



Application form for affiliation

Please fill in the form below carefully and completely, so that we may process your application as quickly as possible. Only duly completed forms will be treated.

YOUR DETAILS

Business name:

Commercial name:

Legal form: ☐ NO ☐ YES

☐ Non-profit association

☐ Ltd

☐ One-man business

☐ Public limited company

☐ International association

☐ Other (please specify):

Address

Street: No.: PO Box:

Postal Code: City:

Phone: + Fax: +

E-mail:

Website:

Manager's name:

Identity card/passport number:

Date of birth: - - Manager's mobile:

Language (correspondence): ☐ Dutch ☐ French ☐ English

References (mandatory):

☐ Not registered for VAT ☐ Registered for VAT Company number:

Account number: - - BIC code:

IBAN code:

Telephone number bank: +

Contact person bank:

Do you already have, as a merchant, an affiliation number of Bank Card Company? ☐ YES ☐ NO

Visa affiliation number

MasterCard affiliation number

YOUR OFFER

What type of goods or services do you offer?

<input type="checkbox"/> Hardware	<input type="checkbox"/> Books/CDs/DVDs	<input type="checkbox"/> Pharmaceutical products	<input type="checkbox"/> Marketing services
<input type="checkbox"/> Software	<input type="checkbox"/> Car accessories	<input type="checkbox"/> Erotic products	<input type="checkbox"/> Travel
<input type="checkbox"/> Cosmetics	<input type="checkbox"/> Photographic materials	<input type="checkbox"/> Erotic services	<input type="checkbox"/> Ticketing
<input type="checkbox"/> Electronics (TV, HIFI, ...)	<input type="checkbox"/> Consumption goods	<input type="checkbox"/> Insurances	<input type="checkbox"/> Conferences, seminars and exhibitions
<input type="checkbox"/> Subscriptions	<input type="checkbox"/> Gifts	<input type="checkbox"/> Telecommunication	<input type="checkbox"/> Trainings
<input type="checkbox"/> Others (please specify):			

Do you already accept credit card payments through distance selling?

↳ If so, what is your profile of credit card acceptance today?

Number of credit card payments per year:

Turnover of credit card payments per year (in euro): Visa: MasterCard:

Number of chargebacks per year: corresponding turnover (in euro):

Number of refunds to cardholders per year: corresponding turnover (in euro):

Which acquirer processes the transactions?

Which payment service provider are you working with?

↳ If not, how many credit card payments do you expect to receive weekly per price category for your goods/services?

	Less than 35 EUR	35 to 60 EUR	60 to 125 EUR	125 to 250 EUR	250 to 500 EUR	More than 500 EUR
Fewer than 10 payments per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 to 25 payments per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25 to 50 payments per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50 to 100 payments per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
100 to 250 payments per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
More than 250 payments per week	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Will you accept recurring payments? ☐ YES ☐ NO

YOUR OPERATING PROCEDURE

Do you require an affiliation for a short time? ☐ YES ☐ NO

If so, From: - - To: - -

By which means do you currently sell your goods/services?

<input type="checkbox"/> Shop	<input type="checkbox"/> Home	<input type="checkbox"/> Internet
<input type="checkbox"/> Mail order	<input type="checkbox"/> Telemarketing	<input type="checkbox"/> Mobile phone
<input type="checkbox"/> Other (please specify):		

How would you like to record your clients' credit card details?

- ☐ By telephone
☐ By correspondence (by post, by fax, ...)
☐ Via e-mail

☐ Via a website:

↳ Support of the security methods 'Verified by Visa' and 'MasterCard SecureCode' is mandatory.

Who is your payment service provider*?

* A payment service provider offers services related to payments. They rent out a system or application which allows to process credit card transactions through a technical interface with BCC.

At which type of clients are you aiming your distance selling?

- ☐ Private clients ☐ Associations ☐ Companies
☐ Liberal professions ☐ Self-employed ☐ Members of your association
☐ Others (please specify):

Do you intend to sell your goods/services abroad?

☐ YES ☐ NO

If so, in which countries?

☐ BE ☐ NL ☐ FR ☐ GER ☐ LUX

Other countries inside the E.U. (please specify):

Countries outside the E.U. (please specify):

How do you advertise your goods/services?

- ☐ Flyers ☐ Folders ☐ TV
☐ Catalogues ☐ Personalised mailings ☐ Radio
☐ Specialised magazines ☐ Telesales ☐ Internet
☐ Others (please specify):

How will you deliver your goods/services to your clients?

- ☐ By post
☐ By delivery company (e.g. courier)
☐ Pick up on location
☐ Via large-scale distribution
☐ Others (please specify):



In order for us to process your application, please send this form to: Bank Card Company, Merchant Affiliation Services, boulevard Albert II, 9, 1210 Brussels, together with the following documents:

- A brochure or a catalogue of the goods or services offered (For events, seminars, ... , please send a typical invitation sample)
- A copy of your company's articles of association or a copy of your registration with the Chamber of Commerce
- A copy of your most recent balance sheet (or your financial or business plan)
- A copy of information provided by the payment service provider and/or acquirer (if available)

Drawn up in on - -

NB: BCC reserves the right to refuse an affiliation. This document does not infer any obligation, either for the applicant, nor BCC.



The merchant:

Manager's name:

Position: