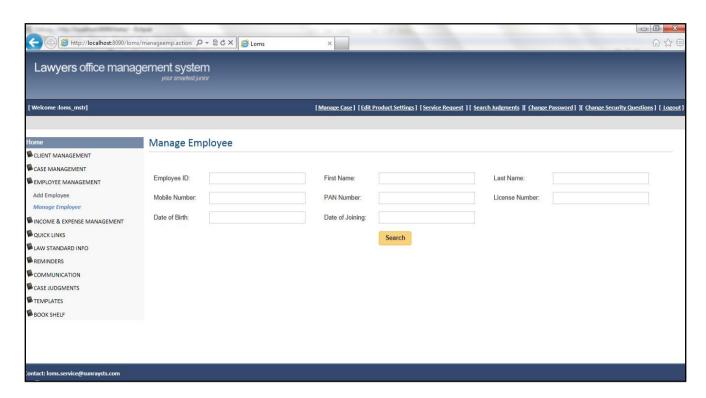
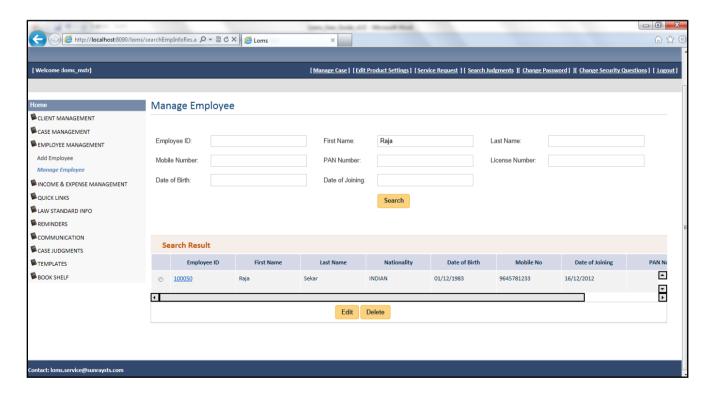
## **Update Employee Information**

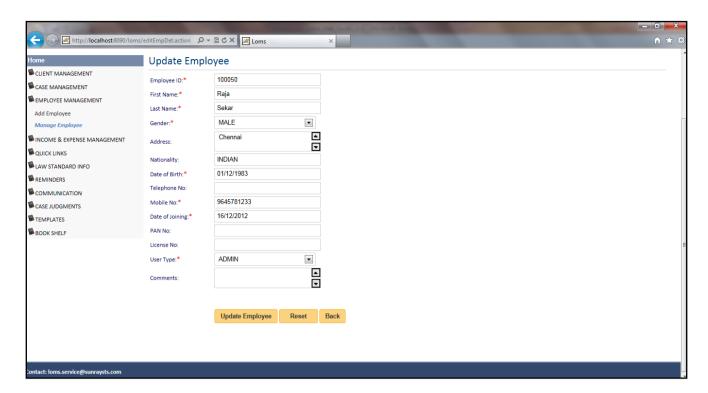
Step 1: Navigate to EMPLOYEE MANAGEMENT > MANAGE EMPLOYEE link



**Step 2:** Enter the value for any one field (Employee ID / First Name / Last Name / Mobile Number / PAN Number / License Number / Date of Birth / Date of Joining) as shown in the image below and click search button.



**Step 3:** Select the Employee you wish update and click on EDIT button.



**Step 4:** Edit the Employee details and click on UPDATE EMPLOYEE button. Once the Employee details are updated to the database, the application will give a message "Employee Info has been updated successfully".

