced environment while multitasking and remaining professional to ensure efficient dining operations
- Ensure customer satisfaction by remaining accessible and friendly to instill a positive customer experience and build a loyal customer base
- Train new employees in customer service, opening and closing procedures, and memorization of menu items to ensure elevated and efficient operations during service
- Manage cash register operations during service as well as opening and closing procedures to ensure accurate and optimal cash flow

AMR - NORTH HOLLYWOOD

April 2019 - December 2019

EMERGENCY MEDICAL TECHNICIAN

- Assessed patient condition through physical and verbal exams as well as information collected from others at the scene
- Interpreted limited histories and used physical examinations to identify potential health issues
- Kept vehicles ready for emergencies by cleaning them and keeping medical supplies stocked
- Safely transported patients to the medical facility after immediate care was provided
- Collaborated with partners or a team to provide medical/trauma care to every patient

SKILLS

- Excellent leadership, organization, and teamwork skills
- Strong problem-solving and communication skills
- Dedicated, flexible, positive attitude, quick learner
- Perform well under pressure, experience working in high-pressure environments

ACCOMPLISHMENTS

- Best Overall Award - Emergency medical technician class at College of the Canyons awards the student with the highest grade, and best overall performance throughout the class
- Abriendo Caminos Grant - Received Business - Accounting grant given to select students for guaranteed transfer to California State University Northridge