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Itai Gerbi

Curriculum Vitae

Skills & abilities

Strong leadership and team-building skills. Exceptional organizational and project management skills. Excellent communication and interpersonal skills. Proficient in project management software.

Communication

Excellent written and verbal communication skills. Proven ability to communicate complex ideas and concepts to diverse audiences. Skilled in conflict resolution and negotiation.

Leadership

Managed project teams of up to 10 members. Mentored junior project team members. Served as Vice President of the Project Management Club at my university.

Looking to obtain a challenging project management position in a dynamic and innovative organization where I can apply my skills and experience to drive success.

Education

Glennwood University

Aug 20XX – May 20XX

Bachelor of Science in Project Management Graduated with Honors (GPA: 3.7)

Relevant coursework includes Project Management Fundamentals, Agile Project Management, Risk Management, and Leadership in Project Management

Experience

Project manager – ValArsdel, Ltd.

May 20XX – present

Led cross-functional teams to successfully deliver multiple projects on-time and within budget.

Project coordinator – Wide world Importers **Sept 20XX – May 20XX**

Monitored project progress and identified potential roadblocks, proactively communicating with project teams to keep projects on track.

Intern coordinator – ValArsdel, Ltd.

Apr 20XX – Sept 20XX

Assisted in cross-functional teams to successfully deliver multiple projects on-time and within budget.