

# Autumn Jung

312.888.0342 | [autumnkangas@gmail.com](mailto:autumnkangas@gmail.com) | GitHub: [AutumnJ](#) | Website: [autumnj.github.io](http://autumnj.github.io)

Full stack web developer with a passion for natural and programming languages. With experience in Ruby on Rails, JavaScript, and React, and a background in office management, I discovered web development while working in that capacity at various tech startups. I bring strong skills in project management and a desire for continual innovation, which helps companies provide the best product and experience to their clients and employees.

## TECHNICAL PROJECTS

### **Pets Seeking People** - [Github](#) | [Ruby Gem](#)

*A command line interface scraper gem to locate cats and dogs available for adoption by geographic location*

- + Scraped ASPCA website with Nokogiri and bundled results into CLI gem
- + Published to RubyGems (900+ downloads)

### **Django Blog** - [Github](#) | [Website](#)

*A deployed remix of my existing GitHub pages blog*

- + Constructed using the Django framework with Bootstrap and custom CSS for the front end
- + Included admin interface for permissioning, post and comment approval, and user management
- + Deployed using PythonAnywhere

### **Community Library** - [Github](#) | [Demo](#)

*A Rails application for tracking books in your library, and lending or borrowing books from others*

- + Built application with MVC pattern, using Rails and JavaScript to power the front end
- + Used OmniAuth for OAuth authentication via GitHub and Devise for authenticating other users
- + Leveraged jQuery and JavaScript for AJAX functionality
- + Integrated Kaminari to power pagination

## TECHNICAL SKILLS

**Languages:** JavaScript, Ruby, Python, HTML, CSS, SQL

**Frameworks/Libraries:** Ruby on Rails, Sinatra, Django, jQuery, React, Redux

**Persistence:** SQLite

**Other:** Git, Sublime Text, Fiddler, Postman, PythonAnywhere

## EMPLOYMENT HISTORY

### **Jellyvision**, Chicago, IL

Software Quality Assurance Contractor, 9/2017-12/2017

- + Executed cross browser and mobile device testing for Flash and HTML-based applications
- + Verified required functionality and customizations based on client specifications
- + Compiled detailed bug report documentation for all issues and worked with development team to test subsequent fixes

### **ReviewTrackers**, Chicago, IL

Office Manager, 7/2017-9/2017

- + Created and implemented operational budget for office events, supplies, services, and amenities
- + Provided executive support for VP of Operations, COO and CEO

### **Healthcare Research (myCNAjobs)**, Chicago, IL

Office Manager and Executive Assistant to CEO, 5/2015-7/2017

- + Managed all incoming revenue, including executing accounts receivable and payable tasks in QuickBooks, processing and scheduling recurring credit card payments and implementing client-specific collections procedures
- + Administered payroll and benefits for 35 employees
- + Moved HR documentation for all past and present employees to online platform to reduce liability
- + Evaluated and selected employee insurance plans and organized company-wide enrollment
- + Recruited and screened sales, consulting, tech and customer support candidates

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## EMPLOYMENT HISTORY

### **Ravenswood Health and Wellness Center**, Chicago, IL

Office Manager and Chiropractic Assistant, *2/2014-5/2015*

- + Created and implemented employee manual and training procedures for chiropractic assistants
- + Managed weekly schedule of 200+ appointments while providing administrative support to chiropractors and registered nurse
- + Handled all payments for practice, including verifying insurance coverage, communicating payment plans and issuing invoices

### **The Chopping Block**, Chicago, IL

Retail Concierge, *9/2013-5/2014*

- + Assisted with visual merchandising to highlight products and seasonal items
- + Helped guests make purchasing decisions, book classes and schedule private parties

### **CP Homes/Pacrim International Capital**, Shenzhen, China

Assistant to the General Manager's Office, *7/2012-3/2013*

- + Utilized Mandarin Chinese skills to assist Chinese-speaking HR team in their efforts to recruit an English-speaking lawyer
- + Translated company policies from Chinese to English
- + Compiled monthly client-facing newsletter and translated articles from English to Mandarin Chinese
- + Prepared clients for the visa process by conducting mock interviews and providing location-specific transition materials

## EDUCATION

### **Flatiron School** - 2018

- + Women Take Tech Scholarship Recipient for Full Stack Web Development Program (Ruby, Ruby on Rails, React, Redux, JavaScript, CSS & HTML)

### **Shenzhen University** - Shenzhen, China - 2011-2012

- + Certificate: Chinese Language

### **Liberty University Online** - 2011

- + Degree: Bachelor of Arts in Biblical Studies, Graduated Summa Cum Laude