

# **Rec Soccer Coordinator:**

## **Madelaine McShannock**

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### **Key Responsibilities:**

#### **Before**

- Determine dates, times, and locations of rec soccer season
- Communicate information regarding the season and registration with parents and teachers
- Contact Community Schools Director (Hannah Bianchi) regarding use of field behind Shay
- Recruit parent volunteers
- Assign players and coaches to teams
- Order and pick up jerseys

#### **During**

- Lead skill sessions
- Set up and clean up skill sessions and game days
- Responsible for the maintenance of rec soccer equipment