

Austin J. Winnett

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EDUCATIONAL BACKGROUND:

- Udemy, Online** July 2015-present
- Various web development and design courses
- Kansas State University, Manhattan, KS** Graduated: May 2014
- Bachelor of Science in Family Studies and Human Services
 - GPA: 3.83
- University of Central Missouri, Warrensburg, MO** August 2010-May 2012

EMPLOYMENT BACKGROUND:

- Help Desk Technician, Midwestern Baptist Theological Seminary, Kansas City, MO** June 2014-present
- Resolve issues regarding Blackboard, Student Portal, and other online websites
 - Update and edit main university website via WordPress
 - Assist students, faculty, and staff via phone calls with various problems they may encounter with technology
 - Create and update Sharepoint sites for faculty and staff
- Career Specialist, Academic and Career Information Center, Kansas State University, Manhattan, KS** August 2013-May 2014
- Advised approximately nine students every week on careers and major options at Kansas State University and in the business world
 - Made appointments and accurately organized statistics in Microsoft Access Database
 - Taught approximately 7 students job searching, resume building, and interviewing skills
 - Edited website through OmniUpdate CMS
- Resident Assistant, Housing & Dining, Kansas State University, Manhattan, KS** August 2012-May 2013
- Encouraged floor community and relationships
 - Counseled up to 70 residents on personal and academic concerns
 - Aided residents and performed administrative duties in emergency situations
 - Completed various administrative work, such as writing incident reports

INTERNSHIPS:

- Intern, Home Based Family Therapy Partnership, Kansas State University, Manhattan, KS** March 2013-May 2013
- Corresponded with clinicians to update information
 - Organized website information
 - Compiled literature for research

SKILLS:

- Programming and Markup Languages
 - HTML5, CSS3, JavaScript, PHP
- Frameworks
 - Bootstrap 3
- Content Management Systems (CMS)
 - WordPress
 - OmniUpdate