

Aldo Valencia

AVIATION SUPPLY CHAIN
SPECIALIST

Details

7204258647

valenciaaldo0303@gmail.com

Skills

Communication Skills

Leadership

Adaptability

Fast Learner

Computer Skills

Microsoft Office

Critical thinking and problem
solving

Ability to Multitask

Effective Time Management

Customer Service

Excellent Communication Skills

Integrity

Leadership Skills

Teamwork Skills

Management

Languages

English

Spanish

Profile

Experienced professional and Marine Corps veteran with 14 years of leadership and logistics support expertise, reaching a senior position in a demanding environment. Specialized in Aviation Supply Logistics, providing extensive support to a variety of operational units. Demonstrates a driven and enthusiastic approach to project management and team leadership.

Employment History

Customer Service Manager, USMC , Beaufort, SC

APRIL 2020 – OCTOBER 2023

- Managed the receipt, processing, and monitoring of all requirements for non-aeronautical related equipment, maintaining records for all organizational allowances.
- Provided comprehensive logistical support to various operational units, both domestically and internationally, bolstering both training and operational activities.
- Supervised, trained, and ensured the welfare of over 15 team members within the division.
- Oversaw the procurement of all open purchases requiring external sourcing and validation in accordance with Federal Acquisition Regulations (FAR) and NAVSUPINST 4200.85.
- Successfully managed more than 20 service contracts across the organization.
- Reviewed over 100 vendor quotes to secure advantageous purchases across the United States.
- Ensured proper communication with General Services Administration (GSA), Defense Logistics Agency (DLA), and other multi-agency organizations/corporations.
- Procured over \$550,000 in tools and equipment, contributing to a readiness rate of over 90%.
- Conducted comprehensive audits of the Financial Department to ensure compliance with current policies and procedures, improving overall operational efficiency.

Customer Account Reconciliation Department, USMC , MCAS Beaufort, SC

NOVEMBER 2019 – APRIL 2020

- Oversaw the expedited processing and validation of high and low priority requisitions for various operational units and maintenance activity work centers.
- Maintained internal and external reconciliations while ensuring timely execution of all off-station requisitions related to the Customer Reconciliation Branch and the Operational Management Division.
- Managed the reporting of critical high-priority parts.

Warehouse Supervisor, USMC , MCAS Camp Pendleton, CA

MARCH 2018 – FEBRUARY 2018

- Delivered comprehensive support to various operational units, both domestically and internationally, bolstering both training and operational activities.
- Managed inventory, storage, issuance, and receipt of all consumable and repairable materials.
- Supervised the execution of issuing, storing, and conducting quarterly inventories of over 16,000 line items valued at \$294,000,000.

Aviation Supply Specialist Manager, USMC , MCAS Kaneohe, HI

DECEMBER 2008 – APRIL 2015

- Functioned as a Logistics Supply Specialist, managing repairable and consumable assets.
- Conducted daily reconciliations with the Organizational Level Maintenance Activity (OMA) and Intermediate Level Activity (IMA).
- Oversaw the delivery and support to over 33 work centers and 6 operational units, ensuring all requisitions were fulfilled promptly.
- Led, trained, and ensured the welfare of over 26 team members assigned to the division.

Education

Full Stack Developer, Denver University , Denver, CO

DECEMBER 2022 – APRIL 2023

- Completed a rigorous 3.5-month Full Stack Developer course at Denver University.
- Developed proficiency in HTML, CSS, JavaScript, and terminal commands.
- Gained skills in DOM manipulation, jQuery, AJAX, and RESTful APIs.
- Wrote Node.js server code and worked with MySQL and MongoDB databases.
- Transformed traditional applications into PWAs and created single-page applications with React.
- Applied computer science principles to JavaScript, including data structures and algorithms.

Equal Opportunity Representative , MCAS Beaufort, SC

JANUARY 2020 – SEPTEMBER 2022

Acted as an Equal Opportunity Representative, ensuring compliance with equal opportunity laws and regulations. Facilitated diversity and inclusion initiatives, handled discrimination complaints, and promoted a fair and respectful work environment for all employees.

Financial Management 2, Beaufort, SC

JANUARY 2021

Roles of Resource Management Officer

Financial Management 1, Beaufort, SC

JANUARY 2020

Financial Officer Management Course.

Executive Leadership Training Program., MCAS Camp Pendleton, CA

MARCH 2019 – APRIL 2019

Career Course School , MCRD San Diego, CA

MAY 2017 – APRIL 2018

Aviation Supply Logistics Course , Meridian, MS

JANUARY 2009 – APRIL 2009

High School Diploma, Smoky Hill High School , Colorado

SEPTEMBER 2006 – MAY 2008

Internships

Logistics Specialist , Sierra Nevada Corp. , Parker, CO

SEPTEMBER 2022 – FEBRUARY 2023

- Completed a valuable internship at Sierra Nevada, a leading technology company, where I provided crucial logistical support.

- Assisted in the coordination and management of supply chain operations, contributing to the efficient flow of goods and services.
- Collaborated with various departments to ensure timely delivery of products and materials, supporting overall business objectives.
- Utilized advanced logistics software to track and analyze supply chain data, aiding in decision-making and process improvements.
- Gained hands-on experience in inventory management, procurement, and distribution processes.
- Applied problem-solving skills to address logistical challenges, demonstrating adaptability and initiative.

Clearance Level

Secret

PRESENT

References

References available upon request