Autumn Jung

312.888.0342 | autumnkangas@gmail.com | GitHub: AutumnJ | Website: autumnj.github.io

Full stack web developer with a passion for natural and programming languages. With experience in Ruby on Rails, JavaScript, and React, and a background in office management, I discovered web development while working at various tech startups. I bring strong skills in project management and a desire for continual innovation, which helps companies provide the best product and experience to their clients and employees.

TECHNICAL PROJECTS

Pets Seeking People - Github | Ruby Gem
A command line interface scraper gem to locate cats and dogs available for adoption by geographic location
+ Scraped ASPCA website with Nokogiri and bundled results into CLI gem
+ Published to RubyGems (900+ downloads)

Django Blog - Github | Website
A deployed remix of my existing GitHub pages blog
+ Constructed using the Django framework with Bootstrap and custom CSS for the front end
+ Included admin interface for permissioning, post and comment approval, and user management
+ Deployed using PythonAnywhere

Community Library - Github | Demo
A Rails application for tracking books in your library, and lending or borrowing books from others
+ Built application with MVC pattern and internal API, using Rails and JavaScript to power the front end
+ Used OmniAuth for OAuth authentication via GitHub and Devise for authenticating other users
+ Leveraged jQuery and JavaScript for AJAX functionality
+ Integrated Kaminari to power pagination

TECHNICAL SKILLS

Languages: JavaScript, Ruby, Python, HTML, CSS, SQL
Frameworks/Libraries: Ruby on Rails, Sinatra, Django, jQuery, React, Redux
Persistence: SQLite
Other: Git, Sublime Text, Fiddler, Postman, PythonAnywhere

PROFESSIONAL EXPERIENCE

Jellyvision, Chicago, IL
Software Quality Assurance Contractor, *9/2017-12/2017*
+ Executed cross browser and mobile device testing for Flash and HTML-based applications
+ Verified required functionality and customizations based on client specifications
+ Compiled detailed bug report documentation for all issues and worked with development team to test subsequent fixes

ReviewTrackers, Chicago, IL
Office Manager, *7/2017-9/2017*
+ Created and implemented operational budget for office events, supplies, services, and amenities
+ Provided executive support for VP of Operations, COO and CEO

Healthcare Research (myCNAjobs), Chicago, IL
Office Manager and Executive Assistant to CEO, *5/2015-7/2017*
+ Managed all incoming revenue, including executing accounts receivable and payable tasks in QuickBooks, processing and scheduling recurring credit card payments and implementing client-specific collections procedures
+ Administered payroll and benefits for 35 employees
+ Moved HR documentation for all past and present employees to online platform to reduce liability
+ Evaluated and selected employee insurance plans and organized company-wide enrollment
+ Recruited and screened sales, consulting, tech and customer support candidates

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EMPLOYMENT HISTORY

Ravenswood Health and Wellness Center, Chicago, IL
Office Manager and Chiropractic Assistant, *2/2014-5/2015*
+ Created and implemented employee manual and training procedures for chiropractic assistants
+ Managed weekly schedule of 200+ appointments while providing administrative support to chiropractors and registered nurse
+ Handled all payments for practice, including verifying insurance coverage, communicating payment plans and issuing invoices

The Chopping Block, Chicago, IL
Retail Concierge, *9/2013-5/2014*
+ Assisted with visual merchandising to highlight products and seasonal items
+ Helped guests make purchasing decisions, book classes and schedule private parties

CP Homes/Pacrim International Capital, Shenzhen, China
Assistant to the General Manager's Office, *7/2012-3/2013*
+ Utilized Mandarin Chinese skills to assist Chinese-speaking HR team in their efforts to recruit an English-speaking lawyer
+ Translated company policies from Chinese to English
+ Compiled monthly client-facing newsletter and translated articles from English to Mandarin Chinese
+ Prepared clients for the visa process by conducting mock interviews and providing location-specific transition materials

EDUCATION

Flatiron School - *2018*
+ Women Take Tech Scholarship Recipient for Full Stack Web Development Program (Ruby, Ruby on Rails, React, Redux, JavaScript, CSS & HTML)

Shenzhen University - Shenzhen, China - *2011-2012*
+ Certificate: Chinese Language

Liberty University Online - *2011*
+ Degree: Bachelor of Arts in Biblical Studies, Graduated Summa Cum Laude