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Phnom Penh, Cambodia



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#### **EDUCATION**

Computer Science (3rd year)

Western University

2022 - current

**High School Diploma** 

Beltei international School

2017 - 2021

#### **TECHNICAL SKILLS**

UX UI

Graphic Design

C++

C#

Html

CSS

Javascript

React js

Bootstrap
Microsoft office

IT Maintenance Hardware/software diagnostics, router setups, network configurations, OSI

#### **SOFT SKILLS**

Teamwork

concepts

Time management

Problem solving

Communication

Adaptability

# **VONG SOTHEA**

# PROFESSIONAL EXPERIENCE

Phnom Penh, Cambodia

March 2024- April 2024

#### Graphic Designer (Internship) | Green Ocean

- Collaborated with the marketing team to create visually appealing graphics for digital.
- Designed promotional materials such as banners, flyers and social media posts.
- Assisted in brainstorming and developing creative concepts aligned with the company's branding.
- Edited and enhanced images and illustrations using graphic design software such as Adobe Photoshop, Illustrator, and Canva.
- Maintained consistent visual style and branding across all design projects.

Phnom Penh, Cambodia

2020 - 2023

#### Media / Delivery | Lita Shop

- Video Editing: Edited and produced engaging videos for product promotions, customer
  engagement, and marketing campaigns. Optimized video content for multiple platforms,
  including Facebook, Instagram, and TikTok.
- **Poster Design:** Designed promotional posters, banners, and flyers for both digital and print mediums. Maintained brand consistency across all visual materials, creating professional and attractive graphics using tools like Adobe Photoshop, Illustrator, and Canva.
- Page Boosting: Managed and boosted social media pages, running targeted advertising campaigns to increase visibility and engagement. Interacted with followers, fostering community engagement and building brand loyalty.
- **Printer and Document Management:** Printed delivery sticker notes, managed general printing tasks, and ensured printer functionality through maintenance and troubleshooting.
- Delivery Coordination: Organized and scheduled deliveries to ensure accurate and timely order fulfillment. Communicated with customers to confirm delivery details and provide updates on order status. Addressed and resolved delivery-related issues, maintaining high levels of customer satisfaction.

Phnom Penh, Cambodia

2017 - 2018

#### Customer service | Relative Business (Restaurant)

- Provided exceptional service by greeting and assisting customers, taking orders, and ensuring satisfaction during their order experience.
- Helped with managing customer inquiries, resolving complaints, and ensuring a positive atmosphere.
- · Processed payments, and maintained accurate transaction records.

# ADDITIONAL EXPERIENCE

Western university

2022 - current

#### **School Projects**

## **Application Development:**

- Designed and implemented console-based applications using C#, focusing on practical functionalities.
- Created a roulette game that incorporated randomization logic, array usage, and user interactivity.
- Developed a calculator application with advanced features, including a memory function and history algorithm to store and retrieve previous calculations dynamically.

#### IT Hardware Maintenance:

- Diagnosed and resolved hardware issues, including CPU, RAM, and motherboard setups.
- Upgraded and repaired systems by assembling components and configuring software to enhance performance.
- Conducted preventive maintenance and troubleshooting for academic and personal systems.

# LANGUAGE Khmer English Japanese Chinese

#### **REFERENCES**

# Na Lita

**Business owner** (Lita Shop, B Collagen Shop) +855-963333542

# **Puth Ruthykun**

**Senior Graphic Design** (Green Ocean) +855-962384727

Scan here to see my portfolio:



### **Network Configuration:**

- Configured Ethernet networks and optimized router and modem settings for stable internet connectivity.
- Conducted Wi-Fi setups and ensured proper network security protocols were in place.
- Gained hands-on experience with OSI layers and basic routing and switching concepts to manage small-scale networks effectively.