

# Harsh Girish

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## Summary

Proactive and detail-oriented **Project Coordinator** with 2+ years of experience in Agile project management, international client engagement, and cross-functional delivery. Experienced in leading multi-country teams and handling client communications with Japan-based product owners. Successfully negotiated vendor contracts achieving measurable cost reduction and schedule efficiency. Adept at aligning business goals with technical roadmaps for operational excellence.

## Skills

**Project Management:** Agile, Scrum, Planning, Risk Mitigation, Stakeholder Communication, Vendor Management, Client Negotiation

**Technical:** AWS (EC2, S3, VPC), Networking, Dart, Flutter, HTML, Python, UI Design

**Tools:** ClickUp, Slack, Retool, VS Code, Figma, MS Office, DaVinci Resolve

**Soft Skills:** Leadership, Collaboration, Communication, Teaching, Problem-Solving

## Experience

**Project Coordinator** **May 2025 – Present**  
*Jiitak Facilitating Pvt* IT Consulting

- Managed scope, timelines, and releases for international projects using Agile methodologies.
- Facilitated communication with Japanese product owners ensuring milestone alignment.
- Led vendor negotiations resulting in 20% cost reduction while maintaining quality.

**Operations Associate** **Dec 2024 – Mar 2025**  
*Kustodian.life, Bangalore (Hybrid)* Financial Tech

- Resolved client issues in EPF, wills, and financial services with high turnaround efficiency.
- Enhanced customer satisfaction via Scrum-based communication and reporting.

**Associate Project Coordinator** **May 2023 – Dec 2024**  
*Imiot TechnoLabs LLP, Kannur* Software Development

- Coordinated Dev, Design, and Testing teams to optimize delivery cycles.
- Practiced Agile: daily scrums, sprint planning, and resource allocation.
- Supported cost optimization initiatives and client escalations across SaaS projects.

**Flutter Developer** **May 2023 – Dec 2023**  
*Imiot TechnoLabs LLP, Kannur* Software Development

- Built Flutter apps with REST API integrations and state management (BLoC/Provider).
- Designed scalable and user-friendly mobile UI interfaces following Material 3 design.

## Key Projects

- **LookMeal** – Led nutrition app dev with nutrient tracking personalized search. (Flutter, React, Node.js)
- **LoCoPay** – Managed QR payment app with wallet rewards integration. (Laravel, Flutter)
- **FarmBase** – Coordinated agri-tech platform enabling farmer collaboration. (Flutter, React, Node.js)
- **HireIT** – Built recruitment SaaS with dashboards for recruiters/candidates. (Flutter, Node.js)
- **ShareInfo** – Coordinated e-learning platform for developer upskilling. (Flutter, Node.js)

## Teaching & Mentorship

- **AWS Mentor (2024)** – Conducted workshops on EC2, S3, VPC; guided 50+ learners in hands-on cloud labs.
- **Flutter Mentor (2023–24)** – Trained 80+ students on scalable app design and deployment practices.

## Volunteering

**Student Lead, IEDC Thalassery (2022–23)** – Coordinated workshops, inter-college events, and volunteer teams.

## Education

**B.Tech (IT)**, College of Engineering Thalassery 2020–24  
CGPA: 6.99 | Focus: Software, Networks, Cloud, Databases

**Plus Two (CS)**, St. Joseph's HSS Kerala 2018–20  
CGPA: 8.46 | Strong foundation in HTML, MySQL, C++

**SSLC (CBSE)**, New Indian School, Bahrain 2018  
CGPA: 8.65

## Achievements

- Negotiated vendor contracts achieving 20% cost reduction in project delivery.
- Recognized for cross-functional delivery for Japan-based SaaS clients.
- Conducted 10+ internal Agile workshops improving team efficiency.