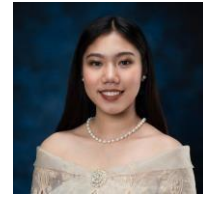


# Marie Alianah Quitariano

General Trias, Cavite | 0918-496-5742 | [mariealianahq@gmail.com](mailto:mariealianahq@gmail.com)



## SUMMARY STATEMENT

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I am a first-time job seeker who seeks to find independence and development at a young age. Usually, I accept commissions from other people by means of providing service that concerns working with technology and on a computer. Despite of having more background on technological field than the food industry, I really have keen interest in preparing and cooking food, so I am very willing to practically learn everything that is needed to get the job done. Although, I still don't have enough working experience, I believe that the years of being an honor student seems enough to be also considered as a valuable experience, since it requires excessive hard work and knowledge to obtain this achievement, which I already possess. Yet, I am still hoping that I would be given a chance to gain some experience here in your company, so I can showcase my passion in working efficiently and in a fast-paced environment while working under pressure.

## EDUCATION

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### Rizal Technological University Boni Campus

(First year college – 1<sup>st</sup> Semester & 2<sup>nd</sup> Semester)

*BS in Information Technology*

- Award Received: Academic Achiever | *GPA: 1.30*

### National University Manila

(First year college – 1<sup>st</sup> Semester)

*BS in Information Technology with Specialization in Mobile and Web Applications*

- Award Received: Dean's Lister First Honors | *GPA: 3.75 (4.00 highest grading system)*

**Senator Renato "Compañero" Cayetano Memorial Science and Technology**

### High School (Senior High School)

*Science Technology Engineering Mathematics (STEM)*

- Award Received: Academic Excellence Award with Honors / *GWA: 94*

### Senator Renato "Compañero" Cayetano Memorial Science and Technology High School

(Junior High School)

- Award Received: Academic Excellence Award with Honors | *GWA: 92*

### Merry Mount Preparatory School

(Elementary)

- Award Received: Graduated as a Batch Salutatorian | *GWA: 92*

## **CERTIFICATIONS**

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- General Virtual Assistant Certification
- Amazon Product Sourcing Certification
- Social Media Management Certification
- Facebook Ads Certification
- Graphic Design Course Certificate
- WordPress Creation Certification
- Copywriting Course Certificate

## **RELATIVE WORK EXPOSURE**

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- Experienced being an Academic Student Commissioner in the form of editing, various forms of graphic designing, Microsoft layouts, and social media platforms especially in relation to our academic projects
- Experienced to be part of the bread-making training conducted by TESDA in Unibersidad de Manila

## **SKILLS AND INTERESTS**

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### *Professional Skills*

- English Communication skills
- Problem solving and Analytical abilities
- Customer service skills
- Programming skills
- Editing skills

### *Personal Skills*

- Fast learner and Adaptable
- Reliable and Professional
- Collaborative
- Positive and Approachable manner

### *Interests*

- Cooking
- Baking
- Sporting (Volleyball, Badminton)
- Singing and Music Enthusiasm
- Editing
- Programming