



# Business Layer Feature Review Template

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The primary audience of this Feature Review is the Product leadership team, across Development, Design, PM; additional audience members include Strategy, Sales and Service (as decided by the Feature Team).

The Feature Team (PM, Design, Development) presents this document. The purpose of the Feature Review is to make sure that the feature definition (requirements, design, implementation approach) is well defined, hangs together with the rest of the product and will likely lead to a successful outcome if delivered.

Prior to the Feature Review, it is expected that the Overview deliverables (see Product Management Process) and (to some extent) the Implementation deliverables have already been discussed/debated within the Feature Team, as well as other members of the Strategy, Design and PM teams.

# Current State / Feature Summary

Current State should describe where we are in the product today (before the proposed feature is executed). It can be shown on this slide and/or shown via a quick demo of the product.

A description of the Current State grounds the audience regarding the part of the product we are focused on and what the next logical steps are in the business process problem being solved. Not all of the future steps need to be solved via this feature, rather it is to help understand where this feature fits in the overall product.

The feature summary should contain a short description of the problem we are solving for a specific user type (eg: Revenue Accountant, Order Management Analyst, Solutions Architect), and the resulting business benefit. For cross layer features, we should also identify dependencies.



# Key Concepts

Key Concepts refer to the important functional components of the feature. Key Concepts are subjective and vary by feature, they usually come out of earlier Brainstorm/Overview level discussions. These may include:

- Accounting term and operational product definitions
- Business components definitions (eg: nodes, business actions, workflows, AVs, ..)
- Guiding principles that the feature must follow for it to hang together



# Business Scenario / Sample Data

Concrete business scenarios with sample data help provide the details through which the key concepts can be debated.



# Designs

Links and discussion on high fidelity designs in Figma.



# Open Questions

Open Questions are the questions the Feature Team wants feedback on.

They may reflect key decision points in the feature and feature/dependency timing.

