

Summary of Church Deacon Care System Plan

Created on June 29, 2025 by [Summary AI](#)

Overview

- **System needed for deacons** to track and support church members in need
- **Deacons must record calls, needs, and outcomes** for assigned members
- **Monthly meetings** to review and validate all members have been contacted
- **System should be web-based, low-cost (under \$10/month), and accessible via phone/computer**
- **AWS Lambda, S3, and Sango** proposed for backend; social login for access
- **Features include:** member/household organization, need tracking, contact info, note-taking, and easy member management
- **Goal:** Efficient, secure, and affordable care tracking for church deacons

System Purpose and User Group

- System supports deacons making calls to church members in need.
- Tracks member well-being, prayer requests, and physical needs.

Deacon Workflow and Data Recording Needs

- Deacons record member calls, including member identity, needs, conversation details, date, and time.
- Each deacon manages a subset of members for regular contact.
- Monthly meetings require review and validation that all members have been contacted.

Monthly Review and Validation Process

- Capture member needs and discussion notes monthly.
- Organize data by household (e.g., couples, widowed individuals).

Member Data Structure and Searchability

- Organize household documents by last name for searchability.
- Record household members' names, addresses, and phone numbers.
- Identify specific needs (e.g., cancer, long-term care, shut-in).
- Maintain multiple contact methods for each household.

Member Management and Status Tracking

- Occasional addition and removal of members required.
- Members removed due to lack of needs, death, relocation, or family support.
- Need to capture and summarize each event for every member.
- Current status and needs of each member must be quickly viewable in a living document.

System Requirements: Online, Secure, Accessible

- App must be online and accessible via phone or computer.
- Deacons require access to the app each month.
- Login mechanism recommended for security; social login suggested as an option.

Deacon User Experience and Quick Access

- Each deacon can view the full member list.
- Deacons can add information to any member's profile.
- Deacons have a quick list of assigned or recently interacted members for easy access.

Technical Implementation and Cost Goals

- System designed to be web-based and low-cost.
- Uses AWS Lambda for backend operations.
- Stores data in AWS S3 via Sango library (Node.js client alternative to MongoDB).
- Sango enables document searchability in S3.
- Target operational cost: less than \$10/month.

System Availability and Final Notes

- Solution provides on-demand availability for deacons.
- Supports monthly group meetings with concurrent usage.
- Tracks and manages changes without data loss.
- Remains inactive 99% of the time when not in use.